

SAPULPA CITY COUNCIL MEETING

CITY HALL - 425 EAST DEWEY AVENUE

COUNCIL CHAMBERS, 2ND FLOOR

7:00 P.M., MONDAY, MARCH 20, 2017

Notice is hereby given that the Mayor and Board of Councilors of the City of Sapulpa, Oklahoma, will meet in regular session at 7:00 p.m. on the 20th day of March, 2017, in the Council Chambers, Sapulpa City Hall, 425 E Dewey Avenue Sapulpa, Oklahoma, with the agenda for said meeting as follows:

MEETING PROCEDURE: Comments from the public are welcome at two different times during the course of the meeting: (1) Comments concerning items scheduled on the Agenda will be heard immediately following the presentation by staff or petitioner; (2) Comments concerning items not scheduled on the Agenda will only be heard under the Public Comments section. The City Council will act on the Agenda Item after all comments have been heard.

Please wait until you are recognized by the Mayor and keep comments as brief as possible.

- AGENDA -

- 1. CALL TO ORDER.**
- 2. INVOCATION.**
- 3. PLEDGE OF ALLEGIANCE.**
- 4. ROLL CALL.**
- 5. MINUTES.**
 1. Consider approval of minutes of the regular city council meeting of March 6, 2017.
- 6. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.**
 1. Consider ratifying a Proclamation issued by the Mayor, declaring April 2017 Child Abuse Prevention Month.
 2. Consider four (4) appointments to the Sapulpa Parks and Recreation Advisory Board for a three year term expiring March 2020.
- 7. CONSENT AGENDA:** All matters under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request.
 1. Consider approving Claims in the amount of \$578,432.22.

2. Consider approving two (2) Prepaid Claims totaling \$956.78.

8. COMMUNITY DEVELOPMENT.

1. SAZ-939 Request to rezone property (+/-7 acres) located Northwest of the intersection of East Thompson Avenue and South Mayfield Street from AG and RM-1 to RS-3. [See companion Item 10.1]

9. ADMINISTRATION.

1. Ordinances:

1. Consider adopting an Ordinance amending the Zoning Ordinance of the City of Sapulpa, changing the zoning district of land in the City of Sapulpa, a +/-7 acre parcel located northwest of the intersection of South Mayfield Street and East Thompson Avenue, City of Sapulpa, Creek County, State of Oklahoma, from AG (Agriculture District) and RM-1 (Residential Multi-Family Low Density District) to RS-3 (Residential Single-Family High Density District) per SAZ-939; and directing the City Clerk to show each change upon the official zoning map; repealing all ordinances or parts of ordinances in conflict herewith providing for severability and declaring an emergency. [See companion Item 9.1]

2. Resolutions:

1. Consider adopting a Resolution of the City of Sapulpa, Oklahoma amending the FY 2016-2017 Annual Budget by increasing revenues and appropriations in the Vac/Spay/Neuter Fund in the amount of \$5,000.00 for the purpose of recognizing additional revenue to provide funds for services performed.
2. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2016-2017 Capital Improvement Fund Annual Budget by increasing appropriations in the amount of \$11,294.00 for the purpose of purchasing a mower for the Cemetery Department.
3. Consider adopting a Resolution of the City of Sapulpa, Oklahoma and the Sapulpa Municipal Authority, Sapulpa, Oklahoma amending the FY 2016-2017 annual budget by reallocating appropriations in the amount of \$166,972.00 in the Series 2014 Street Capital Improvement Fund for the purpose of providing funds for the Cobb Avenue Project costs.
4. Consider adopting a Resolution of the City of Sapulpa, Oklahoma amending the FY 2016-2017 Annual Budget by increasing appropriations in the Fire Cash Fund in the amount of \$150,000.00 for the purpose of purchasing the parcel of land located at 98 North Wallace Street, otherwise know as the former Creek County District 1 Facility. [See companion Item 10.4.1]

3. Bid Awards:

1. Consider awarding the Waterline Extension Bid for the Sapulpa Youth Sports Park to Garrow Construction of Sapulpa, Oklahoma, as being the lowest and most responsive bidder, in the amount of \$139,955.66 to be paid from the GO Bond Fund.

4. Contracts:

1. Consider approving the Contract for Sale and Purchase of the former Creek County District 1 Facility from the Board of County Commissioners, Creek County, Oklahoma, for the purpose of purchasing the parcel of land located at 98 North Wallace Street, for the creation of a new training facility for the Sapulpa Fire Department, for the sum of \$150,000.00, to be paid from the Fire Cash Fund. [See companion Item 10.2.4]
2. Consider approving an Agreement with Lee and Browne Consulting Engineers, Inc., for the purpose of receiving professional engineering services to finalize design documents, provide bid period engineering services, and provide construction period engineering services for the Water Pump Station at Reynolds Park for electrical system replacement, in the amount of \$15,400.00 to be paid from the GO Bond Fund.
3. Consider approving an Agreement with Guy Engineering Services, Inc., for Engineering and Construction Services, for replacement of Sahoma Lake Bridge, in the amount of \$53,378.50 to be paid from the Street Improvement Sales Tax Fund.
4. Consider approving an Offer from the Oklahoma Turnpike Authority, in the amount of \$3,840.00, for a section of City owned property, to be used by the Authority as a permanent right of way.
5. Consider approving a Change Order to the Agreement with Oklahoma Department of Transportation for the Main Street traffic signal replacement program for curb and guttering in the amount of \$10,126.00 to be paid from the Stormwater Management Fund.
6. Consider approving the City of Sapulpa Employee Health Insurance renewal with Community Care Insurance Company.
7. Consider approving the renewal of the City of Sapulpa Employee Dental Coverage with Delta Dental Plan of Oklahoma.
8. Consider approval of the Group Life and Accident Death Insurance coverage renewal with Standard Insurance Company.

10. NEW BUSINESS.

11. INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY.

1. Project Status Report from Tetra Tech regarding various City and Authority Projects.

12. PUBLIC COMMENTS: The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Council on any subject not scheduled on the Regular Agenda. City Council shall make no decision or action, except to direct the City Manager to take action, or to schedule the matter for City Council discussion at a later date. **THOSE ADDRESSING THE CITY COUNCIL ARE REQUESTED TO IDENTIFY THEMSELVES BY NAME AND ADDRESS.**

12. ADJOURNMENT.

Posted this _____ day of _____, 2017 at _____ o'clock p.m., at the Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.

Name: _____

Title: _____



Oklahoma's Most Connected City
425 EAST DEWEY AVENUE
P.O. BOX 1130•SAPULPA, OK 74067

AGENDA ITEM

City Council Regular

5.1.

Meeting Date: March 20, 2017

Submitted By: Shirley Burzio, City Clerk, City Clerk

Department: City Clerk

SUBJECT:

Consider approval of minutes of the regular city council meeting of March 6, 2017.

RECOMENDATION:

SUMMARY:

Attachments

minutes.03-06-2017

CITY OF SAPULPA, OKLAHOMA

COUNCIL PROCEEDINGS

Meeting of March 6, 2017

The City Council of Sapulpa, Oklahoma, met in regular session Monday, March 6, 2017, at 7:00 o'clock P.M. in the City Hall Council Chambers, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Councilors Present: Reg Green, Mayor
Louis Martin, Jr., Vice-Mayor
John Anderson
Marty Cummins
Wes Galloway
Craig Henderson
Alan Jones
Hugo Naifeh

Councilors Absent: Charles Stephens
Carla Stinnett

INVOCATION:

The invocation was given by Rev. Alan Schneider.

PLEDGE OF ALLEGIANCE:

The "Pledge of Allegiance" was led by Mayor Reg Green.

CONSENT AGENDA:

Motion was made by Councilor Alan Jones, seconded by Councilor John Anderson, to approve the minutes of the February 20, 2017, regular city council meeting and the consent agenda, which had the following items of business listed on it:

1. Approve regular claims in the amount of \$404,059.27;
2. Approve payment in the amount of \$2,160.00 to CLEET for two police officers to attend training;
3. Approve payment in the amount of \$219,426.53 to The Holmes Organization for employees' health insurance premiums.

ROLL CALL: AYE-John Anderson, Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh. NAY-None. Motion carried 8-0.

CITY OF SAPULPA, OKLAHOMA
COUNCIL PROCEEDINGS
Meeting of March 6, 2017

BID AWARDS:

Motion was made by Councilor Alan Jones, seconded by Councilor Wes Galloway, to approve the award of bid for the East Cobb Avenue (North Mission Street to North Brown Street) Street Rehabilitation Project to Tri-Star Construction in the amount of \$1,731,862.00 with funding for said project to be from the Series 2014 Street Capital Improvement Revenue Bond Fund, Storm Water Fund and Street Improvement Sales Tax Fund.

ROLL CALL: AYE-John Anderson, Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh. NAY-None. Motion carried 8-0.

PUBLIC COMMENTS:

Susanne Shirey, Sapulpa Chamber of Commerce Director, announced the Tulsa Home and Garden Show will be held in Tulsa on March 9 through 12, 2017. The chamber will have a booth at the event to represent Sapulpa at the show. She asked for volunteers to help with the booth.

CONSIDER ENTERING INTO AN EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PENDING OR THREATENED CLAIMS REGARDING WATER SERVICE TO THE CITY'S YOUTH SPORTS COMPLEX, LOCATED IN CREEK COUNTY RURAL WATER DISTRICT NO. 3, UPON ADVICE FROM COUNSEL THAT DISCLOSURE WILL SERIOUSLY IMPAIR THE ABILITY OF THE PUBLIC BODY TO CONSIDER AND PROCESS THE CLAIMS IN THE PUBLIC'S INTEREST (25 O.S. SECTION 307(B)(4)):

Motion was made by Vice-Mayor Louis Martin, seconded by Councilor John Anderson, to approve an executive session to discuss pending or threatened claims regarding water service to the city's youth sports complex, located in Creek County Rural Water District No. 3.

ROLL CALL: AYE-John Anderson, Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh. NAY-None. Motion carried 8-0.

The council convened into an executive session at 7:10 o'clock P.M.

CITY OF SAPULPA, OKLAHOMA
COUNCIL PROCEEDINGS
Meeting of March 6, 2017

CONSIDER ACTION IN OPEN SESSION REGARDING MATTERS DISCUSSED IN EXECUTIVE SESSION:

At 7:20 o'clock P.M. and in open session, Mayor Reg Green called the regular council meeting to order.

Motion was made by Councilor Alan Jones, seconded by Vice-Mayor Louis Martin, to approve the agreement the city attorney has negotiated with Creek County Rural Water District No. 3 for water service at the city's youth sports complex.

ROLL CALL: AYE-John Anderson, Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh. NAY-None. Motion carried 8-0.

ADJOURNMENT:

There being no further business to consider, motion was made by Vice-Mayor Louis Martin, seconded by Councilor Hugo Naifeh to adjourn the meeting.

ROLL CALL: AYE-John Anderson, Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh. NAY-None. Motion carried 8-0.

Mayor

Attest:

City Clerk

Presentations & Proclamations 6.1.

City Council Regular

Meeting Date: March 20, 2017

Subject

Consider ratifying a Proclamation issued by the Mayor, declaring April 2017 Child Abuse Prevention Month.



Oklahoma's Most Connected City
425 EAST DEWEY AVENUE
P.O. BOX 1130•SAPULPA, OK 74067

AGENDA ITEM

Administration 6.2.

City Council Regular

Meeting Date: March 20, 2017

Submitted By: Anna Jo Fife, City Manager Assistant, City Manager

Department: City Manager

SUBJECT:

Consider four (4) appointments to the Sapulpa Parks and Recreation Advisory Board for a three year term expiring March 2020.

RECOMENDATION:

Per Council discretion.

SUMMARY:

Paula Bingman is seeking appointment to the Sapulpa Park and Recreation Board along with incumbents Pete Egan, Art Baisley, and Johnny Bilby Sr., all to serve on the Sapulpa Parks and Recreation Advisory Board for the 2017-2020 term.

Attachments

Park Rec Term List

Park Rec Roster



City of Sapulpa
SAPULPA PARKS and RECREATION
BOARD
MEMBER TERM LIST



The Mayor of the City of Sapulpa makes new appointments and/or reappointments in February or on an as needed basis in order to fill vacant positions. Regular terms of the eleven (11) Board Members begin at the Park Board meeting in March and expire after the February Board meeting of the three-year term served. The current Park Board voting member terms are designated in “**bold**” letters.

2.24.17

2009-2012	2012-2015	2015-2018
1. Onis Pankey	Shawna Sims	Shawna Sims
2. Dr. Larry Higgs	Charles Bundrick	Charles Bundrick
3. Cassie Inman	Amanda Howard	Amanda Howard

2007-2010	2010-2013	2013-2016	2016-2019
4. Ken Casey	Terry Anderson	Terry Anderson	Terry Anderson
5. B. Binion/Vacant	Vacant	Vacant	Liz Mann
6. Jan Allen	Jan Allen	Jan Allen	Jan Allen
7. D. Bush/Vacant	Vacant	Lyn Bingman	Lyn Bingman

2008-2011	2011-2014	2014-2017	2017-2020
8. V. Beyer	Ernie Thompson	Ernie Thompson	Vacant – Paula Bingman (New Appointment)
9. Sam Palmer	Sam Palmer	Pete Egan	Pete Egan – (Reappointment)
10. Dr. Margo Hagen	Johnny Bilby	Johnny Bilby, Sr.	Johnny Bilby, Sr. – (Reappointment)
11. Chas. Betzler	Charles Betzler	Art Baisley	Art Baisley – (Reappointment)

**SAPULPA PARKS and RECREATION
 ADVISORY BOARD - ROSTER**



2.24.17

- | | | |
|---|--|-------------------------------------|
| 1. Shawna Sims, Secretary
800 Luker Lane, Sapulpa, OK 74066 | ssims@westbyoffice.org | 918-633-7215(c) |
| 2. Charles Bundrick, Vice-Chair/Treasurer
121 Lee Circle, Sapulpa, OK 74066 | bundrick01@aol.com | 918-227-0974(h)
918-605-8901(c) |
| 3. Amanda Howard, Member
9503 W. 162 nd Street South,
Sapulpa 74066 | amandahoward240@gmail.com | 918-277-1783 (c)
918-321-3757(h) |
| 4. Terry Anderson, Member
P.O. Box 1131,
Sapulpa, OK 74067 | terryander80@gmail.com | 918-808-8080(c) |
| 5. Liz Mann, Member
230 W. Goodykoontz
Sapulpa, OK 74066 | Godymann197716@gmail.com | 539-777-5174 |
| 6. Jan Allen, Member
115. S. Moccasin Bluff,
Sapulpa, OK 74066 | jan.v.allen@gmail.com | 918-224-2831(h)
918-576-8458(c) |
| 7. Lyn Bingman, Member
13 Trail Ridge Road
Sapulpa, OK 74066 | lynbingman@hotmail.com | 918-698-7477 |
| 8. Vacant, Member | | |
| 9. Pete Egan, Member
1348 E. McKinley
Sapulpa, OK 74066 | peteregan@icloud.com | |
| 10. Johnny Bilby, Sr., Member
909 Luker Lane
Sapulpa, OK 74066 | pastorjebilby@gmail.com | 918-906-9744 |
| 11. Art Baisley, Member
11728 W. 86 th Street South
Sapulpa, OK 74066 | art.baisley@pearson.com | 918-227-0057 h
918-520-3358w |

**Consent Agenda 7.1.
Claims**

City Council Regular

Meeting Date: March 20, 2017

Subject

Consider approving Claims in the amount of \$578,432.22.

Attachments

Purchase Order Claim Register

FUND: 10 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
119196	99-10090	FBI-LEEDA INC	YEARLY DUES-REED	3/2017	42396918-17	50.00
116917	99-10143	PERDUE, BRANDON, FIELDER,	CCOLLECTION SRVC-MUN COURT	3/2017	2/1-2/28/17 116917	13,867.71
119258	99-10147	DIGITALMARKETS, INC	REPAIR AUDIOLOG SYSTEM	3/2017	4789	350.00
117393	99-10152	LABXPRESS, LLC	RABIES TESTING	3/2017	23072	25.00
118049	99-10160	MERRIFIELD OFFICE SOLUTIONS	MISC OFFICE SUPPLIES	3/2017	0115737-001	65.97
118521	99-10160	MERRIFIELD OFFICE SOLUTIONS	MISC SUPPLIES	3/2017	0115735-001	66.88
119138	99-10160	MERRIFIELD OFFICE SOLUTIONS	MISC OFFICE SUPPLIES	3/2017	0115425-001	175.39
119260	99-10160	MERRIFIELD OFFICE SOLUTIONS	MISC JANITORIAL SUPPLIES	3/2017	0115931-001	264.25
118672	99-103	ONG	JAN 2017 GAS CHARGES	3/2017	JAN 2017 118672	4,227.33
119017	99-10315	CINTAS CORPORATION NO.2	MISC MED SUPPLIES-STAT 4	3/2017	5007320021	198.90
119038	99-10315	CINTAS CORPORATION NO.2	MED SUPPLIES-STATION 2 3	3/2017	5007320068	197.16
114121	99-10342	RICHARD SERZY	50 CITY LOGO BALL CAPS	3/2017	161510	250.00
119180	99-1037	AMERICAN TEXTILE SCREENPRIN2	BOXES OF LETTERHEAD	3/2017	25981	149.00
117993	99-10377	GREEN COUNTRY SHREDDING &	R32GAL CONTAINER-SHREDDING	3/2017	0026672	30.00
118319	99-1038	DAVID L. WEATHERFORD	ARBITRATION SERVICES	3/2017	DLW001751 2/20/17	40.00
118300	99-10395	AUBREY WEATHERFORD	SOCIAL MEDIA -MONTHLY FEE	3/2017	SAP0317	500.00
119135	99-10443	MCGRATH CONSULTING GROUP	INPUBLIC SAFETY MNGMT STUDY	3/2017	885	7,850.00
119181	99-10450	CRP MARK CENTER HOTEL LLC	HOTEL RESERVATIONS	3/2017	3317182916 4/11/17	834.27
119265	99-10464	PRAETORIAN GROUP INC dba	POTASER RECERT INSTRUCT CRS	3/2017	4219-1	225.00
119271	99-10470	LARRY C STUBBLEFIELD dba	D TOW VEHICLE	3/2017	1342	92.50
118674	99-1112	WASTE MANAGEMENT OF OKLAHOMA	HAULED OFF TREES/TRASH	3/2017	2165248-1006-8	249.82
118977	99-1206	REASOR'S INC.	FOOD FOR PRISONERS	3/2017	4586 1/27/17 18577	752.64
118999	99-141	LOCKE SUPPLY CO.	BALLASTS FOR TRAINING RM	3/2017	30897667-00	38.36
119198	99-141	LOCKE SUPPLY CO.	BALLASTS FOR TRAINING RM	3/2017	30897675-00	42.22
118030	99-1992	JOHN DEERE FINANCIAL ACCT#5	MISC BOLTS, SCREWS, ROPES	3/2017	C77443/2 2/7/17	89.96
119062	99-1992	JOHN DEERE FINANCIAL ACCT#5	MIG WELDER	3/2017	C81510/2 2/16/17	669.99
119019	99-213	OKLAHOMA FIRE CHIEFS ASSOC	OFCA CONFERENCE	3/2017	4617	800.00
117253	99-2576	OKLAHOMA MUNICIPAL LEAGUE	IANN LABOR RELATIONS PROG	3/2017	063491	550.00
119400	99-2922	OFFICE DEPOT CREDIT PLAN	OFFICE CHAIR	3/2017	8920 3/7/17	59.99
116695	99-3286	MOTOROLA SOLUTIONS, INC	SERVICE AGREEMENT	3/2017	78379734	1,284.95
116690	99-3633	PUBLIC SERVICE COMPANY OF	OSIREN AT TOWN WEST	3/2017	9536811170 2/27/17	12.53
119005	99-3707	O'REILLY AUTOMOTIVE INC	MISC PARTS-VEHICLE REPAIR	3/2017	0153-420205	147.86
119014	99-3707	O'REILLY AUTOMOTIVE INC	MISC PARTS-VEHICLE MAINT	3/2017	0153-421390	68.17
119071	99-3707	O'REILLY AUTOMOTIVE INC	BATTERY FOR POLICE UNIT	3/2017	0153-420757	137.70
119072	99-3707	O'REILLY AUTOMOTIVE INC	CONVERTER WATER PUMP	3/2017	0153-421040	177.41
119073	99-3707	O'REILLY AUTOMOTIVE INC	UPPER ARM CONTROL	3/2017	0153-421420	144.37
119074	99-3707	O'REILLY AUTOMOTIVE INC	6 SPARK PLUGS	3/2017	0153-421418	41.94
119502	99-3707	O'REILLY AUTOMOTIVE INC	OIL FILTERS/OIL	3/2017	0153-421640	99.09
115443	99-3797	OCCUPATIONAL HEALTH CENTER	TEST/SCREEN/PHYSICALS	3/2017	255794632	117.00
115444	99-3797	OCCUPATIONAL HEALTH CENTER	NEW HIRE DRUG SCREEN	3/2017	255789791	117.50
118560	99-4025	OKLAHOMA MUNICIPAL COURT	CLMEMBERSHIP FEES	3/2017	2490	165.00
116693	99-4047	SHOW, INC.	SHRED PAPER AT PD	3/2017	16623	20.00
117437	99-4047	SHOW, INC.	CITY HALL LAWN SERVICES	3/2017	16622	40.00
117952	99-4183	UPTOWN SAPULPA ACTION, INC.	ANNUAL MEMBERSHIP	3/2017	MARCH 2017 117952	2,500.00
118625	99-4285	BRETT HENSON	MEAL REIMBURSEMENTS	3/2017	2/28-3/1/17 118625	48.00
119601	99-4319	AT&T	MARCH 2017 PHONE CHARGES	3/2017	918A164006 3/5/17	3,892.04
116694	99-4690	TOTAL RADIO, INC	SRVC MAINT AGRMNT-STORM	3/2017	80000534	560.00
118673	99-4700	COX COMMUNICATIONS	FEB 2017 PHONE CHARGES	3/2017	067201101 2/1/17	11,208.64
119031	99-5196	BOUND TREE MEDICAL LLC	AED PADS FOR POWERHEART	3/2017	82418457	152.00
118567	99-5224	OKLAHOMA MUNICIPAL CLERKS,	MEMBER DUES	3/2017	S BURZIO DUES2017	30.00

FUND: 10 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
118775	99-5388	OFFICE DEPOT 25022426	MISC BATTERIES, PENS, ETC	3/2017	911129872001	14.98
119139	99-5388	OFFICE DEPOT 25022426	MISC OFFICE SUPPLIES	3/2017	910515290001	129.83
118302	99-6465	WIDDOES, DAVID	MEAL REIMBURSEMENT	3/2017	3/2/17 118302	35.77
116118	99-6477	WEST PUBLISHING CORPORATION	RESEARCH SRVCS ONLINE	3/2017	835688868	555.28
117238	99-6528	UNIFIRST HOLDINGS, INC.	YEARLY UNIFORM LEASE	3/2017	8241358611	14.82
117351	99-6575	STATE OF OKLAHOMA	OLETS	3/2017	04-1705748	350.00
118317	99-6668	SAPULPA ABSTRACT AND TITLE	REPORT ON 109 E GLENPOOL	3/2017	149718	150.00
116972	99-7216	US CELLULAR	MONTHLY CELL PHONE CHARGE	3/2017	0180662062	117.24
118624	99-7505	SWAFFORD, MARK	MEAL REIMBURSEMENTS	3/2017	2/28-3/1/17 118624	48.00
119077	99-7612	SUBWAY, INC	MEALS FOR COUNCIL	3/2017	0643	40.00
118565	99-7926	SIMPLEX GRINNELL LP	ANNUAL INSPECTION	3/2017	83415365	365.26
118644	99-8074	SPECIAL OPS UNIFORMS, INC	3 NEW OFFICER UNIFORMS	3/2017	775112	1,485.27
116575C	99-8149	BKL, INC.	E BIRD IMPROV-AMND #2	3/2017	#5 3/2/17 116575C	500.00
118988	99-8216	HILAND DAIRY FOODS CO.LLC	MILK FOR PRISONERS	3/2017	9061338	41.00
119252	99-8216	HILAND DAIRY FOODS CO.LLC	MILK FOR PRISONERS	3/2017	9061424	41.00
118568	99-8250	OLD REPUBLIC SURETY COMPANY	PUBLIC EMPLOYEE BONDS	3/2017	POB0429139 5/3/17	648.00
118519	99-8269	NAFECO, INC.	BUNKER GEAR	3/2017	867208	1,140.75
117661	99-8434	FLEETCOR TECHNOLOGIES d/b/a	FEBRUARY 2017 CNG	3/2017	NP49861727	2,133.24
115388	99-8493	MESHEK & ASSOCIATES, P.L.C.	ENGINEERING REVIEW FEES	3/2017	4460	1,225.00
119189	99-8564	CLAYTON, DERRICK	MEAL REIMBURSEMENT	3/2017	4/4-4/14/17 119189	337.00
115785	99-8846	ARLEDGE & ASSOCIATES, P.C.	AUDIT SERVICES FY15/16	3/2017	27560	5,800.00
119015	99-8936	CONRAD FIRE EQUIPMENT, INC.	MISC PARTS FOR VEHICLES	3/2017	516006	111.18
119003	99-9072	VICKREY JAMES	MEAL REIMBURSEMENT	3/2017	3/7/17 119003	12.00
115392	99-9096	ROBERT R SPRINGER	SOFTWARE UPDATE	3/2017	1184	1,145.00
119136	99-9173	ALL MAINTENANCE SUPPLY, INC	MISC JANITORIAL SUPPLIES	3/2017	54815-01	77.30
117018	99-9222	RUSH TRUCK CENTER - TULSA	ANNUAL TRUCK MAINT	3/2017	3005667191	1,400.64
116789	99-9288	ADVANCE ALARMS, INC	ANN ALARM MONITOR-GARAGE	3/2017	1487502	25.00
116918A	99-9397	ELECTRONIC TRANSACTION SYST	CREDIT CARD FEES	3/2017	FEB 2016 116918A	444.86
119192	99-9398	THE UPS STORE #3965	SHIPPING FEE-REPAIR CAMER	3/2017	0918 3/7/17	11.54
119046	99-9555	TERRY WALLACE dba TULSA'S	TREPLACE ZIPPER ON BAG	3/2017	46-0939424 3/6/17	35.00
116686	99-9801	LEXISNEXIS RISK DATA MANAGE	PROGRAM F/PROPERTY SEARCH	3/2017	1519676-20170228	100.00
115608	99-9859	VERIZON WIRELESS SERVICES	MONTHLY IPAD SERVICE	3/2017	9781077739A	40.01
117001	99-9859	VERIZON WIRELESS SERVICES	WIRELESS CHARGES-10 IPADS	3/2017	9781077739	400.10
119004	99-9876	WOOD, JOSH MARK	MEAL REIMBURSEMENT	3/2017	3/7/17 119004	12.00
115446	99-9920	FLEXPLAN ADMINISTRATORS, IN	SECTION 125 PLAN	3/2017	032017-07	1,197.00
116689	99-9996	ALLIANCE MAINTENANCE, INC.	MONTHLY JANITORIAL	3/2017	90534	1,595.00
117237A	99-9996	ALLIANCE MAINTENANCE, INC.	JANITORIAL SRVCS-CITY HAL	3/2017	90542	947.50

FUND TOTAL: 76,403.11

FUND: 20 - SMA-AUTHORITY FUND

SUMMARY REPORT

117903	99-10143	PERDUE, BRANDON, FIELDER,	CCOLLECTION FEES	3/2017	2/1-2/28/17 117903	728.51
119138	99-10160	MERRIFIELD OFFICE SOLUTIONS	MISC OFFICE SUPPLIES	3/2017	0115425-001	67.98
118672	99-103	ONG	JAN 2017 GAS CHARGES	3/2017	JAN 2017 118672	1,985.04
116866	99-10302	LAMPTON WELDING SUPPLY CO,	ACETYLENE GAS RENTAL	3/2017	846015	14.40
117208	99-10302	LAMPTON WELDING SUPPLY CO,	CUTTING TORCH/GAS BOTTLES	3/2017	846016	22.80
118896	99-1443	BRENNTAG SOUTHWEST, INC.	CHLORINE	3/2017	BSW822220	5,696.75
118174	99-1992	JOHN DEERE FINANCIAL ACCT#5	MISC SUPPLIES FOR REPAIRS	3/2017	C71577/2 1/25/17	39.96
118810	99-1992	JOHN DEERE FINANCIAL ACCT#5	MISC SUPPLIES FOR REPAIRS	3/2017	C85113/2 2/23/17	12.98
118813	99-1992	JOHN DEERE FINANCIAL ACCT#5	RUBBER BOOTS	3/2017	C85111/2 2/23/17	16.99

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
117922	99-2576	OKLAHOMA MUNICIPAL LEAGUE	IUTILITY PROVIDER RENEWAL	3/2017	029418	100.00
116858	99-3373	BIO-AQUATIC TESTING INC.	CHRONIC BIOMONITORING	3/2017	00050592	1,800.00
118801	99-3437	ADVANCE ELECTRICAL SERVICES	ELECTRIC REPAIRS	3/2017	16220	1,323.90
117613	99-3593	CITY OF TULSA	METER CONNECT FEE	3/2017	103688966 2/23/17	218.18
116791	99-3633	PUBLIC SERVICE COMPANY OF OSRWCS	ELECTRIC SERVICE	3/2017	9536422130 2/28/17	5,241.87
117300	99-3908	VERDIGRIS VALLEY ELEC COOP	SWRCS ELECTRIC	3/2017	2621103200 2/28/17	13.63
117437	99-4047	SHOW, INC.	CITY HALL LAWN SERVICES	3/2017	16622	40.00
116853	99-4112	ACCURATE ENVIRONMENTAL INC.	ODEQ PERMIT TESTING	3/2017	7B27004	180.00
118066	99-4112	ACCURATE ENVIRONMENTAL INC.	LITZ TEST-STATE REQUIRED	3/2017	7B15107	400.00
118162	99-4112	ACCURATE ENVIRONMENTAL INC.	IN HOUSE TESTING/SUPPLIES	3/2017	SU25791	332.16
117307	99-4319	AT&T	DED PHONE-SKIATOOK WATER	3/2017	9182462544 2/15/17	48.15
116634	99-4936	WASTE MANAGEMENT OF TEXAS,	16/17 REFUSE COLLECTION	3/2017	2168126 / 2168488	108,614.28
117238	99-6528	UNIFIRST HOLDINGS, INC.	YEARLY UNIFORM LEASE	3/2017	8241358610	159.12
119076	99-7019	DELL MARKETING LP	DESK TOP/LAPTOP	3/2017	10152840310	594.56
116972	99-7216	US CELLULAR	MONTHLY CELL PHONE CHARGE	3/2017	0180662062	134.01
118565	99-7926	SIMPLEX GRINNELL LP	ANNUAL INSPECTION	3/2017	83415365	365.26
116783	99-7994	BANCFIRST	SMA UTIL SYS REV BOND	3/2017	SERIES 2013 3/6/17	206,476.25
116795	99-7994	BANCFIRST	SMA UTILITY SYSTEM	3/2017	SERIES 2012 3/6/17	120,359.10
118169	99-7998	AMERICAN ENVIRONMENTAL	LANDSLUDGE DISPOSAL	3/2017	7481	3,052.88
118816	99-8374	TRIKNTRUX	FLOOR LINERS/HITCH	3/2017	14479	260.00
118820	99-8374	TRIKNTRUX	FLOOR LINERS	3/2017	14506	205.00
117661	99-8434	FLEETCOR TECHNOLOGIES d/b/a	FEBRUARY 2017 CNG	3/2017	NP49861727	200.77
119202	99-8526	RAVEN MATERIALS, INC.	SLUDGE DISPOSAL	3/2017	2799-17	10,500.00
119136	99-9173	ALL MAINTENANCE SUPPLY, INC	MISC JANITORIAL SUPPLIES	3/2017	54815-01	77.30
116968	99-9207	S2 ENGINEERING SERVICES,	PLSRVC AGRMT-PRE-TREATMENT	3/2017	06-531	5,000.00
116918A	99-9397	ELECTRONIC TRANSACTION SYST	CREDIT CARD FEES	3/2017	FEB 2016 116918A	2,268.20
119204	99-9398	THE UPS STORE #3965	SHIPPING FEE	3/2017	0625 2/28/17	70.04
117906	99-9515	PITNEY BOWES INC	YEARLEY SORTER LEASE	3/2017	3302938956	1,122.03
117321	99-9859	VERIZON WIRELESS SERVICES	LSKIATOOK DEDICATED PHONE	3/2017	9780881059	16.00
117237A	99-9996	ALLIANCE MAINTENANCE, INC.	JANITORIAL SRVCS-CITY HAL	3/2017	90542	947.50

FUND TOTAL: 478,705.60

FUND: 29 - STORMWATER MANAGEMENT

SUMMARY REPORT

118672	99-103	ONG	JAN 2017 GAS CHARGES	3/2017	JAN 2017 118672	615.46
113247	99-1992	JOHN DEERE FINANCIAL ACCT#5	MISC SUPPLIES/HAND TOOLS	3/2017	C75474/2 2/3/17	9.95
116972	99-7216	US CELLULAR	MONTHLY CELL PHONE CHARGE	3/2017	0180662062	26.68
117661	99-8434	FLEETCOR TECHNOLOGIES d/b/a	FEBRUARY 2017 CNG	3/2017	NP49861727	215.93
119136	99-9173	ALL MAINTENANCE SUPPLY, INC	MISC JANITORIAL SUPPLIES	3/2017	54815-01	29.20
119600	99-9738	JACQUELYN BROOKE KONONCHUK	STORMWATER MNGMT SRVCS	3/2017	FEB-17	2,747.00

FUND TOTAL: 3,644.22

FUND: 30 - STREET & ALLEY

SUMMARY REPORT

119503	99-10252	CECIL COX ENTERPRISES	TIRES FOR BACKHOE	3/2017	3010348	778.96
118672	99-103	ONG	JAN 2017 GAS CHARGES	3/2017	JAN 2017 118672	286.56
116065	99-1992	JOHN DEERE FINANCIAL ACCT#5	MISC HAND TOOLS/SUPPLIES	3/2017	M95247/2 2/9/17	71.43
116063	99-3707	O'REILLY AUTOMOTIVE INC	MISC PARTS FOR TRUCKS	3/2017	0153-421414	188.72
119501	99-3707	O'REILLY AUTOMOTIVE INC	OIL FILTER/WATER PUMP	3/2017	0153-421639	77.69
119140	99-4733	KIRBY-SMITH MACHINERY, INC	SKREED ADJUSTMENT SCREW	3/2017	P17551	88.90

FUND: 30 - STREET & ALLEY

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
116972	99-7216	US CELLULAR	MONTHLY CELL PHONE CHARGE	3/2017	0180662062	26.68
117661	99-8434	FLEETCOR TECHNOLOGIES d/b/a	FEBRUARY 2017 CNG	3/2017	NP49861727	41.72
119136	99-9173	ALL MAINTENANCE SUPPLY, INC	MISC JANITORIAL SUPPLIES	3/2017	54815-01	125.75
FUND TOTAL:						1,686.41

FUND: 31 - CEMETERY MAINTENANCE SUMMARY REPORT

119229	99-10160	MERRIFIELD OFFICE SOLUTIONS	CHAIRS	3/2017	0115585-001	480.00
118672	99-103	ONG	JAN 2017 GAS CHARGES	3/2017	JAN 2017 118672	393.38
118696	99-10302	LAMPTON WELDING SUPPLY CO,	ARGON	3/2017	4463069	28.25
118692	99-1992	JOHN DEERE FINANCIAL ACCT#5	BOLT SNAP TO HANG FLAGS	3/2017	C80678/2 2/14/17	26.28
118687	99-3707	O'REILLY AUTOMOTIVE INC	REPAIRS TO VEHICLES/EQUIP	3/2017	0153-421258	28.64
119230	99-5367	SOUTHSIDE MOWERS, INC.	WEDEATERS	3/2017	126106	480.00
117238	99-6528	UNIFIRST HOLDINGS, INC.	YEARLY UNIFORM LEASE	3/2017	8241360667	19.05
117661	99-8434	FLEETCOR TECHNOLOGIES d/b/a	FEBRUARY 2017 CNG	3/2017	NP49861727	14.52
119231	99-8999	KEIGLEY, SCOTT	RENEW CNG	3/2017	706845	50.00
119227	99-9577	TRACTOR SUPPLY COMPANY	PARTS FOR WASHER	3/2017	299807 3/14/17	99.99
FUND TOTAL:						1,620.11

FUND: 32 - HUNTING & FISHING SUMMARY REPORT

119110	99-2217	DAYS DISCOUNT LUMBER INC	LUMBER TO REPAIR SHELF	3/2017	09948	76.20
117168	99-9672	JOHN T. CHANDLER dba TOMS	BLAKE CARETAKER SERVICES	3/2017	MARCH 2017 117168	750.00
117170	99-9672	JOHN T. CHANDLER dba TOMS	BPERMIT SALES COMMISSIONS	3/2017	051702	190.00
FUND TOTAL:						1,016.20

FUND: 33 - GOLF COURSE SUMMARY REPORT

119156	99-10133	HARRELL'S LLC	FUNGICIDE FOR GREENS	3/2017	INV00995581	384.00
119161	99-10133	HARRELL'S LLC	DEFOAMER FOR COURSE	3/2017	INV00996825	200.00
118672	99-103	ONG	JAN 2017 GAS CHARGES	3/2017	JAN 2017 118672	490.32
118856	99-10302	LAMPTON WELDING SUPPLY CO,	CO2	3/2017	846014	64.80
118859	99-106	SAND SPRINGS SAND & GRAVEL	TOP DRESSING SAND F/GREEN	3/2017	27795	1,968.60
119170	99-175	STANDARD DISTRIBUTING INC	MISC CONCESSION SUPPLIES	3/2017	282646	248.12
116798	99-1850	AMERICAN HERITAGE BANK	GOLF CARTS-MISC USE	3/2017	3/30/17 116798	11,158.96
119150	99-1992	JOHN DEERE FINANCIAL ACCT#5	BACK PACK SPRAYER	3/2017	C80316/2 2/13/17	131.91
119154	99-1992	JOHN DEERE FINANCIAL ACCT#5	TOILET REPAIR KITS	3/2017	C80315/2 2/13/17	82.87
119169	99-1992	JOHN DEERE FINANCIAL ACCT#5	SURFACTANT FOR GOLF COURS	3/2017	C85705/2 2/24/17	185.88
119162	99-4686	ANHEUSER BUSCH SALES-TULSA	MISC CONCESSION SUPPLIES	3/2017	336447	316.20
117238	99-6528	UNIFIRST HOLDINGS, INC.	YEARLY UNIFORM LEASE	3/2017	8241358613	24.78
117728	99-8108	AT&T ADVERTISING & PUBLISHI	YEARLY YELLOWPAGES AD	3/2017	1300020635 2/17/17	33.00
119160	99-8436	LDI SALES & DISTRIBUTING,	MISC CONCESSION SUPPLIES	3/2017	841047	93.00
119163	99-8442	SYSCO FOODS SERVICES OF OKL	MISC CONCESSION SUPPLIES	3/2017	616353735	1,220.27
119155	99-8951	REGAL CHEMICAL COMPANY	PRE-EMERGENT FOR GREENS	3/2017	0448253	673.17
119157	99-8951	REGAL CHEMICAL COMPANY	MISC CHEMICALS FOR GREENS	3/2017	0448390	1,337.44
119376	99-9173	ALL MAINTENANCE SUPPLY, INC	MISC JANITORIAL SUPPLIES	3/2017	54945-01	284.90
119165	99-9974	BOWERS OIL CO.	FUEL FOR EQUIPMENT	3/2017	30534	827.40
FUND TOTAL:						19,725.62

FUND: 34 - LIBRARY

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
118672	99-103	ONG	JAN 2017 GAS CHARGES	3/2017	JAN 2017 118672	615.02
119432	99-224	US POST OFFICE	STAMPS	3/2017	3/15/17 119432	376.00
118849	99-265	RABY PLUMBING, INC.	REPAIR TOILET	3/2017	13396	95.00
116397	99-4047	SHOW, INC.	RECYCLING FOR LIBRARY	3/2017	16608	30.00
116393	99-7963	TAMMY YVONNE TALLEY	LIBRARY JANITORIAL SERVIC	3/2017	MAR 2017 116393	950.00
116754	99-7963	TAMMY YVONNE TALLEY	LIB ANNEX--JANITORIAL SERV	3/2017	MARCH 2017 116754	345.00
119431	99-8259	AIRCO SERVICE, INC.	DRIVESHAFT REPAIR	3/2017	2361890	2,435.64
118832	99-8286	SHOWCASES, INC.	CD/DVD CASES	3/2017	297790	1,497.42
FUND TOTAL:						6,344.08

FUND: 35 - PARKS & RECREATION

SUMMARY REPORT

119118	99-10065	KUBOTA OF NORTHWEST ARKANSAS	BLADES FOR MOWER	3/2017	P08517	164.43
119102	99-10071	PLAY BY DESIGN INC	2 VOLLEYBALL NETS	3/2017	2183	428.50
118672	99-103	ONG	JAN 2017 GAS CHARGES	3/2017	JAN 2017 118672	1,620.82
118384	99-141	LOCKE SUPPLY CO.	REPAIR WATER LEAK AT PARK	3/2017	30913747-00	13.60
119104	99-1992	JOHN DEERE FINANCIAL ACCT#5500'	OF ROPE-KELLYLANE	3/2017	C77992/2 2/8/17	51.92
119107	99-1992	JOHN DEERE FINANCIAL ACCT#501L	/BAR CHAIN OIL	3/2017	C83672/2 2/20/17	56.92
117514	99-4700	COX COMMUNICATIONS	SENIOR/BTW-WIFI AND CABLE	3/2017	028122401 2/25/17	31.10
117238	99-6528	UNIFIRST HOLDINGS, INC.	YEARLY UNIFORM LEASE	3/2017	8241360672	17.64
119121	99-7011	LOWE'S HOME CENTERS, INC.	LUMBER/STAIN FOR BTW ROOM	3/2017	01418 3/8/17	91.67
116972	99-7216	US CELLULAR	MONTHLY CELL PHONE CHARGE	3/2017	0180662062	26.68
117167	99-8545	TITAN COMMERCIAL SERVICES,	JAN SRVCS-BTW REC CENTER	3/2017	MARCH 2017 117167	1,650.00
119111	99-8717	P & K EQUIPMENT	PARTS TO REPAIR EQUIPMENT	3/2017	2452808	290.36
118955	99-9253	BILBY, CHERYL	MEAL REIMBURSEMENT	3/2017	2/6&2/7/17 118955	24.00
117159	99-9288	ADVANCE ALARMS, INC	ALARM/MONITOR-PARK MAINT	3/2017	1487714	25.00
117161	99-9288	ADVANCE ALARMS, INC	SENIOR CENTER-ALARM/MONIT	3/2017	1486996	25.00
117169	99-9595	CAMPBELL WENDY	DEPT MAINT MGMNT/DATA INP	3/2017	2/21-3/7/17 117169	345.00
119108	99-9895	HD SUPPLY WATERWORKS, LTD.	PVC/ELBOWS	3/2017	G818098	113.85
FUND TOTAL:						4,976.49

FUND: 36 - SWIMMING POOL

SUMMARY REPORT

118672	99-103	ONG	JAN 2017 GAS CHARGES	3/2017	JAN 2017 118672	21.32
119120	99-4914	SECURITY FIRST CORP	REPLACE EXTERIOR DOOR	3/2017	083362	725.00
117160	99-9288	ADVANCE ALARMS, INC	ALARM/MONITOR AT POOL	3/2017	1486661	25.00
119309	99-9370	OKLAHOMA STATE DEPARTMENT	OBATHING PLACE PERMIT	3/2017	9542 5/2017-5/2018	50.00
118470	99-9977	SUNBELT POOLS, INC.	CONTROLLER W/FLOW SWITCH	3/2017	27101-1	2,500.00
FUND TOTAL:						3,321.32

FUND: 40 - FIRE CASH

SUMMARY REPORT

118511	99-6646	FASTENAL COMPANY INC	EQUIPMENT FOR NEW TRUCK	3/2017	OKSAP139099	627.05
FUND TOTAL:						627.05

FUND: 41 - POLICE CASH

SUMMARY REPORT

118997	99-8696	GT DISTRIBUTORS, INC.	AMMO FOR OFFICERS	3/2017	INV0607743	470.00
118620	99-9744	VISUAL FORCE INC.	EMERGENCY EQUIPMENT	3/2017	4301	13,595.52
FUND TOTAL:						14,065.52

FUND: 44 - MAJOR THOROFARE

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
116790	99-3633	PUBLIC SERVICE COMPANY OF	OEXPRESS WAY LIGHTS	3/2017	9599067210 2/28/17	613.52
116062	99-6680	VANCE BROTHERS, INC.	CRACK SEAL	3/2017	IP 24614	2,116.80
118922	99-7868	WESTLAKE HARDWARE INC	BRICKS AND BLOCKS	3/2017	8133508	57.50
116056	99-8909	DUNHAM'S ASPHALT SERVICE,	IHOT MIX/COLD LAY ASPHALT	3/2017	246363	1,726.34
FUND TOTAL:						4,514.16

FUND: 46 - WATER & SEWER SALES TAX

SUMMARY REPORT

117083	99-10094	JUAN LOZANO	OIL CHANGES	3/2017	22631	118.58
118921	99-10252	CECIL COX ENTERPRISES	BACKHOE TIRES	3/2017	3010043	636.00
119325	99-10252	CECIL COX ENTERPRISES	TIRES FOR TRUCK	3/2017	3010220	755.36
118672	99-103	ONG	JAN 2017 GAS CHARGES	3/2017	JAN 2017 118672	477.34
118920	99-191	FARMERS FEED, INC.	PROPANE FOR EQUIP	3/2017	3/3/17 118920	15.84
118910	99-1992	JOHN DEERE FINANCIAL ACCT#5	MISC PARTS FOR EQUIPMENT	3/2017	C78264/2 2/9/17	60.94
119500	99-3707	O'REILLY AUTOMOTIVE INC	PARTS FOR JD BACKHOE	3/2017	0153-421508	248.29
118935	99-3768	ACTION SAFETY SUPPLY CO	ROAD CLOSURE	3/2017	00206835	282.80
119326	99-3844	SAF-T-GLOVE, INC	LEATHER GLOVES	3/2017	832463-00	120.16
117238	99-6528	UNIFIRST HOLDINGS, INC.	YEARLY UNIFORM LEASE	3/2017	8241358614	16.23
118930	99-7080	TULSA GRASS & SOD FARMS,	INSOD-REPAIR FOR WATER LEAK	3/2017	0099329-IN	110.00
116972	99-7216	US CELLULAR	MONTHLY CELL PHONE CHARGE	3/2017	0180662062	101.01
118937	99-7494	LAMPROE CONSTRUCTION, INC	REPLACE CONCRETE	3/2017	8865	1,750.00
117661	99-8434	FLEETCOR TECHNOLOGIES d/b/a	FEBRUARY 2017 CNG	3/2017	NP49861727	220.73
118589A	99-9173	ALL MAINTENANCE SUPPLY,	INCHAND LOTION	3/2017	52939-02	7.10
118936	99-9501	C & C CONSTRUCTION LLC	DRIVEWAY REPAIR	3/2017	40	850.00
118938	99-9501	C & C CONSTRUCTION LLC	CONCRETE REPAIR	3/2017	41	500.00
118940	99-9501	C & C CONSTRUCTION LLC	REPLACE CONCRETE-METER BX	3/2017	43	600.00
118918	99-9895	HD SUPPLY WATERWORKS, LTD.	MISC STOCK SUPPLIES	3/2017	G823577	200.16
118919	99-9895	HD SUPPLY WATERWORKS, LTD.	MISC STOCK SUPPLIES	3/2017	G840559	1,398.50
118939	99-9895	HD SUPPLY WATERWORKS, LTD.	6" WATER TAP-DOG PARK	3/2017	G870890	350.00
FUND TOTAL:						8,819.04

FUND: 47 - VAC/SPAY/NEUTR ESCRW FUND

SUMMARY REPORT

119175	99-8803	SPAY OKLAHOMA, INC	SPAY/NEUTER FEB/MARCH	3/2017	2/6-2/27/17 119175	805.00
FUND TOTAL:						805.00

FUND: 48 - WATER RESOURCE

SUMMARY REPORT

117973	99-10402	CIRCLE B UNDERGROUND LLC	SAHOMA DAM IMPROV-PII	3/2017	#4 2/1-2/28/17	41,007.24
116797A	99-1850	AMERICAN HERITAGE BANK	QRTLY DEBT SRVC PYMT	3/2017	4087 4/2/17 116797	12,685.48
113949B	99-3881	FHC, INC. DBA TETRA TECH	FHSAHOMA DAM PROJECT	3/2017	51156817	11,243.00
FUND TOTAL:						64,935.72

FUND: 55 - INSURANCE FUND

SUMMARY REPORT

116020	99-9739	THE HOLMES ORGANISATION,	INMARCH 17 EMPLOY INSURANCE	3/2017	MARCH 2017 116020	219,317.94
FUND TOTAL:						219,317.94

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
116688	99-4319	AT&T	E-911 MAPPING FEES	3/2017	9181540064 3/1/17	236.90
FUND TOTAL:						236.90
FUND: 58 - JUVENILE JUSTICE FUND						SUMMARY REPORT
116915	99-7564	HUMAN SKILLS & RESOURCES	I PROBAT SRVCS-JUVENILE CT	3/2017	2/1-28/17 116915	1,250.00
116916	99-7564	HUMAN SKILLS & RESOURCES	I TESTING/COUNSEL-JUVENILES	3/2017	FEB 2017 116916	40.00
FUND TOTAL:						1,290.00
FUND: 63 - SERIES 2014 STR CAP IMPR						SUMMARY REPORT
110191G	99-8493	MESHEK & ASSOCIATES,	P.L.C.E COBB REHAB	3/2017	4504	1,477.00
FUND TOTAL:						1,477.00
FUND: 65 - STREET IMP.SALES TAX						SUMMARY REPORT
117591	99-2926	APAC CENTRAL, INC	ASPHALT/ROCK-E BIRD AVE	3/2017	7000970653	13,231.05
116794	99-7994	BANCFIRST	SMA CAP IMPROV REV BOND	3/2017	SERIES 2014 3/6/17	52,310.63
113787A	99-9629	GUY ENGINEERING SERVICES,	ISAHOMA LAKE BRIDGE DSGN	3/2017	840-15	1,947.55
FUND TOTAL:						67,489.23
FUND: 83 - G.O.BOND CONSTR FUND						SUMMARY REPORT
117973	99-10402	CIRCLE B UNDERGROUND LLC	SAHOMA DAM IMPROV-PII	3/2017	#4 2/1-2/28/17	63,407.36
114688A	99-5348	PLANNING DESIGN GROUP	YOUTH SPORTS COMPLEX	3/2017	4194	3,250.00
114781B	99-8149	BKL, INC.	ANIMAL SHELTER-ARCH SRVS	3/2017	#10 3/2/17 114781B	21,150.00
118746	99-9941	ANDREW G. FRITZ	SURVEYING-ANIMAL SHELTER	3/2017	17043	2,250.00
FUND TOTAL:						90,057.36
GRAND TOTAL:						1,071,078.08

G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
3/2017	10	501-301	TRAINING & TRAVEL	40.00	
3/2017	10	501-302	DUES AND SUBSCRIPTIONS	550.00	
3/2017	10	501-311	PROFESSIONAL SERVICES	2,500.00	
3/2017	10	503-201	OFFICE SUPPLIES	158.04	
3/2017	10	503-301	TRAINING AND TRAVEL	30.00	
3/2017	10	503-302	DUES AND SUBSCRIPTIONS	165.00	
3/2017	10	504-315	FEES & OTHER CHARGES	35.77	
3/2017	10	504-323	SURVEY/TITLE RESEARCH	150.00	
3/2017	10	504-407	BOOKS	555.28	
3/2017	10	506-301E	EMPLOYEE TRAINING/RECOGNITION	250.00	
3/2017	10	506-311P	PHYSICALS	234.50	
3/2017	10	508-260	MINOR EQUIPMENT & FURNISHINGS	669.99	
3/2017	10	508-314	UNIFORM CLEANING	14.82	
3/2017	10	508-315	FEES & OTHER CHARGES	25.00	
3/2017	10	508-331	UTILITIES	297.06	
3/2017	10	509-311	PROFESSIONAL SERVICES	5,800.00	
3/2017	10	510-201	OFFICE SUPPLIES	47.21	
3/2017	10	510-311	PROFESSIONAL SERVICES	13,867.71	
3/2017	10	510-315	FEES & OTHER CHARGES	384.50	
3/2017	10	511-201	OFFICE SUPPLIES	80.95	
3/2017	10	511-211	JANITORIAL SUPPLIES	66.88	
3/2017	10	511-214E	EMS SUPPLIES	548.06	
3/2017	10	511-221	FUEL AND OIL	1,992.78	
3/2017	10	511-241	SAFETY EQUIPMENT	1,140.75	
3/2017	10	511-301	TRAINING AND TRAVEL	824.00	
3/2017	10	511-311	PROFESSIONAL SERVICES	289.82	
3/2017	10	511-331	UTILITIES	1,800.08	
3/2017	10	511-332	COMMUNICATIONS	400.10	
3/2017	10	511-351	MAINTENANCE-EQUIPMENT	124.96	
3/2017	10	511-352	MAINTENANCE-VEHICLES	1,727.85	
3/2017	10	512-141	CONTRACT LABOR	1,595.00	
3/2017	10	512-202	POSTAGE	11.54	
3/2017	10	512-211	JANITORIAL SUPPLIES	264.25	
3/2017	10	512-214	OPERATIONAL SUPPLIES	20.00	
3/2017	10	512-221	FUEL AND OIL	140.46	
3/2017	10	512-301	TRAINING AND TRAVEL	1,492.27	
3/2017	10	512-302	DUES AND SUBSCRIPTIONS	50.00	
3/2017	10	512-313	PRINTING	149.00	
3/2017	10	512-314	UNIFORM CLEANING	1,485.27	
3/2017	10	512-321	PRISONER CARE	834.64	
3/2017	10	512-331	UTILITIES	1,588.22	
3/2017	10	512-351	MAINTENANCE-EQUIPMENT	1,984.95	
3/2017	10	512-352	MAINTENANCE-VEHICLES	693.01	
3/2017	10	512-353	MAINTENANCE-BUILDINGS	80.58	

G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
3/2017	10	513-214	OPERATIONAL SUPPLIES	25.00	
3/2017	10	513-331	UTILITIES	392.39	
3/2017	10	513-332	COMMUNICATIONS	117.24	
3/2017	10	514-331	UTILITIES	12.53	
3/2017	10	514-351	MAINTENANCE-EQUIPMENT	560.00	
3/2017	10	515-214	OPERATIONAL SUPPLIES	1,145.00	
3/2017	10	515-301	TRAINING AND TRAVEL	1,225.00	
3/2017	10	515-311	PROFESSIONAL SERVICES	100.00	
3/2017	10	517-201	OFFICE SUPPLIES	99.97	
3/2017	10	517-260	MINOR EQUIPMENT & FURNISHINGS	59.99	
3/2017	10	517-332	COMMUNICATION	40.01	
3/2017	10	590-141	CONTRACT LABOR	987.50	
3/2017	10	590-211	JANITOR SUPPLIES	77.30	
3/2017	10	590-315	FEES & OTHER CHARGES	1,287.36	
3/2017	10	590-331	UTILITIES	149.58	
3/2017	10	590-332	COMMUNICATIONS	15,100.68	
3/2017	10	590-353	MAINT-BUILDING & FIXTURES	365.26	
3/2017	10	590-362	INSURANCE EXPENSE	648.00	
3/2017	10	591-390	CONTINGENCY FOR EXP NOT BUDGET	8,850.00	76,403.11
3/2017	20	522-201	OFFICE SUPPLIES	67.98	
3/2017	20	522-401	EQUIPMENT	594.56	
3/2017	20	523-221	FUEL AND OIL	91.75	
3/2017	20	523-302	DUES AND SUBSCRIPTIONS	100.00	
3/2017	20	523-311	PROFESSIONAL SERVICES	728.51	
3/2017	20	523-314	UNIFORM CLEANING	31.59	
3/2017	20	523-315	OTHER FEES & CHARGES	2,268.20	
3/2017	20	523-332	COMMUNICATIONS	134.01	
3/2017	20	523-505	DEBT SERVICE	1,122.03	
3/2017	20	524-212	CHEMICALS	5,696.75	
3/2017	20	524-214	OPERATIONAL SUPPLIES	70.04	
3/2017	20	524-221	FUEL & OIL	55.94	
3/2017	20	524-311	PROFESSIONAL SERVICES	400.00	
3/2017	20	524-314	UNIFORM CLEANING	53.85	
3/2017	20	524-315B	FEES & OTHR CHGS-SKIATOOK	64.15	
3/2017	20	524-322	WATER PURCHASE	218.18	
3/2017	20	524-331	UTILITIES	6,288.40	
3/2017	20	524-341	RENTAL OF EQUIPMENT	22.80	
3/2017	20	524-345	DISPOSAL OF SLUDGE	10,500.00	
3/2017	20	525-214-.01	OPERATING SUPPLIES-LAB	332.16	
3/2017	20	525-221	FUEL & OIL	53.08	
3/2017	20	525-241	SAFETY SUPPLIES	16.99	
3/2017	20	525-311D	PROF SERVICES-TESTING	1,980.00	
3/2017	20	525-314	UNIFORM CLEANING	73.68	
3/2017	20	525-331	UTILITIES	802.55	

G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
3/2017	20	525-341	RENTAL OF EQUIPMENT	14.40	
3/2017	20	525-345	DISPOSAL OF SLUDGE	3,052.88	
3/2017	20	525-352	MAINT-VEHICLES	465.00	
3/2017	20	525-354	MAINTENANCE-FACILITIES	1,376.84	
3/2017	20	527-141	CONTRACT LABOR	108,614.28	
3/2017	20	528-141	CONTRACT LABOR	5,000.00	
3/2017	20	590-141	CONTRACT LABOR	987.50	
3/2017	20	590-211	JANITORIAL SUPPLIES	77.30	
3/2017	20	590-331	UTILITIES	149.59	
3/2017	20	590-353	BUILDING MAINTENANCE	365.26	
3/2017	20	590-501F	BOND EXP - SERIES 2012	119,734.10	
3/2017	20	590-501G	REVENUE BOND EXP - SERIES 2013	205,997.09	
3/2017	20	590-502	REVENUE BOND TRUSTEE FEES	1,104.16	478,705.60
3/2017	29	529-211	JANITORIAL SUPPLIES	29.20	
3/2017	29	529-214	OPERATING SUPPLIES	9.95	
3/2017	29	529-221	FUEL & OIL	215.93	
3/2017	29	529-311	PROFESSIONAL SVCS-ENGINEERING	2,747.00	
3/2017	29	529-331	UTILITIES	615.46	
3/2017	29	529-332	COMMUNICATIONS	26.68	3,644.22
3/2017	30	530-211	JANITORIAL SUPPLIES	125.75	
3/2017	30	530-221	FUEL & OIL	41.72	
3/2017	30	530-231	MINOR TOOLS	71.43	
3/2017	30	530-331	UTILITIES	286.56	
3/2017	30	530-332	COMMUNICATIONS	26.68	
3/2017	30	530-351	MAINTENANCE-EQUIPMENT	1,056.58	
3/2017	30	530-352	MAINTENANCE-VEHICLES	77.69	1,686.41
3/2017	31	531-214	OPERATING SUPPLIES	54.53	
3/2017	31	531-221	FUEL & OIL	14.52	
3/2017	31	531-260	MINOR EQUIPMENT & FURNISHINGS	1,059.99	
3/2017	31	531-302	DUES & SUBSCRIPTIONS	50.00	
3/2017	31	531-314	UNIFORM CLEANING	19.05	
3/2017	31	531-331	UTILITIES	393.38	
3/2017	31	531-352	MAINTENANCE-VEHICLES	28.64	1,620.11
3/2017	32	532-141	CONTRACT LABOR	750.00	
3/2017	32	532-142	PERMIT SALES COMMISSION	190.00	
3/2017	32	532-354	MAINTENANCE-FACILITIES	76.20	1,016.20
3/2017	33	533-212	CHEMICALS	2,780.49	
3/2017	33	533-213	CONCESSION SUPPLY	1,911.09	
3/2017	33	533-215	PRO SHOP SUPPLIES	316.20	
3/2017	33	533-221	FUEL & OIL	827.40	

G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
3/2017	33	533-231	MINOR TOOLS	131.91	
3/2017	33	533-312	ADVERTISING	33.00	
3/2017	33	533-314	UNIFORM CLEANING	24.78	
3/2017	33	533-331	UTILITIES	490.32	
3/2017	33	533-354	MAINTENANCE-FACILITIES	2,051.47	
3/2017	33	533-501D	NOTE PYMTS - GOLF CARTS	11,158.96	19,725.62
3/2017	34	534-141	CONTRACT LABOR	1,295.00	
3/2017	34	534-202	POSTAGE	376.00	
3/2017	34	534-260	MINOR EQUIPMENT & FURNISHINGS	2,435.64	
3/2017	34	534-331	UTILITIES	615.02	
3/2017	34	534-353	MAINT/BUILDINGS	125.00	
3/2017	34	534-401A	EQUIPMENT-STATE AID GRANT	1,497.42	6,344.08
3/2017	35	535-141	CONTRACT LABOR	2,045.00	
3/2017	35	535-260	MINOR EQUIPMENT & FURNISHINGS	428.50	
3/2017	35	535-301	TRAINING AND TRAVEL	24.00	
3/2017	35	535-314	UNIFORM CLEANING	17.64	
3/2017	35	535-331	UTILITIES	1,620.82	
3/2017	35	535-332	COMMUNICATIONS	57.78	
3/2017	35	535-351	MAINTENANCE-EQUIPMENT	511.71	
3/2017	35	535-354	MAINTENANCE-FACILITIES	271.04	4,976.49
3/2017	36	536-302	DUES & SUBSCRIPTIONS	50.00	
3/2017	36	536-331	UTILITIES	21.32	
3/2017	36	536-353	MAINT-BUILDINGS/FIXTURES	750.00	
3/2017	36	536-401	EQUIPMENT	2,500.00	3,321.32
3/2017	40	540-403	VEHICLES	627.05	627.05
3/2017	41	541-401	EQUIPMENT	14,065.52	14,065.52
3/2017	44	1699	INVENTORY PURCHASED	57.50	
3/2017	44	544-331	UTILITIES	613.52	
3/2017	44	544-354	MAINTENANCE-FACILITIES	3,843.14	4,514.16
3/2017	46	1699	INVENTORY PURCHASED	939.82	
3/2017	46	546-221	FUEL AND OIL	236.57	
3/2017	46	546-231	MINOR TOOLS	39.96	
3/2017	46	546-241	SAFETY SUPPLIES	127.26	
3/2017	46	546-311	PROFESSIONAL SERVICES	282.80	
3/2017	46	546-314	UNIFORM CLEANING	16.23	
3/2017	46	546-331	UTILITIES	477.34	
3/2017	46	546-332	COMMUNICATIONS	101.01	
3/2017	46	546-351	MAINTENANCE-EQUIPMENT	905.27	

G / L R E C A P

PERIOD	G/L ACCOUNT	NAME	AMOUNT	TOTAL
3/2017	46 546-352	MAINTENANCE-VEHICLES	873.94	
3/2017	46 546-354	MAINTENANCE-FACILITIES	4,818.84	8,819.04
3/2017	47 547-315	OTHER SERVICES & CHARGES	805.00	805.00
3/2017	48 548-311B	PROF. SERV. INSP. (BID, C.A.,	11,243.00	
3/2017	48 548-405B	FACILITIES-CONTRACT	41,007.24	
3/2017	48 548-501	NOTE PAYMENTS	12,685.48	64,935.72
3/2017	55 555-391	LIFE INS PREM-OTHERS	4,059.88	
3/2017	55 555-392	FEES & OTHER-OTHERS	215,258.06	219,317.94
3/2017	57 557-315-.01	FEES & OTHER CHARGES-WIRELESS	236.90	236.90
3/2017	58 558-141	CONTRACT LABOR.	1,250.00	
3/2017	58 558-311	PROFESSIONAL SERVICES	40.00	1,290.00
3/2017	63 564-311B	PROF SVCS - END (CA & INSP)	1,477.00	1,477.00
3/2017	65 565-311A	PROF SERVICES - ENGINEERING	1,947.55	
3/2017	65 565-405A	FACILITIES-IN HOUSE	13,231.05	
3/2017	65 565-501	BOND EXP -SERIES 2004/2014	51,977.29	
3/2017	65 565-502	REVENUE BOND TRUSTEE FEES	333.34	67,489.23
3/2017	83 577-311A	PROF SVCS-ENG (DESIGN, BID)	21,150.00	
3/2017	83 577-323	SURVEY & TITLE RESEARCH	2,250.00	
3/2017	83 578-311A	PROF SVCS-ENG (DESIGN, BID)	3,250.00	
3/2017	83 599-405B	FACILITIES-CONTRACT	63,407.36	90,057.36

GRAND TOTAL ESTIMATE: 0.00

GRAND TOTAL ACTUAL: 1,071,078.08

REPORT TOTAL: 1,071,078.08

**Consent Agenda 7.2.
Claims**

City Council Regular

Meeting Date: March 20, 2017

Subject

Consider approving two (2) Prepaid Claims totaling \$956.78.

Attachments

Prepaid Claims

Prepaid Claims for Agenda 03/20/17
Submitted by: Amber Fisher A/P

City:

Journey House Inc. for Airline reservations to attend Lifesavers Conference. City Check #117750 dated March 03, 2017 for \$337.89.

Hyatt Place Charlotte for Hotel reservations for conference. City Check #117877, dated March 13, 2017 for \$618.89.

City of Sapulpa

P.O. BOX 1130

Sapulpa, Oklahoma 74067

(918) 224-3040

Vendor No. 9528

Name Journey House

Address

REQUISITION & PURCHASE ORDER

119185

Check Date

Date Written 2/22/17

Fiscal Year

16/17

DESCRIPTION	INVOICE AND/OR TICKET NO.	DEPARTMENT	PROJECT	ACCOUNT NO.	ENCUMBERED AMOUNT	EXPENDED AMOUNT
Airline reservations		Police	Training	10-512301	337.89	337.89
Troy Foreman						
Attending Lifesavers Conf.						
<p>Pre Paid PAID CITY OF SAPULPA FISCAL YEAR 2017 Per: ADF</p>						
<p>Check must be presented to Journey House as soon as reservations are made</p>						
<p>o/k pv</p>						

Me. Hef

approve the assistance of this Purchase Order.

City Manager - Approved for Purchase *MH*

July

Purchasing Officer - All Items and Service Received and Ready for Payment.

I hereby certify that the amount of this encumbrance has been entered against the designated appropriation account and that this encumbrance is within the authorized available balance of said appropriation.

Dated 2-27-17

Encumbering Officer *Lashika Carr*

DATE	DESCRIPTION	CHECK NO # : INVOICE AMOUNT	117750 VOUCHER AMOUNT
3/03/17	T FOREMAN 119185 TRANSPORTATION COSTS	337.89	337.89
*** TOTALS ***			337.89

AMERICAN HERITAGE BANK AND TRUST
SAPULPA, OK 74066

TREASURER OF
THE CITY OF SAPULPA

P.O. BOX 1130
SAPULPA, OK 74067-1130

CHECK NO#: 117750

VEND:8528

TO THE ORDER OF

DATE
3/03/2017

117750
CHECK/WARRANT
NUMBER

AMOUNT
337.89

JOURNEY HOUSE TRAVEL, INC.
2200 S UTICA PL
SUITE 220
TULSA, OK 74114-7022

Shirley Bump

Shirley Bump

VOID AFTER ONE YEAR

⑈ 117750 ⑈ ⑆ 103100616 ⑆ ⑈ 180 928 211 ⑈

City of Sapulpa
 P.O. BOX 1130
 Sapulpa, Oklahoma 74067
 (918) 224-3040

**REQUISITION &
 PURCHASE ORDER**

119187

Vendor No. 104160
 Name: Hyatt Place Charlotte
 Address: 202 S. Caldwell St.
 Charlotte, NC 28202
 704 227-0500

Check Date

Date Written 2/22/17

Fiscal Year 16/17

DESCRIPTION	INVOICE AND/OR TICKET NO.	DEPARTMENT	PROJECT	ACCOUNT NO.	ENCUMBERED AMOUNT	EXPENDED AMOUNT
Hotel reservations	3/25-3/28/17	Police	Training	10-512-301	618.89	618.89
Troy Foreman					Prefix	
Arrive 3/25					PA 117877	
Depart 3/28					ADF	
Check must be received by Hotel at least 5 days prior to arrival.						
this charge will be reimbursed to the City						
OK P/R						

Mickel
 I approve the issuance of this Purchase Order.

City Manager - Approved for Purchase

[Signature]

Purchasing Officer - All Items and Service Received and Ready for Payment.

I hereby certify that the amount of this encumbrance has been entered against the designated appropriation account and that this encumbrance is within the authorized available balance of said appropriation.

Dated 3-8-17

Encumbering Officer *[Signature]* Carr E

DATE	DESCRIPTION	CHECK NO# : INVOICE AMOUNT	117877 VOUCHER AMOUNT
3/10/17	3/25-28/17 119187 HOTEL FOR LODGING	618.89	618.89
*** TOTALS ***			618.89

AMERICAN HERITAGE BANK AND TRUST
SAPULPA, OK 74066

TREASURER OF
THE CITY OF SAPULPA

P.O. BOX 1130
SAPULPA, OK 74067-1130

CHECK NO#: 117877

VEND:10460

---- SIX HUNDRED EIGHTEEN & 89/100 DOLLARS
TO THE ORDER OF

DATE
3/13/2017

117877
CHECK/WARRANT
NUMBER

AMOUNT
618.89

CHARLOTTE HP, LLC dba HYATT PL
222 S CALDWELL ST
CHARLOTTE, NC 28202

Samuel G. Kamm
Shirley B. Buss
FOR AFTER ONE YEAR

⑈ 117877 ⑈ ⑆ 103100616 ⑆ ⑈ 180 928 2 ⑈



Oklahoma's Most Connected City
425 EAST DEWEY AVENUE
P.O. BOX 1130•SAPULPA, OK 74067

AGENDA ITEM

Community Development 8.1.

City Council Regular

Meeting Date: March 20, 2017

Submitted By: Anna Jo Fife, City Manager Assistant, City Manager

Department: Planning & Development

SUBJECT:

SAZ-939 Request to rezone property (+/-7 acres) located Northwest of the intersection of East Thompson Avenue and South Mayfield Street from AG and RM-1 to RS-3. [See companion Item 10.1]

RECOMENDATION:

On February 28, 2017 staff recommended APPROVAL of the rezoning request; the SMAPC voted 6 -- 0 to recommend APPROVAL of SAZ-939 to the Mayor and City Council.

SUMMARY:

SAZ-939 – Request to rezone the subject property from AG (Agriculture District) and RM-1 (Residential Multi-Family Low Density District) to RS-3 (Residential Single-Family High Density District).

The subject property, is located northwest of the intersection of East Thompson Avenue and east of South Mayfield Street more particularly described as +/- 7 acres located in the E/2 E/2 W/2 SW/4 NE/4 OF Section 36, Township 18 North, Range 11 East, the City of Sapulpa, Creek County, State of Oklahoma.

The rezoning request complies with the Sapulpa Comprehensive Plan Future Land Use Map.

Attachments

SAZ-939 Staff Report

SAZ-939 Map



TO: Sapulpa Metropolitan Area Planning Commission

FROM: Rachel Clyne, Urban Development Director

DATE: February 8, 2017

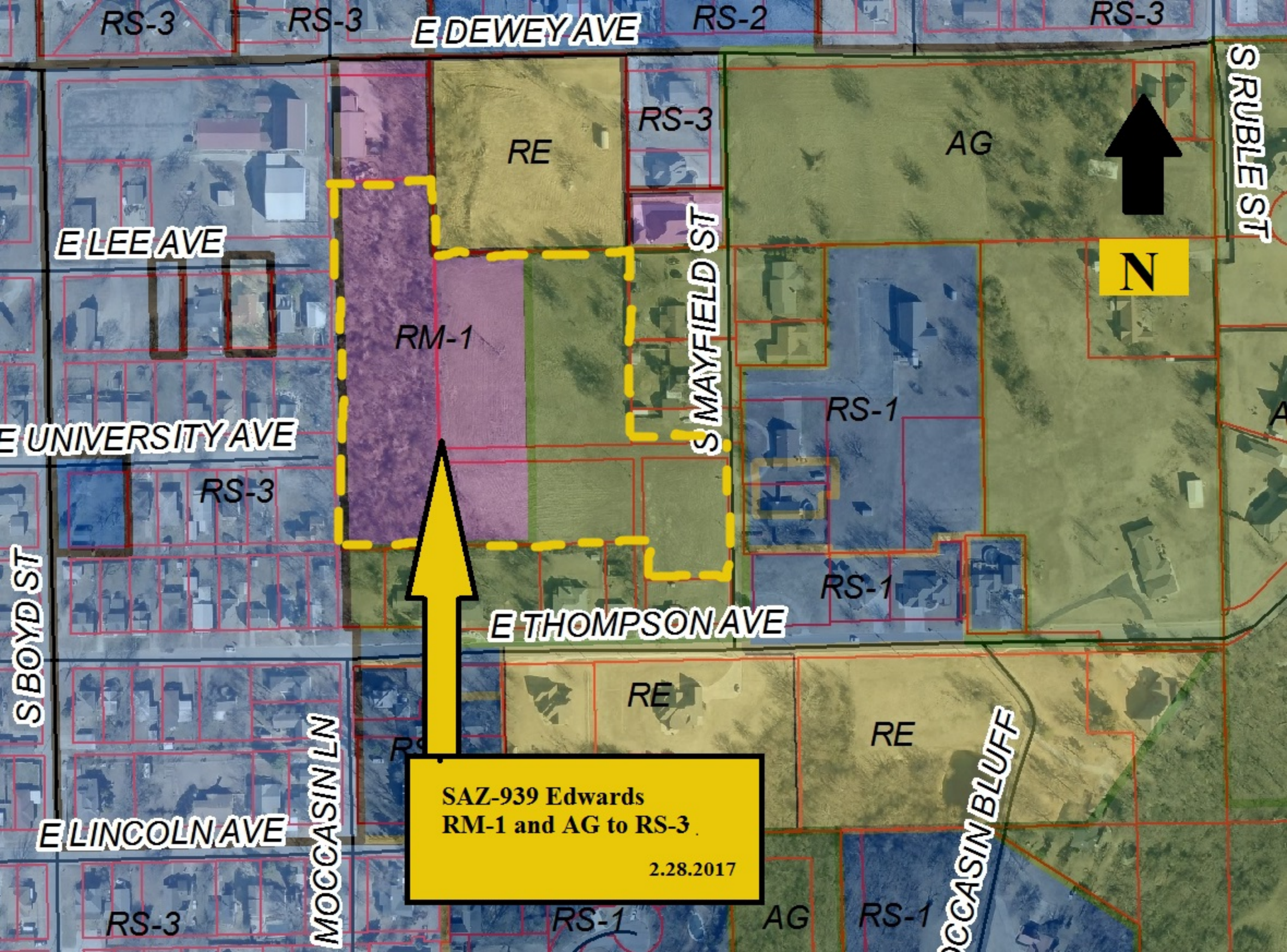
SUBJECT: SAZ-939 – Request to rezone property (+/- 7-acres) located NW of the intersection of E. Thompson Ave. and S. Mayfield St. from AG and RM-1 to RS-3.

=====

The subject property, **SAZ-939** – Edwards -- is located northwest of the intersection of East Thompson Avenue and east of South Mayfield Street more particularly described as +/- 7 acres located in the E/2 E/2 W/2 SW/4 NE/4 OF Section 36, Township 18 North, Range 11 East, the City of Sapulpa, Creek County, State of Oklahoma. The applicant requests to rezone the subject property from **AG (Agriculture District)** and **RM-1 (Residential Multi-Family Low Density District)** to **RS-3 (Residential Single-Family High Density District)**.

The zoning designation to the west of the subject property is RS-3 (Residential Single-Family High Density District). To the north, east, and south the zoning designations include AG (Agriculture District), RE (Residential Estate District), and RS-1 (Residential Single-Family Low Density District). The rezoning request complies with the Sapulpa Comprehensive Plan Future Land Use Map.

Urban Development staff has reviewed the application. Based upon the review, staff recommends that the Planning Commission recommend that the City Council approve this request for zoning changes.



SAZ-939 Edwards
RM-1 and AG to RS-3
2.28.2017



E DEWEY AVE

E LEE AVE

E UNIVERSITY AVE

E THOMPSON AVE

E LINCOLN AVE

S BOYD ST

MOCCASIN LN

S MAYFIELD ST

S RUBBLE ST

MOCCASIN BLUFF

RS-3

RS-3

RS-2

RS-3

RS-3

RE

AG

RM-1

RS-1

RS-1

RE

RE

RS-3

RS-1

AG

RS-1



Oklahoma's Most Connected City
425 EAST DEWEY AVENUE
P.O. BOX 1130•SAPULPA, OK 74067

AGENDA ITEM

**Administration 9.1.1.
Ordinances**

City Council Regular

Meeting Date: March 20, 2017

Submitted By: Amy Hoehner, Legal Assistant, Legal

Department: Legal

SUBJECT:

Consider adopting an Ordinance amending the Zoning Ordinance of the City of Sapulpa, changing the zoning district of land in the City of Sapulpa, a +/-7 acre parcel located northwest of the intersection of South Mayfield Street and East Thompson Avenue, City of Sapulpa, Creek County, State of Oklahoma, from AG (Agriculture District) and RM-1 (Residential Multi-Family Low Density District) to RS-3 (Residential Single-Family High Density District) per SAZ-939; and directing the City Clerk to show each change upon the official zoning map; repealing all ordinances or parts of ordinances in conflict herewith providing for severability and declaring an emergency. [See companion Item 9.1]

RECOMENDATION:

Staff recommends that the Mayor and City Councilors adopt the Ordinance.

SUMMARY:

Attachments

SAZ-939 Ordinance

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF SAPULPA; CHANGING THE ZONE AND DISTRICT OF LAND IN THE CITY OF SAPULPA, LOCATED +/- 7 ACRES LOCATED IN THE E/2 E/2 W/2 SW/4 NE/4 OF SECTION 36, TOWNSHIP 18 NORTH, RANGE 11 EAST, THE CITY OF SAPULPA, CREEK COUNTY, STATE OF OKLAHOMA.; from AG (AGRICULTURE DISTRICT) AND RM-1 (RESIDENTIAL MULTI-FAMILY LOW DENSITY DISTRICT) TO RS-3 (RESIDENTIAL SINGLE-FAMILY HIGH DENSITY DISTRICT).. PER SAZ-939 AND DIRECTING THE CITY CLERK TO SHOW EACH CHANGE UPON THE OFFICIAL ZONING MAP; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith PROVIDING FOR SEVERABILITY AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the City Council of the City of Sapulpa,

SECTION 1. That the .Zoning Ordinance of the City of Sapulpa is hereby amended in the following particulars, to-wit:

SAZ-939 The subject property is located northwest of the intersection of East Thompson Avenue and east of South Mayfield Street more particularly described as +/- 7 acres located in the E/2 E/2 W/2 SW/4 NE/4 OF Section 36, Township 18 North, Range 11 East, the City of Sapulpa, Creek County, State of Oklahoma.

Rezoning said property from **AG (Agriculture District)** and **RM-1 (Residential Multi-Family Low Density District)** to **RS-3 (Residential Single-Family High Density District)**.

SECTION 2. That the City Clerk of the City of Sapulpa is hereby directed to make the proper changes upon the official zoning map of said City to show thereon the change of zone and district of the above described property.

SECTION 3. That all ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4. Should any section, subsection sentence, provision, clause or phrase hereof be held invalid, void or unconstitutional for any reason, such holding shall not render invalid, void or unconstitutional any other section, subsection, sentence, provision, clause or phrase of this ordinance, and the same are deemed severable for this purposes.

SECTION 5. EMERGENCY. This ordinance being designated to protect the public health, safety, and welfare of the inhabitants of the City of Sapulpa, Oklahoma, and its

ORD# _____

passage being immediately necessary, an emergency is hereby deemed to exist and by reason whereof this ordinance shall take effect immediately upon its passage, approval, and publication as provided by law.

PASSED AND APPROVED in regular session this _____ day of

_____, 2017.

Mayor

ATTEST:

City Clerk

APPROVED:

City Attorney



Oklahoma's Most Connected City
425 EAST DEWEY AVENUE
P.O. BOX 1130•SAPULPA, OK 74067

AGENDA ITEM

Administration 9.2.1.
Resolutions

City Council Regular

Meeting Date: March 20, 2017

Submitted By: Pam Vann, Finance Director, Finance

Department: Finance

SUBJECT:

Consider adopting a Resolution of the City of Sapulpa, Oklahoma amending the FY 2016-2017 Annual Budget by increasing revenues and appropriations in the Vac/Spay/Neuter Fund in the amount of \$5,000.00 for the purpose of recognizing additional revenue to provide funds for services performed.

RECOMENDATION:

Staff recommends that the Mayor and City Councilors adopt the Resolution.

SUMMARY:

There have been more adoptions from the Animal Shelter than were planned during the budget process. This additional revenue is restricted for payment of spay or neuter services performed on adopted animals. The additional revenue needs to be recognized and appropriated for the payment for services rendered.

Attachments

Resolution - spay/neuter

Budget Transfer - spay/neuter

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF SAPULPA, OKLAHOMA AMENDING THE FY 2016-2017 ANNUAL BUDGET BY INCREASING REVENUES AND APPROPRIATIONS IN THE VAC/SPAY/NEUTER FUND IN THE AMOUNT OF \$5,000 FOR THE PURPOSE OF RECOGNIZING ADDITIONAL REVENUE TO PROVIDE FUNDS FOR SERVICES PERFORMED.

WHEREAS, the City of Sapulpa, Oklahoma, has been adopting out more animals from the Animal Shelter than planned which results in higher fee revenue received; and

WHEREAS, the use of the income from these fees is restricted and is to be used for services performed to spay or neuter animals adopted; and

WHEREAS, the increase in adoptions also results in additional services required,

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Sapulpa, Oklahoma, that the following budget amendment be made:

VAC/SPAY/NEUTER FUND

(Increase) 47-4085 Spay/Neuter Fees	<u>\$5,000</u>	
Total Revenues Increase:		\$5,000
 (Increase) 47-547-315 Other Services & Charges	<u>\$5,000</u>	
Total Appropriation Increase:		\$5,000

PASSED BY THE CITY COUNCIL FOR THE CITY OF SAPULPA, OKLAHOMA and signed by the Mayor this 20th day of March 2017.

Reg Green, Mayor

ATTEST:

Shirley Burzio, City Clerk

David Widdoes, City Attorney

BUDGET TRANSFER REQUEST

DEPARTMENT	Department Head Signature	Date Requested
vac/spay/neuter		3/20/2017

recognize additional revenue from spay/neuter fees to provide funds
for additional services required

RESOLUTION #

Account #	Account Name	Amount Budgeted	Amount of Increase	Amount of Decrease	Adjusted Budget
47-4085	SPAY/NUETER FEES	\$17,500	\$5,000		\$22,500
47-547-315	OTHER SERVICES & CHARGES	\$12,000	\$5,000		\$17,000

Date Approved	Finance Director	Date Rejected	Reason
Date Approved	City Manager	Date Rejected	Reason

FY 16-17	Transfer : #16-



Oklahoma's Most Connected City
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AGENDA ITEM

Administration 9.2.2.
Resolutions

City Council Regular

Meeting Date: March 20, 2017

Submitted By: Anna Jo Fife, City Manager Assistant, City Manager

Department: Finance

SUBJECT:

Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2016-2017 Capital Improvement Fund Annual Budget by increasing appropriations in the amount of \$11,294.00 for the purpose of purchasing a mower for the Cemetery Department.

RECOMENDATION:

Staff recommends that the Mayor and City Councilors adopt the Resolution.

SUMMARY:

The Cemetery Department had a mower that was ruined by fire earlier in the fiscal year. This mower was used in the City cemeteries as well as for mowing some of the properties the City acquired through the flood buyout program. This mower can be replaced using savings in the Capital Improvement Fund. This savings was realized from receipt of a grant for the purchase of 2 CNG trucks that were originally budgeted in this fund.

Attachments

Cemetery Resolution

Cemetery Budget Transfer

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF SAPULPA, OKLAHOMA AMENDING THE FY 2016-2017 CAPITAL IMPROVEMENT FUND ANNUAL BUDGET BY INCREASING APPROPRIATIONS IN THE AMOUNT OF \$11,294 FOR THE PURPOSE OF PURCHASING A MOWER FOR THE CEMETERY DEPARTMENT.

WHEREAS, the Cemetery Department had a mower that was ruined by fire earlier in the fiscal year; and

WHEREAS, this mower was used in the City cemeteries as well as for mowing some the properties the City acquired through the flood buyout program; and

WHEREAS, a prior Resolution reduced the appropriations in the Capital Improvement Fund by \$32,460 due to a grant award from INCOG for the purchase of 2 CNG trucks which were originally budgeted in this fund; and

WHEREAS, this savings could be used to purchase a new 60" mower in the amount of \$11,294 for the Cemetery Department,

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Sapulpa, Oklahoma that the following budget amendments be made:

CAPITAL IMPROVEMENTS FUND

Cemetery Maintenance

(Increase) 45-531-401 Equipment	\$11,294
Total Expenditures Increase:	\$11,294

PASSED BY THE CITY COUNCIL FOR THE CITY OF SAPULPA, OKLAHOMA and signed by the Mayor this 20th day of March 2017.

Reg Green, Mayor

ATTEST:

Shirley Burzio, City Clerk

David Widdoes, City Attorney

BUDGET TRANSFER REQUEST

DEPARTMENT CIP/Cemetery	Department Head Signature	Date Requested 3/20/2017
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provide funds for purchase of mower

RESOLUTION #

Account #	Account Name	Amount Budgeted	Amount of Increase	Amount of Decrease	Adjusted Budget
45-531-401	Equipment	\$11,275	\$11,294		\$22,569

Date Approved	Finance Director	Date Rejected	Reason

Date Approved	City Manager	Date Rejected	Reason

FY 16-17		Transfer #:	16-



Oklahoma's Most Connected City
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AGENDA ITEM

Administration 9.2.3.
Resolutions

City Council Regular

Meeting Date: March 20, 2017

Submitted By: Pam Vann, Finance Director, Finance

Department: Finance

SUBJECT:

Consider adopting a Resolution of the City of Sapulpa, Oklahoma and the Sapulpa Municipal Authority, Sapulpa, Oklahoma amending the FY 2016-2017 annual budget by reallocating appropriations in the amount of \$166,972.00 in the Series 2014 Street Capital Improvement Fund for the purpose of providing funds for the Cobb Avenue Project costs.

RECOMENDATION:

Staff recommends that the Mayor and City Councilors/Chairman and Trustees adopt the Resolution.

SUMMARY:

The contract for Cobb Avenue project in the amount of \$1,731,862.00 results in a budget shortfall for this project of \$381,657.00. There have been savings on projects in the Stormwater Management Fund and the Street Improvement Sales Tax Fund. These savings totaling \$214,685.00 are already appropriated and can be used to cover a portion of this shortfall. The remaining amount of \$166,972.00 is the amount of savings from the Bryan Street STP project that needs to be reallocated.

Attachments

Series 2014 Reso Cobb Ave

Series 2014 budget transfer

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF SAPULPA, OKLAHOMA AND THE SAPULPA MUNICIPAL AUTHORITY, SAPULPA, OKLAHOMA AMENDING THE FY 2016-2017 ANNUAL BUDGET BY REALLOCATING APPROPRIATIONS IN THE AMOUNT OF \$166,972.00 IN THE SERIES 2014 STREET CAPITAL IMPROVEMENT FUND FOR THE PURPOSE OF PROVIDING FUNDS FOR THE COBB AVENUE PROJECT COSTS.

WHEREAS, Council is presented with a separate agenda item to approve a contract with Tri-Star Construction for the East Cobb Avenue reconstruction project in the amount of \$1,731,862.00; and

WHEREAS, the original FY 2016-2017 budget included funds in the Series 2014 Street Capital Improvement Fund and the Stormwater Management Fund totaling \$1,350,205.00 for this project resulting in a shortfall of \$381,657.00; and

WHEREAS, there is a savings in the Bryan Avenue STP project of approximately \$166,972.00 that can be reallocated to the Cobb Ave project; and

WHEREAS, there are also savings in projects in both the Stormwater Management Fund and the Street Improvement Sales Tax Fund which are already appropriated that can be utilized for this project,

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Sapulpa, Oklahoma and the Sapulpa Municipal Authority, Sapulpa, Oklahoma, that the following budget amendments be made:

SERIES 2014 STR CAP IMPR FUND

BRYAN AVE STP PROJECT

(Decrease)	63-570-405B Facilities- Contract	<u>(\$166,972.00)</u>
	Total Appropriations Increase:	(\$166,972.00)

COBB AVENUE

(Increase)	63-564-405B Facilities- Contract	<u>\$166,972.00</u>
	Total Appropriations Increase:	\$166,972.00

PASSED BY THE CITY COUNCIL FOR THE CITY OF SAPULPA,
OKLAHOMA AND THE SAPULPA MUNICIPAL AUTHORITY, SAPULPA, OKLAHOMA and
signed by the Mayor/Chairman this 20th day of March 2017.

Reg Green, Mayor/Chairman

ATTEST:

Shirley Burzio, City Clerk/Trust Secretary

David Widdoes, City Attorney/Trust Attorney

BUDGET TRANSFER REQUEST

DEPARTMENT	Department Head Signature	Date Requested
series 2014		3/20/2017

reallocate savings from Bryan Ave STP project to the Cobb Ave Project

RESOLUTION #

Account #	Account Name	Amount Budgeted	Amount of Increase	Amount of Decrease	Adjusted Budget
63-570-405B	facilities-contract	317,971		\$166,972	\$150,999
63-564-405B	facilities-contract	1,027,639	166,972		\$1,194,611

Date Approved	Finance Director	Date Rejected	Reason
Date Approved	City Manager	Date Rejected	Reason

FY 16-17	Transfer #: 16-
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AGENDA ITEM

Administration 9.2.4.
Resolutions

City Council Regular

Meeting Date: March 20, 2017

Submitted By: Pam Vann, Finance Director, Finance

Department: Finance

SUBJECT:

Consider adopting a Resolution of the City of Sapulpa, Oklahoma amending the FY 2016-2017 Annual Budget by increasing appropriations in the Fire Cash Fund in the amount of \$150,000.00 for the purpose of purchasing the parcel of land located at 98 North Wallace Street, otherwise know as the former Creek County District 1 Facility. [See companion Item 10.4.1]

RECOMENDATION:

Staff recommends that the Mayor and City Councilors adopt the Resolution.

SUMMARY:

The Fire Chief, David Taylor, is requesting to purchase the former Creek County District 1 Facility for the amount of \$150,000.00 to create a training facility. The Fire Cash Fund has sufficient fund balance to appropriate for this purchase.

Attachments

Fire Cash Resolution

Fire Cash budget transfer

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF SAPULPA, OKLAHOMA AMENDING THE FY 2016-2017 ANNUAL BUDGET BY INCREASING APPROPRIATIONS IN THE FIRE CASH FUND IN THE AMOUNT OF \$150,000.00 FOR THE PURPOSE OF PURCHASING THE PARCEL OF LAND LOCATED AT 98 NORTH WALLACE STREET, OTHERWISE KNOWN AS THE FORMER CREEK COUNTY DISTRICT 1 FACILITY.

WHEREAS, the Fire Chief, David Taylor, intends to purchase the former Creek County District 1 Facility to create a training facility; and

WHEREAS, the purchase price established for this property is \$150,000.00; and

WHEREAS, this purchase was not anticipated in the FY 16-17 Fire Cash budget but fund balance which is approximately \$510,000.00 at this time can be appropriated,

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Sapulpa, Oklahoma, that the following budget amendment be made:

FIRE CASH FUND

(Increase) 40-540-406 Land	<u>\$150,000</u>
Total Appropriation Increase:	\$150,000

PASSED BY THE CITY COUNCIL FOR THE CITY OF SAPULPA, OKLAHOMA and signed by the Mayor this 20th day of March 2017.

Reg Green, Mayor

ATTEST:

Shirley Burzio, City Clerk

David Widdoes, City Attorney

BUDGET TRANSFER REQUEST

DEPARTMENT	Department Head Signature	Date Requested
Fire Sales Tax		3/20/2017

to fund the purchase of land for training facility

RESOLUTION #

Account #	Account Name	Amount Budgeted	Amount of Increase	Amount of Decrease	Adjusted Budget
40-540-406	Land	\$0	\$150,000		\$150,000

Date Approved	Finance Director	Date Rejected	Reason
Date Approved	City Manager	Date Rejected	Reason

FY 16-17	Transfer #: 16-
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AGENDA ITEM

Administration 9.3.1.
Bid Awards

City Council Regular

Meeting Date: March 20, 2017

Submitted By: Amy Hoehner, Legal Assistant, Legal

Department: Legal

SUBJECT:

Consider awarding the Waterline Extension Bid for the Sapulpa Youth Sports Park to Garrow Construction of Sapulpa, Oklahoma, as being the lowest and most responsive bidder, in the amount of \$139,955.66 to be paid from the GO Bond Fund.

RECOMENDATION:

Staff recommends that the Mayor and City Council award the bid as stated.

SUMMARY:

See memo from Parks and Recreation Director, John Waytula, and letter from D.C. Bass & Sons Construction Company for further information on this project and the respective bid.

Attachments

Waytula Memo Waterline

DC Bass-W Berry Letter

Waterline Bid Tab



MEMO

TO: Honorable Mayor and City Council

FROM: John Waytula, Parks and Recreation Director

DATE: 3-2-17

SUBJECT: Waterline Extension Bid Award / Youth Sports Complex

Recommendation:

Consider awarding the Waterline Extension Bid for the Sapulpa Youth Sports Park to Garrow Construction of Sapulpa, Oklahoma, as being the best and lowest bidder at \$139,955.66

Summary:

The City of Sapulpa received a total of four bids on January 10, 2017. Mr. Will Berry, D.C. Bass Construction, our Construction Manager-At-Risk for our Sapulpa Youth Sports Complex Project. The bids were reviewed, and it was determined that all bids were in compliance with bid specifications as drawn by Tetra Tech Engineering.

Garrow Construction	\$139,955.66
H&H Frame	\$148,154.00
Barnhart Construction	\$156,489.25
McGuire Bros Construction	\$235,873.00

D.C. Bass Construction recommends awarding the waterline extension bid of \$139,955.66 to Garrow Construction of Sapulpa as being the best and lowest bidder meeting all bidding specifications and requirements.

Tetra-Tech, per their existing contract agreement with the City of Sapulpa, will review all construction submittals for materials to be used in the project. The City of Sapulpa, and its Water Department, will perform 'construction management' of the project.

Attachments: W. Berry, Construction Mgr-At-Risk – Award Recommendation Letter
Bid Tabs
Bid Form - Garrow Construction



D.C. BASS & SONS CONSTRUCTION COMPANY

"Builders since 1893"

January 23, 2017

City of Sapulpa
Sapulpa Parks Department
515 East Dewey
Sapulpa, OK. 74066

Attn: John Waytula

Subj.: Waterline Extension Bids

Mr. Waytula:

On January 10th, 2017 at 11:00 am at the City Hall, Sapulpa, OK., D.C. Bass Construction collected bids for the New City of Sapulpa – Youth Sports Complex Waterline Extension. A total of four (4) bids were collected. All bids were publicly open and read aloud. Below is a recap of the bids from low bidder to high bidder.

Garrow Construction	\$139,955.66
H&H Frame	\$148,154.00
Barnhart Construction	\$156,489.25
McGuire Bros Construction	\$235,873.00

After review of the bids, it appears that all bids comply with the drawings and specifications as drawn by Tetra Tech Engineering. DC Bass Construction recommends using the low bidder Garrow Construction for the new waterline extension at a Base Bid amount of \$139,955.66. As a reminder the base bid is the only number that needs to be accepted as the bonding amount is included in the base bid. Disregard Alternate #1.

It is Bass' understanding that the City of Sapulpa will be coordinating and/or providing all construction management services direct with The selected bidder.

All bids have been sent to Tetra Tech and PDG for their review as well. Please contact Josh at Tetra Tech for his comments. There is a copy of all bids on file at the City of Sapulpa. Feel free to contact Trish.

If you have any further questions or comments, please feel free to call.

Sincerely,

D.C. Bass & Sons Construction Company

Will Berry 

Encl: Garrow Construction Bid Package #2A

cc: Project Files

CITY OF SAPULPA - YOUTH SPORTS COMPLEX
 WATERLINE EXTENSION
 BASS JOB #445001

BID TAB SHEET
 BID DATE: 1/10/17 @ 11:00 AM

Company Name: Gano Contract

Affidavits/Addenda: ✓

Unit Prices:

Proposal for Sapulpa Youth Sports Complex
 Waterline Extension

ITEM NO.	SAPULPA SPEC. NO.	PAY ITEM NOTE	DESCRIPTION	UNIT	EST QTY	UNIT PRICE	COST ESTIMATE
1			MOBILIZATION	L SUM	1		
2			BONDS & INSURANCE	L SUM	1		
3	2322		SEED & FERTILIZE ALL DISTURBED AREAS	L SUM	1		
4	2310.3	3	HYDROSTATIC PRESSURE TESTING & DISINFECTION	L SUM	1		
5	1112		CONSTRUCTION SIGNS & TRAFFIC CONTROL	L SUM	1		
6	2300		CLEARING & GRUBBING	LF	3,450		
7	2325		SEDIMENT & EROSION CONTROL	L SUM	1		
8	2205	4	6" PVC WATERLINE, FINISH & LAID IN PLACE	LF	3,561		
9	2202.4	1,5	6" GATE VALVE (MJ)	EA	12		
10	2202.2	5	6" x 11.25 DEG BEND, DIP (MJ)	EA	13		
11	2202.2	5	6" x 22.50 DEG BEND, DIP (MJ)	EA	7		
12	2202.2	5	6" x 90 DEG BEND, DIP (MJ)	EA	6		
13	2202.2	5	6"x6" TEE, DIP (MJ)	EA	7		
14	2202.2		6" x 4" REDUCER, DIP (MJ)	EA	2		
15	2202.2	5	6" CAP, DIP (MJ)	EA	1		
16	2312		16" x 6" TAPPING SLEEVE	EA	1		
17	2313		6" TAPPING VALVE (MJ, FL)	EA	1		
18	2202.11		4" PRESSURE REDUCING VALVE AND STRAINER	EA	1		
19	2202.2		4" DISMANTELING JOINT, RESTRAINED	EA	1		
20	2202.4	1	4" GATE VALVE (MJ)	EA	2		
21	2315		VALVE BOX & LID	EA	15		
22	2202.9	2	FIRE HYDRANT ASSEMBLY, COMPLETE	EA	5		
23	2202.12		6' DIA PRECAST MANHOLE	EA	1		
24	2312		CONNECT TO EXISTING 16" WATERLINE	EA	1		
25	2323		12" BORE	LF	93		
26	2203		12" STEEL CASING	LF	93		
SUB-TOTAL							139,955.166

Alternate #1 Price \$ 139,955.166

CITY OF SAPULPA - YOUTH SPORTS COMPLEX
 WATERLINE EXTENSION
 BASS JOB #445001

②

BID TAB SHEET
 BID DATE: 1/10/17 @ 11:00 AM

Company Name: H + H Frame

Affidavits/Addenda: ✓

Unit Prices:

Proposal for Sapulpa Youth Sports Complex

Waterline Extension

ITEM NO.	SAPULPA SPEC. NO.	PAY ITEM NOTE	DESCRIPTION	UNIT	EST QTY	UNIT PRICE	COST ESTIMATE
1			MOBILIZATION	L SUM	1		
2			BONDS & INSURANCE	L SUM	1		
3	2322		SEED & FERTILIZE ALL DISTURBED AREAS	L SUM	1		
4	2310.3	3	HYDROSTATIC PRESSURE TESTING & DISINFECTION	L SUM	1		
5	1112		CONSTRUCTION SIGNS & TRAFFIC CONTROL	L SUM	1		
6	2300		CLEARING & GRUBBING	LF	3,450		
7	2325		SEDIMENT & EROSION CONTROL	L SUM	1		
8	2205	4	6" PVC WATERLINE, FINISH & LAID IN PLACE	LF	3,561		
9	2202.4	1,5	6" GATE VALVE (MJ)	EA	12		
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21	2315		VALVE BOX & LID	EA	15		
22	2202.9	2	FIRE HYDRANT ASSEMBLY, COMPLETE	EA	5		
23	2202.12		6".DIA PRECAST MANHOLE	EA	1		
24	2312		CONNECT TO EXISTING 16" WATERLINE	EA	1		
25	2323		12" BORE	LF	93		
26	2203		12" STEEL CASING	LF	93		
SUB-TOTAL							148,154.00

Alternate #1 Price \$ 2500.00

CITY OF SAPULPA - YOUTH SPORTS COMPLEX
 WATERLINE EXTENSION
 BASS JOB #445001

3

BID TAB SHEET
 BID DATE: 1/10/17 @ 11:00 AM

Company Name: Barnhart Const.

Affidavits/Addenda:

Unit Prices:

Proposal for Sapulpa Youth Sports Complex
 Waterline Extension

ITEM NO.	SAPULPA SPEC. NO.	PAY ITEM NOTE	DESCRIPTION	UNIT	EST QTY	UNIT PRICE	COST ESTIMATE
1			MOBILIZATION	L SUM	1		
2			BONDS & INSURANCE	L SUM	1		
3	2322		SEED & FERTILIZE ALL DISTURBED AREAS	L SUM	1		
4	2310.3	3	HYDROSTATIC PRESSURE TESTING & DISINFECTION	L SUM	1		
5	1112		CONSTRUCTION SIGNS & TRAFFIC CONTROL	L SUM	1		
6	2300		CLEARING & GRUBBING	LF	3,450		
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8	2205	4	6" PVC WATERLINE, FINISH & LAID IN PLACE	LF	3,561		
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23	2202.12		6' DIA PRECAST MANHOLE	EA	1		
24	2312		CONNECT TO EXISTING 16" WATERLINE	EA	1		
25	2323		12" BORE	LF	93		
26	2203		12" STEEL CASING	LF	93		
						SUB-TOTAL	156,489.25

Alternate #1 Price \$ 427,100

CITY OF SAPULPA - YOUTH SPORTS COMPLEX
 WATERLINE EXTENSION
 BASS JOB #445001

(4)

BID TAB SHEET
 BID DATE: 1/10/17 @ 11:00 AM

Company Name: McGuire Bros Const

Affidavits/Addenda:

Unit Prices:

Proposal for Sapulpa Youth Sports Complex

Waterline Extension

ITEM NO.	SAPULPA SPEC. NO.	PAY ITEM NOTE	DESCRIPTION	UNIT	EST QTY	UNIT PRICE	COST ESTIMATE
1			MOBILIZATION	L SUM	1		
2			BONDS & INSURANCE	L SUM	1		
3	2322		SEED & FERTILIZE ALL DISTURBED AREAS	L SUM	1		
4	2310.3	3	HYDROSTATIC PRESSURE TESTING & DISINFECTION	L SUM	1		
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24	2312		CONNECT TO EXISTING 16" WATERLINE	EA	1		
25	2323		12" BORE	LF	93		
26	2203		12" STEEL CASING	LF	93		
						SUB-TOTAL	235,873.00

Alternate #1 Price \$ 2500.00

BID FORM

BID PACKAGE #2A Waterline Extension

To: City of Sapulpa
425 E Dewey
Sapulpa OK 74066

From Bidder:

Green Construction LLC
Firm Name
P.O. 1112
Address
Sapulpa OK 74067
City/State/Zip
918-247-6813 *918-247-7991*
Telephone # Fax #
918-247-7991 *llc@yahoo.com*
Email (if any)
36-4576704 Corporation Yes No
FEI #

Ben Green

Re: Youth Sports Complex
1521 Wickham Road
Sapulpa OK 74066
Bass Job #4454001

Cell-918-808-8793

A BID CONDITIONS

- BIDS MUST BE DELIVERED TO CITY OF SAPULPA BY 11:00 AM JANUARY 10, 2017 AT CITY MANAGER'S OFFICE LOCATED AT 425 E. DEWEY, SAPULPA OK 74066 IN A SEALED ENVELOPE CLEARLY MARKED WITH NAME OF COMPANY BIDDING, PROJECT NAME, BID PACKAGE NUMBER AND DESCRIPTION.**
- The undersigned, being familiar with the local conditions affecting the cost of the work, and with the Contract Documents, including the Solicitation for Bids Notice, General Conditions, Special Conditions for Construction Contracts, Specifications, Plans and any Addendum listed on this Bid Form, whose acknowledgement is required on the last page and which are in accordance with the provisions thereof, hereby proposes to furnish all labor, materials and equipment necessary for the following, in accordance with the plans and specifications for the sums listed.
- In submitting the bid, it is understood that the right is reserved by City of Sapulpa to reject any and all bids, and it is agreed that this bid may not be withdrawn for a period of thirty (30) days after the date of closing of same. Work is to start within ten (10) days after receipt of WORK ORDER.
- If the bid exceeds \$50,000**, it shall be accompanied by Bid Security: an Irrevocable Letter of Credit, or a certified check, or a cashier's check made payable to the City of Sapulpa or a Corporate Surety Bond of a surety company duly authorized to do business in the State of Oklahoma, in the sum of five percent (5%) of the total amount of the bid (unless otherwise specified in the bid documents) which is submitted as bid security, conditioned upon the Bidder's entering into a contract with the City of Sapulpa in accordance with the terms of the bid. It is agreed that said bid security of the successful bidder will constitute liquidated damages, and not a penalty for the failure of the bidder to enter into a contract in accordance with this bid.
- Per Section 103B of the Oklahoma Statute Title 61, **Bid Packages that do NOT exceed \$50,000** may be submitted to DC Bass (Construction Manager) via email (jodi.dcbass@gmail.com) or fax (918/224-1009) by **10:00 AM January 10, 2017**. **Bids are required to be submitted on this form** and will be awarded on the basis of competitive bids to the lowest qualified contractor. These bids will be read aloud at the Bid Opening at 11:00 AM in Sapulpa.
- We propose to complete this work within the time set by the construction manager from the date of receipt of the WORK ORDER and coordination and phasing of all work required will be coordinated through Construction Manager, DC Bass & Sons Construction Co.
- The Bidder certifies that:
 - They are an Equal Employment Opportunity Employer and they do not discriminate in any of their business or employment practices.
- All Bidders must include the Non-Collusion, Business Relationship and Bidding Affidavits with their Bid Package.**

B. SCOPE OF WORK IN THIS BID PACKAGE

SECTION B 1: SPECIFICATION SECTION OF SPECIAL INTEREST

Specification

Section/Division Description of Sections/Divisions of special note to this bid package

Division 100 General; 100 Development Procedure Outline; 101 Standards and Specifications; 102 Drafting; 103 Bench Marks; Division 200 Design Criteria for Water Mains; 200 General; 201 Engineering Report; 202 Water Lines; 203 Fire Hydrants; 204 Commercial Fire Protection; Division 300 Design Criteria for Sanitary Sewer; 300 General; 301 Engineering Report; 302 Design Flaws; 303 Sewers; 304 Manholes and Lampholes; 305 Service Connections; 306 Crossings; Division 400 Design Criteria for Streets; 400 General Requirements; 401 Plan Sheets and Profiles; 402 Geotechnical Report; 403 Street Functional Classifications; 404 Streets; 405 Intersection Design; 406 Traffic Impact of Developments; 407 Typical Sections; 408 Cross Sections; 409 Structures and Specific Details; 410 Sidewalks; 411 Driveway Approach Standards; 412 Special Conditions; 413 Signage; 414 Striping; 415 Easement and Right-of-Way; 416 Paving Design; 417 Lighting; 418 Cut Back Parking on Public Right-of Way; 419 Arterial Access; 420 Typical Sections; 421 Cross Sections; 422 Structures and Specific Details; 423 Easement and Right-of-Way; 424 Lighting; Division 500 Stormwater Drainage Criteria; 500 Policies; 501 Lot Drainage; 502 Easements; 503 Revisions to Floodplain Maps; 504 Acceptance of Existing Stormwater Drainage Facilities; 505 Technical Requirements; 506 Storage Requirements; 507 Drainage Plans and Studies; 508 Submittal Requirements; 509 Maintenance Bond; Division 600 Soil Erosion and Sedimentation Control; 600 General; 601 Area of Disturbance; 602 Design Requirements; 603 Protection of Surface Water; Natural Buggers and Equivalent Sediment Controls; 604 Installation of Perimeter Controls; 605 Minimize Sediment Track-Out; 606 Control Discharges from Stockpiled Sediment or Soil; 607 Minimize Dust; 608 Minimize the Disturbance of Steep Slopes; 609 Preserve Topsoil; 610 Minimize Soil Compaction; 611 Protect Storm Drain Inlets; 612 Constructed Stormwater Conveyance Channels; 613 Sediment Basins; 614 Dewatering Practices; 615 Stabilization Requirements; Division 1100 General Specifications; 1100 Scope and Location; 1101 Scope, Nature and Intent of Specifications and Drawings; 1102 Lines and Grades; 1103 Protection of Property; 1104 Connections; 1105 References to Other Specifications; 1106 Protection of Materials; 1107 Testing; 1108 "Of Equal" Clause; 1109 Dewatering; 1110 Safety; 1111 Removal of REJECTED Materials and Structures; 1112 Traffic Control Devices; 1113 Clean-Up; 1114 Street Wash Down; 1115 Placing Work in Service; Division 2200 Water & Sewer Material Specifications; 2200 Submittals; 2201 Concrete; 2202 Ductile Iron Pipe, Ductile and Cast Iron Fittings, and Valves; 2203 Steel Pipe and Fittings; 2204 Reinforced Concrete Pipe and Fittings; 2205 Polyethylene (PE) Pipe, Water Service; 2206 High Density Polyethylene (HDPE) Pipe, Water Service; 2207 Polyvinyl Chloride (PVC) Pipe, Sewer Service; 2208 Castings; 2209 Conduit; 2210 Vault, Pits and Manholes; 2211 Sand for Cushion or Backfill; 2212 Crushed Stone for Surfacing, Base, Course and Stabilization; 2213 Rip Rap; Division 2300 Water & Sewer Construction Specifications; 2300 Right-of-Way Clearing and Restoring; 2301 Excavation and Backfill, Unclassified; 2302 Concrete Cradle and Concrete Encasement; 2303 Pipe, Reinforced Concrete; 2304 Pipe, Ductile Iron; 2305 Pipe, Steel; 2306 Polyvinyl Chloride (PVC) or High Density Polyethylene (HDPE) Pipe, Water Service; 2307 Locator Wire and Detectable Marking Tape; 2308 Tapping of PVC Pipe for Service Connections; 2309 Fittings; 2310 Polyvinyl Chloride (PVC) Pipe, Sewer Service; 2311 Manhole; 2312 Connection; 2313 Lamphole; 2314 Valve; 2315 Valve Box; 2316 Encasement, Concrete; 2317 Cradle, Concrete; 2318 Piers, Reinforced Concrete; 2319 Conduit; 2320 Structure, Special; 2321 Materials Furnished By Contractor and Installed by City; 2322 Sodding & Seeding; 2323 Driveway Crossing By Boring; 2324 Pavement, Removal and Replacement; 2325 Erosion Control Measures

Drawing Sheets included WL-1; WL-3; WL-4; WL-5; WL-6; WL-7; WL-8

All Project Documents and pertinent portions thereof applicable to the work of this bid package are included as if they were specifically mentioned herein. In addition to the Specification Sections listed above, Bidders will include all work from Project Documents.

SECTION B 2: SCOPE OF PHYSICAL WORK FOR THE ABOVE REFERENCED BID PACKAGE

The scope of work of this bid package shall also specifically include the following items, but without limiting the scope of work as provided in Project Documents and herein:

Base Bid:

- A. Provide all labor, materials and equipment necessary for all waterline extensions.
- B. Coordinate and perform all necessary borings as shown on drawings.
- C. Coordinate all capping/disconnecting of all utilities with appropriate utility company.
- D. Work will be performed during school season. Extra precaution will be necessary when trucks and equipment are coming and going.
- E. Furnish all labor, materials and equipment necessary and required to protect existing work not to be demolished, occupants, vehicles, the public, adjacent property, utilities or any other item against damage.
- F. Utility operations are to be conducted in the safest possible manner in the best practices of the trade and all applicable codes, laws, ordinances and lawful orders of all regulatory agencies shall be dutifully followed.
- G. This project to be completed as indicated and scheduled by the construction manager.
- H. Grade site flat upon completion of all work and replace damaged sod due to this trades work.
- I. Provide all piping, manhole, meters, cans, valves, cleanouts, shoring, sheeting and bracing necessary per plans and specs for complete installation.
- J. All trenches to be backfilled and compacted in 9" lifts with proper backfill material.
- K. Include all necessary permits and testing required.
- L. Provide all necessary product data and all other necessary submittals required by plans and specs.
- M. Keep all roadways clear of mud and debris. Immediately remove any dirt that accumulates on existing roadways.
- N. All trash and debris to be placed in GC provided dumpster.
- O. All spoils to be removed from site.

This bid proposal EXCLUDES the following:

- A. City Sales Tax

Items provided by others:

- A. Dumpster - This trade to clean up daily.

This bid package is intended to be all inclusive of labor, labor burden materials, equipment, installation, testing and training required for a complete waterline extension/site utilities assembly in accordance with the project documents and all industry standards, whichever is more stringent (hereinafter referred to as "Bid Package").

C. BID CALCULATION

Unit Prices are as follows:

Proposal for Sapulpa Youth Sports Complex							
Waterline Extension							
ITEM NO.	SAPULPA SPEC. NO.	PAY ITEM NOTE	DESCRIPTION	UNIT	EST QTY	UNIT PRICE	COST ESTIMATE
1			MOBILIZATION	L SUM	1	1000.00	1000.00
2			BONDS & INSURANCE	L SUM	1	4000.00	4000.00
3	2322		SEED & FERTILIZE ALL DISTURBED AREAS	L SUM	1	1200.00	1200.00
4	2310.3	3	HYDROSTATIC PRESSURE TESTING & DISINFECTION	L SUM	1	1350.00	1350.00
5	1112		CONSTRUCTION SIGNS & TRAFFIC CONTROL	L SUM	1	500.00	500.00
6	2300		CLEARING & GRUBBING	LF	3,450	1.00	3450.00
7	2325		SEDIMENT & EROSION CONTROL	L SUM	1	3000.00	3000.00
8	2205	4	6" PVC WATERLINE, FINISH & LAID IN PLACE	LF	3,561	20.00	71220.00
9	2202.4	1,5	6" GATE VALVE (MJ)	EA	12	778.00	9336.00
10	2202.2	5	6" x 11.25 DEG BEND, DIP (MJ)	EA	13	200.00	2600.00
11	2202.2	5	6" x 22.50 DEG BEND, DIP (MJ)	EA	7	176.80	1237.60
12	2202.2	5	6" x 90 DEG BEND, DIP (MJ)	EA	6	200.00	1200.00
13	2202.2	5	6"x6" TEE, DIP (MJ)	EA	7	294.00	2058.00
14	2202.2		6" x 4" REDUCER, DIP (MJ)	EA	2	270.40	540.80
15	2202.2	5	6" CAP, DIP (MJ)	EA	1	350.00	350.00
16	2312		16" x 6" TAPPING SLEEVE	EA	1	1530.00	1530.00
17	2313		6" TAPPING VALVE (MJ, FL)	EA	1	1505.00	1505.00
18	2202.11		4" PRESSURE REDUCING VALVE AND STRAINER	EA	1	6042.26	6042.26
19	2202.2		4" DISMANTELING JOINT, RESTRAINED	EA	1	130.00	130.00
20	2202.4	1	4" GATE VALVE (MJ)	EA	2	693.00	1386.00
21	2315		VALVE BOX & LID	EA	15	75.00	1125.00
22	2202.9	2	FIRE HYDRANT ASSEMBLY, COMPLETE	EA	5	2623.00	13115.00
23	2202.12		6' DIA PRECAST MANHOLE	EA	1	5430.00	5430.00
24	2312		CONNECT TO EXISTING 16" WATERLINE	EA	1	2000.00	2000.00
25	2323		12" BORE	LF	93	30.00	2790.00
26	2203		12" STEEL CASING	LF	93	20.00	1860.00
SUB-TOTAL							139955.66

Calendar Days to Mobilize, after receipt of Notice to Proceed: 14 calendar days

Calendar Days to Complete: 120 calendar days to complete work after Notice to Proceed (Best approximation of time to accomplish work in base bid of this bid package only; is not subject to penalty.)

Alternate No. 1 - If total base bid and/or Alternates exceeds \$50,000; provide Dual Oblique Performance, Payment and Defect Bonds, listing City of Sapulpa and Construction Manager as Dual Obligee beneficiaries.

\$ 139,551.66

Words One hundred thirty nine thousand nine hundred fifty five and sixty six cents dollars

Addendum(s): Bidder acknowledges receipt of and agrees to conform to Addendum Number 0, _____, and _____.
[Bidder to fill in all Addendums Reviewed]

D. ACKNOWLEDGEMENTS AND ATTACHMENTS

1. We understand that the Owner reserves the right to reject any and all bids and to waive informalities or minor irregularities in any bid.
2. Owner may accept any of the alternates without regard to their numerical order.
3. We have included the following sworn and notarized bid documents and affidavits attached to this proposal.
 - (1) If Base bid and/or alternate bid is more than \$50,000, Attach 5% bid security in the form of bid bond, certified check or cashier's check.
 - (2) Bid Affidavits - Non-collusion, Business Relationship and Bidder Affidavits
 - (3) Check list for bidders

The undersigned acknowledges he/she has the authority to bind the organization bidding and that the Bid is for a complete and finished project and has reviewed all project documents including but not limited to plans, specifications, addenda, and Section B General Items Included In The Scope of Work:

Respectively Submitted,

BARROW CONSTRUCTION LLC
Company

William Barrow
Signature

William Barrow, OWNER
Print Name and Title

NOTE: WHEN SUBMITTING THIS BID, ALL BLANKS SHOULD BE FILLED IN.

AFFIDAVIT OF BIDDER

STATE OF OKLAHOMA)
) SS
COUNTY OF CREEK)

William GARROW of lawful age, being first duly sworn, on oath says that (s)he is the agent authorized by the bidder to submit the attached bid.

William GARROW
Complete Legal Name of Bidder

William Garrow
Signature of Agent Authorized by Bidder

Print Name of Agent

Subscribed and sworn to before me this 9th day of January, 2017.

Kathy Garrow
Notary Public



My Commission Expires:
5-1-19

My Commission No:
99012345

BUSINESS RELATIONSHIPS AFFIDAVIT

STATE OF OKLAHOMA)
) SS
COUNTY OF CREEK)

William Garrow of lawful age, being first duly sworn, on oath says that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any partnership, joint venture, or other business relationship presently in effect or which existed within one (1) year prior to the date of this statement with the Architect, Engineer, or other party to the project is as follows:

NONE

Affiant further state that any such business relationship presently in effect or which existed within one (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is as follows:

NONE

If none of the business relationships herein mentioned exist, affiant should so state.

William Garrow
Complete Legal Name of Bidder

William Garrow
Signature of Agent Authorized by Bidder

Print Name of Agent

Subscribed and sworn to before me this 9th day of September, 2017.

Kathy Garrow
Notary Public



My Commission Expires:
8-1-19

My Commission No:
99012345

AFFIDAVIT OF NON-COLLUSION

STATE OF Oklahoma)
COUNTY OF CREEK) SS

William GARROW of lawful age, being first duly sworn, on oath says that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by quantity, quality or price in the prospective contract or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other things of value for special consideration in the letting of a contract.

William GARROW
Complete Legal Name of Bidder
William Garrow
Signature of Agent Authorized by Bidder

Print Name of Agent

Subscribed and sworn to before me this 9th day of January 2017.

Kathy Garrow
Notary Public



My Commission Expires:
5-1-19

My Commission No:
99012345



The Ohio Casualty Insurance Company
BID OR PROPOSAL BOND

KNOW ALL MEN BY THESE PRESENTS, That we, Garrow Construction, LLC

of Sapulpa, OK

(hereinafter called the Principal) as Principal, and The Ohio Casualty Insurance Company, with its principal office in the City of Keene, New Hampshire (hereinafter called the Surety), as Surety, are held and firmly bound unto City of Sapulpa

of Sapulpa, OK

(hereinafter called the Obligee) in the penal sum of Five Percent of Amount Bid

Dollars 5% of bid lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas, the Principal has submitted the accompanying bid dated January 10, 2017 for City of Sapulpa Youth Sports Complex Waterline Extension

NOW, THEREFORE, if the Obligee shall make any award according to the terms of said bid and the Principal shall enter into a contract with said Obligee in accordance with the terms of said bid and give bond for the faithful performance thereof within the time specified; or if no time is specified within thirty days after the date of said award; or if the Principal shall, in the case of failure so to do, indemnify the Obligee against any loss the Obligee may suffer directly arising by reason of such failure, not exceeding the penalty of this bond, then this obligation shall be null and void; otherwise to remain in full force and virtue.

Signed, sealed and dated: January 10, 2017

Garrow Construction, LLC
(Principal)

By: *William Garrow*

The Ohio Casualty Insurance Company

By: *Patsy A. Payne*
Patsy A. Payne (Attorney-in-Fact)

POWER OF ATTORNEY
The Ohio Casualty Insurance Company

Bond Number: _____

Principal: Garrow Construction, LLC

Agency Name: Webb, Young & Webb, Inc.

Obligee: City of Sapulpa

Agent Code: 350086

Know All Men by These Presents: That The Ohio Casualty Insurance Company, pursuant to the authority granted by Article IV, Section 12 of the Code of Regulations and By-Laws of The Ohio Casualty Insurance Company, do hereby nominate, constitute and appoint: Gary Liles, Rick D. Webb, Randy D. Webb, Glen A. Tolentino, Donna Stevens, Patsy A. Payne, Diane Dowdy, Tom R. Webb, Carey Kenemer of Oklahoma City, Oklahoma its true and lawful agent(s) and attorney(ies)-in-fact, to make, execute, seal and deliver for and on its behalf as surety, and as its act and deed any and all BONDS, UNDERTAKINGS, and RECOGNIZANCES, excluding, however, any bond(s) or undertaking (s) guaranteeing the payment of notes and interest thereon.

And the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Company, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of said Company at their administrative offices in Keene, New Hampshire, in their own proper persons. The authority granted hereunder supersedes any previous authority heretofore granted the above named attorney(ies)-in-fact.

In WITNESS WHEREOF, the undersigned officer of the said The Ohio Casualty Insurance Company has hereunto subscribed his name and affixed the Corporate Seal of said Company this 26th day of September, 2016.



David M. Carey

David M. Carey, Assistant Secretary

STATE OF PENNSYLVANIA
COUNTY OF MONTGOMERY

On this 26th day of September, 2016 before the subscriber, a Notary Public of the State of Pennsylvania, in and for the County of Montgomery, duly commissioned and qualified, came David M. Carey, Assistant Secretary of The Ohio Casualty Insurance Company, to me personally known to be the individual and officer described in, and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn deposes and says that he is the officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the Corporate Seal of said Company, and the said Corporate Seal and his signature as officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporation.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal at the City of King of Prussia, State of Pennsylvania, the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA
Notarial Seal
Teresa Pastella, Notary Public
Upper Merion Twp., Montgomery County
My Commission Expires March 28, 2017
Member, Pennsylvania Association of Notaries

Teresa Pastella

Notary Public in and for County of Montgomery, State of Pennsylvania
My Commission expires March 28, 2017

This power of attorney is granted under and by authority of Article IV, Section 12 of the By-Laws of The Ohio Casualty Insurance Company, extracts from which read:

ARTICLE IV - Officers: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bond, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary.

Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

This certificate and the above power of attorney may be signed by facsimile or mechanically reproduced signatures under and by authority of the following vote of the board of directors of The Ohio Casualty Insurance Company effective on the 15th day of February, 2011:

VOTED that the facsimile or mechanically reproduced signature of any assistant secretary of the company, wherever appearing upon a certified copy of any power of attorney issued by the company in connection with surety bonds, shall be valid and binding upon the company with the same force and effect as though manually affixed.

CERTIFICATE

I, the undersigned Assistant Secretary of The Ohio Casualty Insurance Company, do hereby certify that the foregoing power of attorney, the referenced By-Laws of the Company and the above resolution of their Board of Directors are true and correct copies and are in full force and effect on this date.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Company this 10th day of January, 2017.



Renee C. Llewellyn

Renee C. Llewellyn, Assistant Secretary



Oklahoma's Most Connected City
425 EAST DEWEY AVENUE
P.O. BOX 1130•SAPULPA, OK 74067

AGENDA ITEM

Administration 9.4.1.
Contracts

City Council Regular

Meeting Date: March 20, 2017

Submitted By: Amy Hoehner, Legal Assistant, Legal

Department: Assistant City Manager

SUBJECT:

Consider approving the Contract for Sale and Purchase of the former Creek County District 1 Facility from the Board of County Commissioners, Creek County, Oklahoma, for the purpose of purchasing the parcel of land located at 98 North Wallace Street, for the creation of a new training facility for the Sapulpa Fire Department, for the sum of \$150,000.00, to be paid from the Fire Cash Fund. [See companion Item 10.2.4]

RECOMENDATION:

Staff recommends that Council approve the purchase and authorize the Mayor to execute all necessary documentation.

SUMMARY:

This contract is for the purchase of the parcel of land adjacent to the Route 66 Auto Museum, otherwise known as Creek County District 1 Facility. The City of Sapulpa has been offered the opportunity by the Creek County Board of Commissioners, to purchase the land adjacent to the new Route 66 Auto Museum for the purpose of a new training facility for the Sapulpa Fire Department.

Attachments

Contract for Creek Co District 1 Facility

CONTRACT FOR SALE AND PURCHASE OF REAL ESTATE

THIS CONTRACT is made entered into by and between the **Board of County Commissioners, Creek County, Oklahoma**, hereinafter collectively referred to as "**Seller**" and **the City of Sapulpa, Oklahoma, a municipal corporation**, hereinafter referred to as "**Buyer**". This Contract shall be binding on Seller and Buyer upon execution by both parties to this Contract, the date of which shall be the "Effective Date". The terms and conditions of this Contract are as follows:

1. **Property.** Subject to the conditions of approval by Buyer as set out in paragraphs below, Seller agrees to sell and convey to Buyer by General Warranty Deed, and Buyer agrees to purchase and accept, all of the following described real estate situated in Creek County, Oklahoma, together with all improvements and fixtures thereon, free and clear of all liens, claims, mortgages and encumbrances, which real estate, containing approximately five (5) acres, more or less, is hereinafter referred to as "Property" — to wit:

Attached Exhibit "A"

2. **Price.** The total purchase price shall be **\$150,000.00** payable by cash/certified check at Closing, less allowances for certain transaction costs or credits as set out in paragraphs 11 and 12 below.

3. **Seller's Representations.** Seller represents and warrant to Buyer that Seller has or will have at Closing good and indefeasible title in fee to the Property, free and clear of all liens, encumbrances, claims, leases, and rights of others, and that all of the structures, fences, outbuildings, and fixtures are to be part of the Property to be sold and purchased, and until Closing, Seller will maintain the Property in good condition, not enter into any agreement with anyone other than Buyer for any lease, or for any work which could become a lien on the Property, without written approval of Buyer, and not permit the default of any existing mortgage encumbering the Property.

4. **Buyer's Representations.** Buyer represents and warrants to Seller that Buyer has full authority to execute and perform this Contract.

5. **Inspections.** Seller agrees on and after the Effective Date that Buyer shall have unrestricted access to the Property to inspect the Property to determine if there are any defects to the Property or any conditions of the Property which make it unsuitable for purchase by Buyer, including, but not limited to testing for salt water pollution or oil or chemical or hazardous substances contamination, and to determine if there is any encroachments of adjoining landowners. Buyer shall have twenty (20) days from the date of this Contract to have such inspections completed, except that such time may be extended by agreement of both parties for a reasonable time to complete such inspections, which shall be at Buyer's expense.

6. **Unsuitability of Property.** If within twenty (20) days from the date of this Contract, Buyer finds the Property unsuitable for purchase resulting from inspections and tests, as set out in Paragraph 5 above, Buyer may notify Seller, in writing, and terminate this Contract, and neither party shall have any further obligation under the Contract.

7. **Title.** Seller shall, within twenty (20) days of the Effective Date of this Contract, furnish to Buyer an Abstract of Title certified by a qualified abstractor reflecting that Seller is vested with good title free and clear of all liens, claims, mortgages or encumbrances.

8. **Deed.** At Closing Seller shall deliver to Buyer a General Warranty Deed conveying all of the Property described above, subject only to easements and building restrictions of record, and minerals interests reserved or conveyed by Seller's predecessors in title.

9. **Taxes.** To the extent applicable, Seller shall pay all ad valorem taxes, special assessments or taxes which are a lien on the Property on the date of Closing, and (2) all costs of labor or material furnished on the Property prior to the date of Closing.

10. **Closing.** Unless otherwise extended, **Closing shall occur on or before May 1, 2017**, which date is referred to herein as the "Closing Date". At Closing, (1) Seller shall execute a General Warranty Deed as described in paragraph 9 above to deliver fee title to the Property to Buyer, subject only to easements and building restrictions of record and mineral interests previously conveyed or reserved, and (2) both parties shall make settlement for all monies due or owing to Buyer and Seller under this Contract. The costs for any abstracting shall be paid for by Seller. Buyer shall pay costs of Deed preparation and filing. Any other closing costs/fees shall be divided equally between Buyer and Seller.

11. **Time is Essence.** Time is of the essence in this Contract.

12. **Breach or Termination.** If either party shall fail to timely complete the sale of the Property for any reason except termination of this Contract pursuant to the provisions of paragraphs 5,6 or 7, the non-defaulting party may bring an action against the other party for damages or at its election enforce this contract by an action for specific performance.

13. **Successors and Assigns.** This Contract shall be binding and inure to the benefit of the parties hereto and their respective heirs, administrators, executors, trustees, successors and assigns.

14. **Effective Date.** This Contract shall be binding on both Buyer and Seller as of the last date of execution of this Contract by either the Buyer or Seller, which date shall be herein referred to as the **Effective Date** of this Contract.

15. **Property Sold in "as is" Condition.** Seller does not represent that any mechanical, plumbing or electrical systems are in working order or that the structures on the Property are free of any defects. Further, Seller makes no representation as to possible flooding or dangerous conditions of the Property. Although it is understood that Buyer shall have the right to inspect the Property, as set out in paragraph 5 above, and the Property is being sold in an "as is" condition.

16. **Notice.** Any Notice under this Contract shall be made by certified mail, return receipt requested, postage prepaid, or hand delivered, with receipt of delivery to:

Buyer: David Widdoes, Esq.
c/o City of Sapulpa
PO Box 1130
Sapulpa, Oklahoma 74067

Seller: Secretary of BOCC
c/o Creek County Clerk
317 East Lee
Sapulpa, Oklahoma 74066

17. **Entire Agreement** This Contract constitutes the entire agreement of the parties. All prior understandings and agreements between the parties are merged in this Contract.

18. **Amendment.** This Contract may not be amended, modified, altered except by a written instrument executed by both Buyer and Seller.

19. **Governing Law.** This Contract shall be governed by and construed in accordance with the laws of the State of Oklahoma.

EXECUTED by the parties on the day and year reflected below.

SELLER: BOARD OF COUNTY COMMISSIONERS, CREEK COUNTY, OKLAHOMA

By: _____
Chairman

Date: _____

Attest: _____
Clerk/Secretary

BUYER: CITY OF SAPULPA

By: _____
Reg Green, Mayor

Date: _____

Attest: _____
City Clerk

EXHIBIT "A"

The following described real estate, situated in Creek County, Oklahoma, to-wit:

A tract of land described as commencing at the NORTHWEST CORNER (NW) CORNER (sic) of Tract "C" of the Westport Addition to the City of Sapulpa, Oklahoma, thence East a distance of 125 feet, thence South a distance of 150 feet, thence West a distance of 125 feet, thence North a distance of 150 feet to the point of beginning.

-AND-

The East 335 feet of Trackage Lot "C", WESTPORT ADDITION to the City of Sapulpa, Creek County, Oklahoma, less the right-of-way of the Saint Louis and San Francisco Railroad.

[remainder intentionally left blank]



Oklahoma's Most Connected City
425 EAST DEWEY AVENUE
P.O. BOX 1130•SAPULPA, OK 74067

AGENDA ITEM

Administration 9.4.2.
Contracts

City Council Regular

Meeting Date: March 20, 2017

Submitted By: Amy Hoehner, Legal Assistant, Legal

Department: Assistant City Manager

SUBJECT:

Consider approving an Agreement with Lee and Browne Consulting Engineers, Inc., for the purpose of receiving professional engineering services to finalize design documents, provide bid period engineering services, and provide construction period engineering services for the Water Pump Station at Reynolds Park for electrical system replacement, in the amount of \$15,400.00 to be paid from the GO Bond Fund.

RECOMENDATION:

Staff recommends approval of the Addendum to the Agreement and authorization for the Mayor to execute the same.

SUMMARY:

This addendum to the agreement with Lee Browne Consulting Engineers, Inc. is for electrical engineering services for new wiring for the two million gallon water tank located in the Control Building at Reynolds Park on Highway 66.

For further information, please see attachment.

Attachments

Addendum 1 - Lee and Brown Elec Eng - Water Pump Station

**AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES
TO FINALIZE DESIGN DOCUMENTS, PROVIDE BID PERIOD ENGINEERING
SERVICES, AND PROVIDE CONSTRUCTION PERIOD ENGINEERING SERVICES
FOR THE
WATER PUMP STATION ELECTRICAL SYSTEM REPLACEMENT**

THIS AGREEMENT made and entered into this ____ day of ____, 2017 between the City of Sapulpa, Oklahoma, a Municipal Corporation of the State of Oklahoma, hereinafter referred to as the CITY, and Lee and Browne Consulting Engineers, Inc., hereinafter referred to as ENGINEER, a corporation organized under the laws of the State of Oklahoma;

WITNESSETH:

WHEREAS, CITY intends to obtain electrical engineering services for improvements to water pump station, hereinafter referred to as the PROJECT; and,

WHEREAS, CITY requires certain professional services in connection with the PROJECT, hereinafter referred to as the SERVICES; and,

WHEREAS, ENGINEER is prepared to provide such SERVICES; and,

WHEREAS, funding for the PROJECT will be accounted for under Account Number _____;

NOW THEREFORE, in consideration of the promises contained herein, the parties hereto agree as follows:

- 1.0 SCOPE OF PROJECT: The scope of this PROJECT is described in Attachment A, SCOPE OF PROJECT, which is attached hereto and incorporated by reference as part of this AGREEMENT.
- 2.0 SERVICES TO BE PERFORMED BY ENGINEER. ENGINEER shall perform the SERVICES described in Attachment B, SCOPE OF SERVICES, which is attached hereto and incorporated by reference as part of this AGREEMENT.
- 3.0 CITY'S RESPONSIBILITIES. CITY shall be responsible for all matters described in Attachment C, RESPONSIBILITIES OF THE CITY, which is attached hereto and incorporated by reference as part of this AGREEMENT.
- 4.0 COMPENSATION. ENGINEER shall be paid in accordance with Attachment D, COMPENSATION FOR DESIGN, which is attached hereto and incorporated by reference as part of this AGREEMENT.
- 5.0 COMPENSATION for General Engineering Services during Construction shall be paid in accordance with Attachment D.
- 6.0 STANDARD OF PERFORMANCE. ENGINEER shall perform the SERVICES undertaken in a manner consistent with the prevailing accepted standard for similar services with respect to projects of comparable function and complexity and with the applicable laws and regulations published and in effect at the time of performance of the SERVICES. The PROJECT shall be designed and engineered in a good and

**FINALIZE DESIGN DOCUMENTS AND PROVIDE BID AND CONSTRUCTION PERIOD
ENGINEERING SERVICES FOR THE
WATER PUMP STATION ELECTRICAL SYSTEM REPLACEMENT**

workmanlike manner and in strict accordance with this AGREEMENT.

All engineering work shall be performed by or under the supervision of Professional Engineer licensed in the State of Oklahoma, and properly qualified to perform such engineering services, which qualification shall be subject to review by CITY. Other than the obligation of the ENGINEER to perform in accordance with the foregoing standard, no warranty, either express or implied, shall apply to the SERVICES to be performed by the ENGINEER pursuant to this AGREEMENT or the suitability of ENGINEER'S work product.

7.0 LIMITATIONS OF RESPONSIBILITY. ENGINEER shall not be responsible for construction means, methods, techniques, sequences, procedures, or safety precautions and programs in connection with the PROJECT.

8.0 OPINIONS OF COST AND SCHEDULE.

8.1 The Parties acknowledge that the ENGINEER has no control over the cost of labor, materials, equipment or services furnished by others, or over contractors', subcontractors', or vendors' methods of determining prices, or over competitive bidding or market conditions. ENGINEER'S cost estimates shall be made on the basis of qualification and experience as a Professional Engineer.

8.2 Since ENGINEER has no control over the resources provided by others to meet construction contract schedules, ENGINEER'S forecast schedules shall be made on the basis of qualification and experience as a Professional Engineer.

9.0 LIABILITY AND INDEMNIFICATION.

9.1 ENGINEER shall defend and indemnify the CITY from and against legal liability for damages arising out of the performance of the SERVICES for AUTHORITY including but not limited to any claims, costs, attorney fees, or other expenses of whatever nature where such liability is caused by the negligent act, error, or omission of ENGINEER or any person or organization for whom ENGINEER is legally liable, including any subcontractors or consultants hired by ENGINEER to assist ENGINEER in its tasks under this AGREEMENT. Nothing in this paragraph shall make the ENGINEER liable for any damages caused by the CITY or any other Contractor of the CITY.

9.2 The ENGINEER shall not be liable to the CITY for any special, indirect or consequential damages, such as, but not limited to the loss of revenue or loss of anticipated profits.

10.0 COMPLIANCE WITH LAWS. In performance of the SERVICES, ENGINEER shall comply with all applicable federal, state, and local laws, rules, regulations, orders, codes, criteria and standards.

The Engineer certifies that it and all of its subcontractors to be used in the performance of this Agreement are in compliance with 25 O.S. Sec. 1313 and participate in the Status Verification System. The Status Verification System is defined in 25 O.S. Sec. 1312 and includes but is not limited to the free Employee Verification Program (E-Verify) available at www.dhs.gov/E-Verify. ENGINEER shall procure the permits, certificates, and licenses

**FINALIZE DESIGN DOCUMENTS AND PROVIDE BID AND CONSTRUCTION PERIOD
ENGINEERING SERVICES FOR THE
WATER PUMP STATION ELECTRICAL SYSTEM REPLACEMENT**

necessary to allow ENGINEER to perform the SERVICES.

ENGINEER shall NOT be responsible for procuring permits, certificates, and licenses required for any construction unless such responsibilities are specifically assigned to the CITY with ENGINEERS assistance in Attachment A, SCOPE OF SERVICES.

11.0 INSURANCE.

11.1 During the performance of the SERVICES under this AGREEMENT, ENGINEER shall maintain the following insurance:

11.1.1 General Liability Insurance with a bodily injury and property damage combined single limit of not less than \$1,000,000 for each occurrence.

11.1.2 Automobile Liability Insurance with a bodily injury and property damage combined single limit of not less than \$1,000,000 for each occurrence.

11.1.3 Worker's Compensation Insurance in accordance with Oklahoma statutory requirements and Employers' Liability Insurance with limits of not less than \$100,000 for each occurrence.

11.1.4 Professional Liability Insurance in accordance with Title 18, Tulsa Revised Ordinances Section 104 and any amendments or successor provisions related thereto with prior acts endorsement for the insurance to remain in effect for two years after CITY acceptance of the PROJECT.

11.2 ENGINEER shall furnish the CITY certificates of insurance evidencing the above insurance coverage with companies authorized to do business in the State of Oklahoma, which shall include an endorsement from the insurer that such insurance shall not be canceled without at least 10 days written notice to the CITY.

12.0 OWNERSHIP AND REUSE OF DOCUMENTS.

12.1 All documents, including original drawings, estimates, specifications, field notes and data shall become and remain the property of the CITY.

12.2 CITY'S reuse of such documents without written verification or adaptation by ENGINEER for the specific purpose intended will be at the CITY'S risk.

13.0 TERMINATION OR SUSPENSION OF AGREEMENT.

13.1 The obligation to continue SERVICES under this AGREEMENT may be terminated by either party upon fifteen days written notice to the other party in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party.

13.2 The CITY shall have the right to terminate this AGREEMENT, or suspend performance thereof, for CITY'S convenience upon written notice to ENGINEER; and ENGINEER shall terminate or suspend performance of SERVICES under this Agreement on a schedule acceptable to the CITY.

13.2.1 COMPENSATION.

**FINALIZE DESIGN DOCUMENTS AND PROVIDE BID AND CONSTRUCTION PERIOD
ENGINEERING SERVICES FOR THE
WATER PUMP STATION ELECTRICAL SYSTEM REPLACEMENT**

- (a) In the event of termination or suspension for CITY'S convenience, ENGINEER shall be compensated for all SERVICES performed up to the date of the notice of termination in accordance with provisions of Attachment D.
- (b) Upon restart of a suspended PROJECT, ENGINEER shall be compensated in accordance with Attachment D, COMPENSATION and/or in accordance with agreed upon rate adjustments pursuant to an amendment to this AGREEMENT.

14.0 NOTICE.

14.1 Any notice, demand, or request required by or made pursuant to this AGREEMENT shall be deemed properly made if personally delivered in writing or deposited in the United States mail, postage prepaid, to the address specified below.

14.1.1 To ENGINEER: LEE AND BROWNE CONSULTING
ENGINEERS, INC.
1207 South Sheridan Road
Tulsa, OK 74112

14.1.2 To CITY: CITY OF SAPULPA, OKLAHOMA
425 E. Dewey Ave.
P.O. Box 1130
Sapulpa, Oklahoma 74067

14.2 Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of ENGINEER and CITY.

15.0 UNCONTROLLABLE FORCES. Neither CITY nor ENGINEER shall be considered to be in default of this AGREEMENT if delays in or failure of performance shall be due to forces which are beyond the control of the parties; including, but not limited to: fire, flood, earthquakes, storms, lightning, epidemic, war, riot, civil disturbance, sabotage; inability to procure permits, licenses, or authorizations from any state, local, or federal agency or person for any of the supplies, materials, accesses, or services required to be provided by either CITY or ENGINEER under this AGREEMENT; strikes, work slowdowns or other labor disturbances, and judicial restraint.

16.0 SERVERABILITY. If any portion of this AGREEMENT shall be construed by a court of competent jurisdiction as unenforceable, such portion shall be served here from, and the balance of this AGREEMENT shall remain in full force and effect.

17.0 INTEGRATION AND MODIFICATION. This AGREEMENT includes Attachment A and represents the entire and integrated AGREEMENT between the Parties; and supersedes all prior negotiations, representations, or agreements pertaining to the SCOPE OF SERVICES herein, either written or oral. This AGREEMENT may be amended only by a written instrument signed by each of the Parties.

18.0 DISPUTE RESOLUTION PROCEDURE. In the event of a dispute between the ENGINEER and the AUTHORITY over the interpretation or application of the terms of this

**FINALIZE DESIGN DOCUMENTS AND PROVIDE BID AND CONSTRUCTION PERIOD
ENGINEERING SERVICES FOR THE
WATER PUMP STATION ELECTRICAL SYSTEM REPLACEMENT**

AGREEMENT, the matter shall be referred to the City's Assistant City Manager for resolution. If the Assistant City Manager is unable to resolve the dispute, the matter may, in the Manager's discretion, be referred to the Mayor for resolution. Regardless of these procedures, neither party shall be precluded from exercising any rights, privileges or opportunities permitted by law to resolve any dispute.

19.0 ASSIGNMENT. ENGINEER shall not assign its obligations undertaken pursuant to this AGREEMENT, provided that nothing contained in this paragraph shall prevent ENGINEER from employing such independent consultants, associates, and subcontractors as ENGINEER may deem appropriate to assist ENGINEER in the performance of the SERVICES hereunder.

20.0 APPROVAL. It is understood and agreed that all work performed under this AGREEMENT shall be subject to inspection and approval by the Public Works Department of the AUTHORITY, and any plans or specifications not meeting the terms set forth in this AGREEMENT will be replaced or corrected at the sole expense of the ENGINEER. The ENGINEER will meet with the City staff initially and as necessary thereafter and will be available for public hearings and/or CITY presentations.

IN WITNESS WHEREOF, the parties have executed this AGREEMENT in multiple copies on the respective dates herein below reflected to be effective on the date executed by the Mayor of the City of Sapulpa.

(SEAL)
ATTEST:

Lee and Browne Consulting Engineers, Inc.

Lisa Duncan
Secretary

Frank Broostin
President

Date _____

(SEAL)
APPROVED:

CITY OF SAPULPA, OKLAHOMA
Municipal Corporation

City Clerk

Mayor

Date _____

Date _____

APPROVED AS TO FORM:

RECOMMENDED:

City Attorney

City Manager

**FINALIZE DESIGN DOCUMENTS AND PROVIDE BID AND CONSTRUCTION PERIOD
ENGINEERING SERVICES FOR THE
WATER PUMP STATION ELECTRICAL SYSTEM REPLACEMENT**

ATTACHMENT "A"

**AGREEMENT
FOR
PROFESSIONAL ENGINEERING SERVICES
TO PREPARE DESIGN DOCUMENTS FOR THE
WATER PUMP STATION ELECTRICAL SYSTEM REPLACEMENT
SCOPE OF PROJECT
ATTACHMENT "A"**

A. SCOPE OF PROJECT.

The PROJECT shall consist of:

1. Finalization of the previously provided documents, drawings and specifications, by Lee and Browne Consulting Engineers, Inc. to be suitable for bidding purposes.
2. Bid period engineering services and construction period services per Attachment "B".

**FINALIZE DESIGN DOCUMENTS AND PROVIDE BID AND CONSTRUCTION PERIOD
ENGINEERING SERVICES FOR THE
WATER PUMP STATION ELECTRICAL SYSTEM REPLACEMENT**

ATTACHMENT "B"

**AGREEMENT
 FOR
 PROFESSIONAL ENGINEERING SERVICES
 TO PREPARE DESIGN DOCUMENTS FOR THE
 WATER PUMP STATION ELECTRICAL SYSTEM REPLACEMENT
 SCOPE OF SERVICES
 ATTACHMENT "B"**

- B.1. SCOPE OF SERVICES. The services to be performed by the ENGINEER under this AGREEMENT WILL CONSIST OF finalizing design documents, providing bid period engineering services, and providing construction period engineering services as stated in Attachment A. Further, it is understood and agreed that the date of beginning, rate of progress, and the time of completion of the work to be done hereunder are essential provisions of this AGREEMENT; and it is further understood and agreed that the work embraced in this AGREEMENT shall commence upon execution of this AGREEMENT after receipt of a Notice to Proceed.
- B.2 Basic Services of ENGINEER. The basic services of the ENGINEER shall include, but are not limited to the following tasks:
1. Bid Period Scope of Services:
 - 1.1. Minor document revisions necessary prior to bid.
 - 1.2. Printing documents for City of Sapulpa and plan houses.
 - 1.3. Assistance with Contractor vetting/qualifications.
 - 1.4. Attendance at Contractor pre-bid meeting.
 - 1.5. Assistance with bid evaluation.
 2. Construction Period Services:
 - 2.1. Attendance at pre-construction meeting.
 - 2.2. Total construction time is estimated to be 36 weeks. Assuming one site visit per two weeks, we have included 18 site visits. Site visits normally occur when the Owner or Engineer believe construction progress justifies a visit or a specific field issue comes up.
 - 2.3. Contractor equipment submittal review.
 - 2.4. Response to contractor RFI's, telephone calls, and correspondence.
 - 2.5. Review of contractor pay applications
 - 2.6. Final jobsite observation and punch list.
 - 2.7. Follow-up observation for punch list completion verification.
- B.3 Specifically excluded from this agreement are the following:
1. Bid and construction period services are based on one construction sequence. If generator alternate is not constructed simultaneous with the balance of the project, and is then added later, additional services will be required.
 2. Value engineering or peer review meetings - or changes to documents as a result of those activities.
 3. Justification of Contractor pricing.
 4. Operation & maintenance manual review or handling.

**FINALIZE DESIGN DOCUMENTS AND PROVIDE BID AND CONSTRUCTION PERIOD
 ENGINEERING SERVICES FOR THE
 WATER PUMP STATION ELECTRICAL SYSTEM REPLACEMENT**

ATTACHMENT "C"

**AGREEMENT
FOR
PROFESSIONAL ENGINEERING SERVICES
TO PREPARE DESIGN DOCUMENTS FOR THE
WATER PUMP STATION ELECTRICAL SYSTEM REPLACEMENT
RESPONSIBILITIES OF THE CITY
ATTACHMENT "C"**

- C. RESPONSIBILITIES OF THE CITY. The CITY agrees:
- C.1 Reports, Records, etc. To furnish, as required by the work, and not at expense to the ENGINEER:
- C.1.1 Records, reports, studies, plans, drawings, and other data available in the files of the AUTHORITY, which may be useful in the PROJECT.
- C.1.2 Standard drawings and standard specifications.
- C.2 Access. To provide access to public and private property when required in performance of ENGINEER'S services.
- C.3 Staff Assistance.
- C.3.1 To furnish the services of at least one of CITY'S employees or staff who has right of entry to, and who has knowledge of, CITY'S facilities relating to this PROJECT. Designate in writing a person to act as its representative in respect to the work to be performed under this AGREEMENT, and such person shall have complete authority to transmit instructions, receive information, interpret and define CITY'S policies and facilitate decisions with respect to materials, equipment, elements and systems pertinent to the services covered by this AGREEMENT.
- C.3.1 To furnish legal assistance as required in the preparation, review and approval of construction documents.
- C.3.2 To furnish staff assistance in locating existing utilities and in expediting their relocation.
- C.4 Review. To examine all studies, reports, sketches, estimates, specifications, drawings, proposals and other documents presented by ENGINEER and render in writing decisions pertaining thereto within a reasonable time so as not to delay the SERVICES of ENGINEER.

**FINALIZE DESIGN DOCUMENTS AND PROVIDE BID AND CONSTRUCTION PERIOD
ENGINEERING SERVICES FOR THE
WATER PUMP STATION ELECTRICAL SYSTEM REPLACEMENT**

ATTACHMENT "D"

**AGREEMENT
FOR
PROFESSIONAL ENGINEERING SERVICES
TO PREPARE DESIGN DOCUMENTS FOR THE
WATER PUMP STATION ELECTRICAL SYSTEM REPLACEMENT**

COMPENSATION

ATTACHMENT "D"

D. COMPENSATION: The AUTHORITY agrees to pay, as compensation for services set forth in Attachment B, the following fees, payable monthly as each Phase of the work progresses; and within 30 calendar days of receipt of invoice. ENGINEER shall submit monthly invoices based upon the amount of work completed at the time of billing. Invoices shall be accompanied by such documentation as the CITY may require in substantiation of the amount billed.

D.1. Compensation: For work described in this AGREEMENT, the total maximum billing will be fifteen thousand four hundred and No/100 dollars (\$15,400.00). The stated amount shall not exceed without further written authorization by the CITY by instrument of amendments. Allocation of billing shall be as described below.

Finalize Documents and Bid Period Services	\$4,000
Construction Period Services	\$10,200
Draft Contractor Field Marks, Provide (2)-Paper Copies, Autocad files And Adobe PDF files	\$1,200
Total for services through construction	\$15,400

D.2 Subconsultant and other Professional Services: Services of Subconsultant and other professional services shall be compensated at cost plus 5 percent.

D.3 Other Direct Costs:

D.3.1 Travel and subsistence shall be compensated for at actual cost. Local travel by personal or firm's automobile shall be compensated for at current federal government mileage rates of \$.0535 dollars per mile.

D.3.2 Printing expense shall be compensated for at actual cost.

D.3.3 Any other direct expense shall be compensated for at actual cost.

D.4 Other Engineering Services, not included in the foregoing, when authorized in writing by the CITY, shall be paid-for by Amendment to this AGREEMENT.



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425 EAST DEWEY AVENUE
P.O. BOX 1130•SAPULPA, OK 74067

AGENDA ITEM

**Administration 9.4.3.
Contracts**

City Council Regular

Meeting Date: March 20, 2017

Submitted By: Amy Hoehner, Legal Assistant, Legal

Department: Assistant City Manager

SUBJECT:

Consider approving an Agreement with Guy Engineering Services, Inc., for Engineering and Construction Services, for replacement of Sahoma Lake Bridge, in the amount of \$53,378.50 to be paid from the Street Improvement Sales Tax Fund.

RECOMENDATION:

Staff recommends approval the Agreement and authorization for the Mayor to execute the same.

SUMMARY:

This Agreement is for engineering construction services, including overseeing and inspecting the construction of Sahoma Lake Bridge located on Sahoma Lake Road.

For further information, please see attachment.

Attachments

Contract - Guy Eng - Sahoma Lk Bridge

**AGREEMENT
FOR
PROFESSIONAL ENGINEERING SERVICES FOR
THE CITY OF SAPULPA

CONSTRUCTION SERVICES
TO
REPLACE SAHOMA LAKE BRIDGE**

THIS AGREEMENT made and entered into this _____ day of _____, 2017 between the City of Sapulpa, Oklahoma, a Municipal Corporation, of the State of Oklahoma, hereinafter referred to as CITY, and Guy Engineering Services, Inc., a corporation organized under the laws of the State of Oklahoma, hereinafter referred to as ENGINEER;

WITNESSETH:

WHEREAS, CITY intends to enter into an agreement for professional engineering services for the replacement of the Sahoma Lake Bridge, NBI No. 11972, hereinafter referred to as the PROJECT; and,

WHEREAS, CITY requires certain professional services in connection with the PROJECT, hereinafter referred to as the SERVICES; and,

WHEREAS, ENGINEER is prepared to provide such SERVICES; and,

NOW THEREFORE, in consideration of the promises contained herein, the parties hereto agree as follows:

- 1.0 SCOPE OF PROJECT: The scope of this PROJECT is described in Attachment A, SCOPE OF PROJECT, which is attached hereto and incorporated by reference as part of this AGREEMENT.
- 2.0 SERVICES TO BE PERFORMED BY ENGINEER. ENGINEER shall perform the SERVICES described in Attachment B, SCOPE OF SERVICES, which is attached hereto and incorporated by reference as part of this AGREEMENT.
- 3.0 CITY'S RESPONSIBILITIES. CITY shall be responsible for all matters described in Attachment C, RESPONSIBILITIES OF THE CITY, which is attached hereto and incorporated by reference as part of this AGREEMENT.
- 4.0 COMPENSATION. CITY shall pay ENGINEER in accordance with Attachment D, COMPENSATION, which is attached hereto and incorporated by reference as part of this AGREEMENT.
- 5.0 STANDARD OF PERFORMANCE. ENGINEER shall perform the SERVICES undertaken in a manner consistent with the prevailing accepted standard for similar services with respect to projects of comparable function and complexity and with the applicable laws and regulations published and in effect at the time of performance of the SERVICES. The PROJECT shall be designed and engineered in a good and workmanlike manner and in accordance with this AGREEMENT. All engineering work shall be performed by or under the supervision of Professional Engineers licensed in the State of Oklahoma, and properly qualified to perform such engineering services, which

qualification shall be subject to review by CITY. Other than the obligation of the ENGINEER to perform in accordance with the foregoing standard, no warranty, either express or implied, shall apply to the SERVICES to be performed by the ENGINEER pursuant to this AGREEMENT or the suitability of ENGINEER'S work product.

6.0 LIMITATIONS OF RESPONSIBILITY. ENGINEER shall not be responsible for construction means, methods, techniques, sequences, procedures, or safety precautions and programs in connection with the PROJECT.

7.0 OPINIONS OF COST AND SCHEDULE.

7.1 Since ENGINEER has no control over the cost of labor, materials, equipment or services furnished by others, or over contractors', subcontractors', or vendors' methods of determining prices, or over competitive bidding or market conditions, ENGINEER'S cost estimates shall be made on the basis of qualification and experience as a Professional Engineer.

7.2 Since ENGINEER has no control over the resources provided by others to meet construction contract schedules, ENGINEER'S forecast schedules shall be made on the basis of qualification and experience as a Professional Engineer.

8.0 LIABILITY AND INDEMNIFICATION.

8.1 ENGINEER shall defend and indemnify CITY from and against legal liability for damages arising out of the performance of the SERVICES for CITY including but not limited to any claims, costs, attorney fees, or other expenses of whatever nature where such liability is caused by the negligent act, error, or omission of ENGINEER or any person or organization for whom ENGINEER is legally liable. Nothing in this paragraph shall make the ENGINEER liable for any damages caused by the CITY or any other Contractor of the CITY.

8.2 ENGINEER shall not be liable to CITY for any special, indirect or consequential damages, such as, but not limited to, loss of revenue, or loss of anticipated profits.

9.0 COMPLIANCE WITH LAWS.

9.1 In performance of the SERVICES, ENGINEER shall comply with applicable regulatory requirements including federal, state, and local laws, rules, regulations, orders, codes, criteria and standards. ENGINEER shall procure the permits, certificates, and licenses necessary to allow ENGINEER to perform the SERVICES. ENGINEER shall not be responsible for procuring permits, certificates, and licenses required for any construction unless such responsibilities are specifically assigned to ENGINEER in Attachment B, SCOPE OF SERVICES.

9.2 The ENGINEER shall take the necessary actions to ensure its facilities are in compliance with the requirements of the Americans with Disabilities Act (ADA). It is understood that the program of the ENGINEER is not a program or activity of the CITY OF SAPULPA. The ENGINEER agrees that its program or activity will comply with the requirements of the Americans with Disabilities Act. Any costs of such compliance will be the responsibility of the ENGINEER. Under no circumstances will ENGINEER conduct any activity which it deems to not be in compliance with the Americans with Disabilities Act.

10.0 INSURANCE.

10.1 During the performance of the SERVICES under this AGREEMENT, ENGINEER shall maintain the following insurance:

10.1.1 General Liability Insurance with a bodily injury and property damage combined single limit of not less than \$1,000,000 for each occurrence.

10.1.2 Automobile Liability Insurance with a bodily injury and property damage combined single limit of not less than \$1,000,000 for each occurrence.

10.1.3 Worker's Compensation Insurance in accordance with statutory requirements and Employers' Liability Insurance with limits of not less than \$100,000 for each occurrence.

10.1.4 Professional Liability Insurance in the amount of \$1,000,000 with prior acts endorsement for the insurance to remain in effect for two years after CITY acceptance of the PROJECT.

10.2 ENGINEER shall furnish CITY certificates of insurance which shall include a provision that such insurance shall not be canceled without at least 30 days written notice to the CITY.

11.0 OWNERSHIP AND REUSE OF DOCUMENTS.

11.1 All documents, including original drawings, estimates, specifications, field notes and data shall become and remain the property of the CITY.

11.2 CITY'S reuse of such documents without written verification or adaptation by ENGINEER for the specific purpose intended will be at CITY'S risk.

12.0 TERMINATION OR SUSPENSION OF AGREEMENT.

12.1 The obligation to continue SERVICES under this AGREEMENT may be terminated by either party upon fifteen days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party.

12.2 CITY shall have the right to terminate this AGREEMENT, or suspend performance thereof, for CITY'S convenience upon written notice to ENGINEER; and ENGINEER shall terminate or suspend performance of SERVICES on a schedule acceptable to CITY. In the event of termination or suspension for CITY'S convenience, CITY shall pay ENGINEER for all SERVICES in accordance with provisions of Attachment D, COMPENSATION. Upon restart of a suspended PROJECT, payment shall be made to ENGINEER in accordance with Attachment D, COMPENSATION.

13.0 NOTICE.

13.1 Any notice, demand, or request required by or made pursuant to this AGREEMENT shall be deemed properly made if personally delivered in writing or deposited in the United States mail, postage prepaid, to the address specified below.

To ENGINEER: GUY ENGINEERING SERVICES, INC.
10759 East Admiral Place
Tulsa, OK 74116-3012

To CITY: CITY OF SAPULPA, OKLAHOMA
425 E. Dewey Avenue
P.O. Box 1130
Sapulpa, Oklahoma 74067

13.2 Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of ENGINEER and CITY.

14.0 UNCONTROLLABLE FORCES. Neither CITY nor ENGINEER shall be considered to be in default of this AGREEMENT if delays in or failure of performance shall be due to forces which are beyond the control of the parties; including, but not limited to: fire, flood, earthquakes, storms, lightning, epidemic, war, riot, civil disturbance, sabotage; inability to procure permits, licenses, or authorizations from any state, local, or federal agency or person for any of the supplies, materials, accesses, or services required to be provided by either CITY or ENGINEER under this AGREEMENT; strikes, work slowdowns or other labor disturbances, and judicial restraint.

15.0 SEVERABILITY. If any portion of this AGREEMENT shall be construed by a court of competent jurisdiction as unenforceable, such portion shall be severed here from, and the balance of this AGREEMENT shall remain in full force and effect.

16.0 INTEGRATION AND MODIFICATION. This AGREEMENT includes Attachments A, B, C, and D, and represents the entire and integrated AGREEMENT between the Parties; and supersedes all prior negotiations, representations, or agreements pertaining to the SCOPE OF SERVICES herein, either written or oral. This AGREEMENT may be amended only by a written instrument signed by each of the Parties.

17.0 DISPUTE RESOLUTION PROCEDURE. In the event of a dispute between the ENGINEER and the CITY over the interpretation or application of the terms of this AGREEMENT, the matter shall be referred to the City's Director of Public Works for resolution. If the Director of Public Works is unable to resolve the dispute, the matter may, in the Director's discretion, be referred to the Mayor for resolution. Regardless of these procedures, neither party shall be precluded from exercising any rights, privileges or opportunities permitted by law to resolve any dispute.

18.0 ASSIGNMENT. ENGINEER shall not assign its obligations undertaken pursuant to this AGREEMENT, provided that nothing contained in this paragraph shall prevent ENGINEER from employing such independent consultants, associates, and subcontractors as ENGINEER may deem appropriate to assist ENGINEER in the performance of the SERVICES hereunder.

19.0 APPROVAL. It is understood and agreed that all work performed under this AGREEMENT shall be subject to inspection and approval by the Public Works Department of the City of Sapulpa, and any plans or specifications not meeting the terms set forth in this AGREEMENT will be replaced or corrected at the sole expense of the ENGINEER. The ENGINEER will meet with the City staff initially and monthly thereafter and will be available for public hearings and/or City of Sapulpa presentations.

IN WITNESS WHEREOF, the parties have executed this AGREEMENT in multiple copies on the respective dates herein below reflected to be effective on the date executed by the Mayor of the City of Sapulpa.

(SEAL)
ATTEST:

GUY ENGINEERING SERVICES, INC.

Kaye Broom, Corporate Secretary

John Blickensderfer, President

Date _____

(SEAL)
APPROVED:

CITY OF SAPULPA, OKLAHOMA
A Municipal Corporation

City Clerk

Mayor

Date _____

APPROVED AS TO FORM:

RECOMMENDED:

City Attorney

City Manager

**AGREEMENT
FOR
PROFESSIONAL ENGINEERING SERVICES FOR
THE CITY OF SAPULPA**

**CONSTRUCTION SERVICES
TO
REPLACE SAHOMA LAKE BRIDGE**

SCOPE OF PROJECT

ATTACHMENT A

A. SCOPE OF PROJECT.

The PROJECT shall consist of providing engineering and construction observation services during the construction of the plans developed in the Final Design Phase of the project to consummate the PROJECT.

**AGREEMENT
FOR
PROFESSIONAL ENGINEERING SERVICES FOR
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SCOPE OF SERVICES

ATTACHMENT B

The services to be performed by the ENGINEER under this AGREEMENT shall consist of four (4) phases, as stated below. Further, it is understood and agreed that the date of beginning, rate of progress, and the time of completion of the work to be done hereunder are essential provisions of this AGREEMENT; and it is further understood and agreed that the work embraced in this AGREEMENT shall commence upon execution of this AGREEMENT and after receipt of a Notice to Proceed, and shall be completed within one hundred fifty days (150) calendar days from the date of the Notice to Proceed.

- B.1 Phase No. 1. CONCEPTUAL DESIGN REPORT. This phase was completed on February 6th, 2014.
- B.2 Phase No. 2. SURVEY AND PRELIMINARY ENGINEERING. This phase was completed on September 3rd, 2014.
- B.3 Phase No. 3. FINAL DESIGN PHASE. Final Design Plans were submitted on August 12th, 2016.
- B.4 Phase No. 4. GENERAL SERVICES DURING CONSTRUCTION.

The basic services of the ENGINEER shall include the following tasks:

1. Pre-Construction Services:
 - a. Attend up to two (2) coordination meetings at the request of the City to assist and impart information involving the design of the bridge structure to the County's construction crew or representatives of the County.
 - b. Attend and document one Pre-Work Conference meeting.
 - c. Review Material shop drawings for approval/rejection.
2. Construction Services:
 - a. Provide a full time daily inspector during all construction activities except as mutually agreed upon by the City and the inspector. The daily observation service shall not exceed the equivalent of 45 working days at an average of 8 hours per day. Travel time of 1 hour per day will be included in the compilation of time for each day of observation.
 - b. The inspector shall not be responsible to ensure the quality of construction or compliance with the construction plans. The inspector shall be responsible to document when the construction is observed to not be in compliance with the construction plans and to notify the City as soon as practical.
 - c. Direct the pre-final inspection and document all outstanding work.

- d. Provide Final Observation memorandum that all work has been accepted.
 - e. Terracon Consultants to provide testing of all construction materials used for the project for compliance with the approved Construction Plans.
3. Post-Construction Services:
- a. Document all significant changes in construction from the approved Construction Plans.
 - b. Prepare Record Drawings showing field revisions made.
 - c. Provide Record Plans to City in electronic (.pdf) format for both full size and half size plan sheet sets.
 - d. Apply for and obtain new NBI number and provide record plans to ODOT and City's Bridge Inspection service provider.

Services not part of Phase 4. The following services shall not be deemed a part of the AGREEMENT unless the AGREEMENT is modified by mutual consent of both parties.

- 1) Right of Way Acquisition services.
- 2) Construction Staking.
- 3) Site Visits by Structural Engineer to evaluate actual rock conditions.
- 4) Revisions to Structural Details in approved Construction Plans based on actual soil conditions.
- 5) Any additional services required due to differing site conditions discovered during construction.

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RESPONSIBILITIES OF THE CITY

ATTACHMENT C

C. RESPONSIBILITIES OF THE CITY. The CITY agrees:

- C.1 Reports, Records, etc. To furnish, as required by the work, and not at expense to the ENGINEER:
 - C.1.1 Records, reports, studies, plans, drawings, and other data available in the files of the CITY, which may be useful in the work involved under this AGREEMENT.
 - C.1.2 Standard drawings and standard specifications.
 - C.1.3 Provide a standard City Construction Contract form.
- C.2 Access. To provide access to public and private property when required in performance of ENGINEER'S services.
- C.3 Staff Assistance.
 - C.3.1 Designate in writing a person to act as its representative in respect to the work to be performed under this AGREEMENT, and such person shall have complete authority to transmit instructions, receive information, interpret and define CITY's policies and decisions with respect to materials, equipment elements and systems pertinent to the services covered by this AGREEMENT.
 - C.3.2 Furnish legal assistance as required in the preparation, review and approval of report documents.
 - C.3.3 Attend all coordination meetings.
- C.4 Review. Examine all studies, reports, sketches, estimates, specifications, drawings, proposals and other documents presented by ENGINEER and render in writing decisions pertaining thereto within a reasonable time so as not to delay the SERVICES of ENGINEER.
- C.5 Cost of Water line relocations. Reimburse all costs associated with the design and relocation of the existing Rural Water District water line within the confines of the PROJECT.

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COMPENSATION

ATTACHMENT D

- D. COMPENSATION. The CITY agrees to pay, as compensation for services set forth in Attachment B, the fees described in D.1, D.2, D.3, and D.4, payable monthly as work progresses; and within 30 calendar days of receipt of invoice. ENGINEER shall submit monthly invoices. Invoices shall be accompanied by such documentation as the CITY may require in substantiation of the amount billed.
- D.1. For the work described in Attachment B, item B.4.1, the total fixed fee shall be \$5,401.00 (Five Thousand Four Hundred One and 00/100 Dollars). The stated amount shall not be exceeded without further written authorization by CITY or amendment to this Contract.
- D.2. For the work described in Attachment B, item B.4.2.a, B.4.2.b, B.4.2.c and B.4.2.d, for Daily Observation and related services, an hourly not to exceed amount of \$30,000.00 (Thirty Thousand and 00/100 Dollars). This amount shall not be exceeded without further written authorization by City or amendment to this contract. The fee was developed on a basis of a maximum daily rate of \$664/day for 45 construction days. Should the construction time extend beyond the 45 working days, this contract shall be amended by supplement or Purchase Order to provide additional funding beyond the listed not to exceed amount.
- D.3. For the work described in Attachment B, item B.4.2.e for testing of construction materials, a not to exceed amount of \$14,819 (Fourteen thousand Eight Hundred and Nineteen 00/100 Dollars). This amount shall not be exceeded without further written authorization by City or amendment to this contract.
- D.4. For the work described in Attachment B, item B.4.3, the total base fixed fee shall be \$1,734.00 (One Thousand Seven Hundred Thirty Four and 00/100 Dollars). The stated amount shall not be exceeded without further written authorization by CITY or amendment to this Contract.
- D.5. Mileage will be reimbursed for Construction Observation at the rate of \$0.535 per mile. Distance traveled shall be measured from the home office of the ENGINEER to the job site and back to the home office. Should the construction time extend beyond the 45 working days, this contract shall be amended by supplement or Purchase Order to provide additional funding beyond the listed amount of \$1,445.50.
- D.6. Other additional services not included in D.1, D.2, D.3 or D.4, may be negotiated for reimbursement, at the City's discretion, by a supplemental agreement or Purchase Order. Such services may include, but not be limited to, construction staking, additional structural design services to evaluate and revise structural details based on field conditions discovered during excavation and which are different from those anticipated prior to construction.

COUNTY

Creek

CITY

Sapulpa

COUNTY RD. NO.

N/A

CONSULTING FIRM SUBMITTING PROPOSAL: GUY ENGINEERING SERVICES, INC.

PROJECT DESCRIPTION:

Engineering Services to provide daily inspection and related services for the construction of Bridge #45 over Sahoma Lake northwest of Sapulpa. 1.7 miles west of SH-97 and 3.2 miles north of SH-33.

LOADED HOURLY RATES by Labor Category

Principal Engineer	Sr Structural Engr.	Sr PE II	Structural PE I	Engineer Intern II	Engineer Intern I	Engineer Tech I	Inspector	Project Manager Coordinator
\$186.13	\$194.67	\$179.09	\$116.31	\$85.83	\$77.90	\$79.18	\$78.84	\$72.60

Loaded Hourly Labor Rate

PROJECT DEVELOPMENT ACTIVITIES

Labor Description	Principal Engineer	Sr Structural Engr.	Sr PE II	Structural PE I	Engineer Intern II	Engineer Intern I	Engineer Tech I	Inspector	Project Manager Coordinator	Sub-Task	Task	Activity	Cost
1.0 Pre-Construction Activities													
1.1 Project Management	1	10	14	0	0	0	0	4	6			35	\$5,401.00
1.2 Attend Coordination meetings with City and/or County	1		8									9	
1.3 Pre-Work Activities			4					2	2			8	
1.3.1 Prepare for and Attend Pre-Work Conference	0	10	2	0	0	0	0	2	4			18	
1.3.2 Shop Drawing review and approvals		2	2					2	2			8	
2.0 Daily Inspection & Reporting													
2.1 Daily Inspection Services	0	0	0	0	0	0	0	360	22			362	\$29,980.00
2.2 Daily Log filing												360	
2.3 Review & approve contractor pay requests												22	
3.0 Post-Construction Activities													
3.1 Prepare Record Drawings	1	0	3	6	0	0	0	2	2			14	\$1,754.00
3.1 Obtain New NBI number and disperse Record Plans	1		1	6				2				10	
4.0 Additional Structural Design Services (By Supplement)			2									4	
4.1 Site Visits to inspect rock location	0	0	0	0	0	0	0	0	0			0	\$0.00
4.2 Revise Wingwall design per field conditions												0	
Sub-Total Estimated DIRECT Loaded Hourly Costs	2	10	17	6	0	0	0	366	30			431	\$57,715.00
19.0 Estimated Sub-Consultant Contract Costs (Attach Sub-Consultant cost proposal sheets as applicable)													\$14,819.00
19.1 Advertisement for Bids													\$0.00
19.2 Geotechnical Testing (as necessary) Not to Exceed without written permission from City													\$14,819.00
19.3 Construction Staking (Survey) By supplement as requested by City/County													
19.4													

PROJECT DEVELOPMENT COST SUMMARY SECTION

ESTIMATED TOTAL DIRECT PROJECT DEVELOPMENT COSTS

DIRECT NON-PAYROLL COSTS

Materials & Supplies	
Reproduction	
Data Processing	
Travel Expenses (Mileage at \$0.585/mile)	\$1,444.50
Equipment Rental	
Other (specify)	
Subtotal	\$1,444.50

TOTAL PROJECT DEVELOPMENT ESTIMATE

\$53,376.50

Prepared by: Russell E. Dixon

Date: February 20, 2017



September 15, 2016

Guy Engineering Services, Inc.
10759 East Admiral Place
Tulsa, Oklahoma 74116

Attention: Mr. Russell Dixon, P.E.
P: 918-437-0282
E: russell@guyengr.com

Re: Proposal for Construction Observation and Testing Services
Bridge 46 Over Sahoma Lake
Sapulpa, Oklahoma
Terracon Proposal No. P04161104

Dear Mr. Dixon:

Terracon is pleased to submit, herewith, our proposal for providing the construction observation and testing services for the above project. Our proposal is based on a review of the plans and specifications prepared by Guy Engineering Services, latest revision date August 2016. A construction schedule was not available for review.

Terracon is the Geotechnical Engineer of Record for this project. We issued the results of our geotechnical exploration in our Geotechnical Engineering Report, Terracon Project No. 04145134, dated August 14, 2014. As the construction materials observation and testing firm, we will provide a seamless transition from design through construction. We are committed to providing unmatched service and look forward to the opportunity to serve you.

A.) PROJECT INFORMATION

The project involves site work, grading and construction of a four-barrel reinforced concrete box bridge structure, along with associated concrete wingwalls, concrete headwalls, and asphalt pavements.

B.) SCOPE OF SERVICES

Terracon can provide the services discussed below when properly scheduled. Our services will be provided only at the specific starting times scheduled by the contractor. Failure on the contractor's part to notify Terracon of the construction activities which require our involvement could jeopardize our ability to provide the necessary materials testing certification(s) upon completion of the project.

Testing and inspection services must be scheduled by the client/contractor with at least 24 hours advance notice to our office dispatcher (918-250-6051) between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. Our services are provided on an on-call, as-requested basis at the notification of the client or person(s) designated by the client. Terracon will not be responsible for tests or observations that are not performed due to the failure to schedule our services.

Terracon must be provided with the current set of plans, specifications, and approved mix designs prior to the start of the project to be able to effectively provide the services discussed below.

I.) Earthwork

We can provide a Soils and Materials Technician to perform in-place field density tests; and observe proofrolling, undercutting of unsuitable soils, and placement and compaction of engineered fill. Field density tests will be performed with a nuclear density meter. Our field personnel will be capable of making field judgments regarding the suitability of fill materials, moisture and density control and advise the contractor should earthwork related difficulties occur. Test results will be reported verbally in the field and followed up with written confirmation.

II.) Foundations

We can provide an Engineering Technician to observe footing installations. The technician will evaluate that the footings bear in the specified bearing material, and that excavations are sufficiently free of water, loose soil, and debris when concrete is placed.

III.) Cast-In-Place Concrete

We can provide a Materials Technician to cast test cylinders and perform temperature, air content, and slump tests on concrete. Test cylinders will be cast from representative samples of concrete at the discharge point.

IV.) Asphalt Pavement

We can provide a Materials Technician to perform in-place field density tests of the asphalt placed in pavement areas and collect bulk samples for laboratory testing. If requested, asphalt core samples of in-place asphalt can be sampled to determine thickness and density.

V.) Laboratory Testing

The laboratory testing will include moisture-density relationships (Proctors) and classification tests on soils. Concrete cylinders will be tested to determine the materials' compressive strength. Asphalt samples will have extraction and gradation testing performed, as well as cut asphalt core samples can be measured and tested for thickness and density. In order to provide cost effective extraction and gradation results to our clients, ignition oven correction (IOC) factors will not be calculated. Ignition oven correction (IOC) factors provided by the batch plant with the mix design will be applied to results. If requested, we can perform the testing required to produce ignition oven correction (IOC) factors for our oven.

VI.) Project Coordination/Supervision and Reporting

Our services will be performed under the supervision of a Terracon Registered Professional Engineer. We will assign a Terracon Project Manager to the project to manage and coordinate our field and laboratory activities, review field reports, and prepare reports for field and laboratory test results. The project manager and engineer can be available for consultation, as needed.

C.) COMPENSATION

Our services will be performed on a time-and-expense basis in accordance with the unit rates shown on the attached Cost Estimate sheet. As requested, we have provided a cost estimate for the materials testing and observations. The Cost Estimate sheet shows our estimated costs and breakdown of the cost estimate. The actual costs of our services will vary depending on the contractor's rate of progress, actual number of site visits and length of time per visit, and actual number of tests performed.

It should be noted that our services may extend past the completion date of field work on the project, due to laboratory compressive strength tests and reporting, project completion letters, and internal project closeout. A final invoice should be expected after the completion of our services.

D.) AUTHORIZATION

We understand our services will be performed under the terms and conditions of the Master Services Agreement (MSA), dated February 26, 2011, between Guy Engineering Services, Inc. and Terracon. Please return one signed copy of the attached Task Order as our written authorization to proceed.

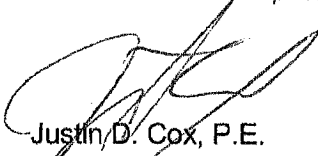
Along with the Task Order, please complete and return the attached project data sheet to better serve you, and ensure reports are distributed to the needed parties.

We appreciate the opportunity to submit this proposal. If you have any questions regarding the contents of this proposal, please do not hesitate to contact us.

Sincerely,

TERRACON

Cert. of Auth. #CA-4531 exp. 6/30/17


Justin D. Cox, P.E.
Department Manager


Bradley M. Watts, P.E.
Principal

JDC:BMW:jb

Enclosures

Copies to: Addressee (1 via e-mail)

Terracon
Project Data Sheet
Materials Testing and Observation Services

Terracon Proposal No. P04161104

- 1. Project Name: _____
- 2. Project Address: _____
- 3. Your Job No.: _____ Purchase Order No.: _____
- 4. Project Manager: _____ Telephone No.: _____
Fax No.: _____
- 5. Number and Distribution of Reports:

All reports will be emailed, hard copies will be sent only upon request. Please provide your email address and/or confirm the information below so that we may correctly distribute reports. Please provide us with the Company name (if different), and email address of those whom you would like to receive additional reports:

Terracon Client: Client Name: _____
Contact: _____
Email Address: _____

Copies to: Company Name: _____
Contact: _____
Email Address: _____

Copies to: Company Name: _____
Contact: _____
Email Address: _____

Copies to: Company Name: _____
Contact: _____
Email Address: _____

6. Invoicing Address: _____

Attn: _____ Telephone No.: _____

7. Site Contact: _____ Telephone No.: _____
Mobile No.: _____

8. Other Pertinent Information: _____

COST ESTIMATE
Bridge 46 over Sahoma Lake
Sapulpa, Oklahoma
Terracon Proposal No. P04161104

Task	No. of Visits	No. of Units	Unit Type	Unit Rate	Subtotal	Total
I. Soil Observation & Testing						
Soils & Materials Technician (proofrolls):	3	9	hours	\$ 65.00	\$ 585.00	
Senior Technical Staff (troubleshooting)	1	4	hours	\$ 125.00	\$ 500.00	
Soils & Materials Technician (density):	15	45	hours	\$ 50.00	\$ 2,250.00	
Nuclear Density Meter:	15	15	day	\$ 15.00	\$ 225.00	
Vehicle Charge:	19	19	trip	\$ 35.00	\$ 665.00	
					subtotal \$	4,225.00
II. Concrete Testing						
Materials Technician(wing walls and headwalls):	5	20	hours	\$ 50.00	\$ 1,000.00	
Materials Technician (Precast Box Culvert Extension):	6	24	hours	\$ 50.00	\$ 1,200.00	
Materials Technician (sample pick-up):	10	10	hours	\$ 50.00	\$ 500.00	
Vehicle Charge:	21	21	trip	\$ 35.00	\$ 735.00	
					subtotal \$	3,435.00
III. Foundation						
Engineering Technician:	2	12	hours	\$ 65.00	\$ 780.00	
Vehicle Charge:	2	2	trip	\$ 35.00	\$ 70.00	
					subtotal \$	850.00
IV. Asphalt Testing						
Materials Technician:	2	8	hours	\$ 65.00	\$ 520.00	
Coring Crew (2 technicians):	1	6	hours	\$ 115.00	\$ 690.00	
Vehicle Charge:	3	3	trip	\$ 35.00	\$ 105.00	
					subtotal \$	1,315.00
V. Laboratory Testing and Field Equipment Costs						
Standard Proctor:		3	each	\$ 150.00	\$ 600.00	
Atterberg Limit Determination (LL, PL):		3	each	\$ 70.00	\$ 210.00	
Minus No. 200 sieve only:		3	each	\$ 70.00	\$ 210.00	
Concrete Compressive Strength Tests:		40	each	\$ 16.00	\$ 640.00	
Concrete Cylinder Molds:		40	each	\$ 2.00	\$ 80.00	
Lab Technician:		6	hour	\$ 50.00	\$ 300.00	
Coring Equipment Fee:		1	day	\$ 250.00	\$ 250.00	
Asphalt Core Thickness and Density:		3	each	\$ 40.00	\$ 120.00	
Extraction / Gradation of Asphalt:		2	each	\$ 175.00	\$ 350.00	
					subtotal \$	2,760.00
VI. Project Coordination/Supervision & Report Preparation						
Professional Engineer:		2	hours	\$ 175.00	\$ 350.00	
Project Manager / Staff Engineer:		12	hours	\$ 112.00	\$ 1,344.00	
Clerical / Administrative Assistant:		12	hours	\$ 45.00	\$ 540.00	
					subtotal \$	2,234.00
					Estimated Budget: \$	14,819.00

**An overtime premium of 1.5 times the hourly rate will apply for services provided Monday through Friday that are in excess of 8 hours per day and for services provided before 7:00 AM and after 6:00 PM, as well as for services provided on Saturday. There is a minimum charge of 8 hours and hourly rates are increased by 2 times for services provided on Sundays and Terracon recognized Holidays.*

**** There will be a \$100 per occurrence, additional charge for all service calls received with less than a 24 hour notice.**

MASTER SERVICES AGREEMENT

TASK ORDER

This **TASK ORDER** is issued under the **MASTER SERVICES AGREEMENT** (dated 02/26/2011, agreement reference number P04110019) between Guy Engineering Services Inc ("Client") and Terracon Consultants, Inc. ("Consultant") for Services to be provided by Consultant for Client on the Bridge 46 over Sahoma Lake project ("Project"), as described in the Project Information section of the Consultant's Task Order Proposal dated 09/15/2016 ("Task Order Proposal") unless the Project is otherwise described below or in Exhibit A to this Task Order (which section or Exhibit are incorporated into this Task Order). This Task Order is incorporated into and part of the Master Services Agreement.

1. Project Information

Per Terracon Proposal No. P04161104.

2. Scope of Services

The scope of Services to be provided under this Task Order are described in the Scope of Services section of the Consultant's Task Order Proposal, unless Services are otherwise described below or in Exhibit B to this Task Order.


Per Terracon Proposal No. P04161104.

3. Compensation

Client shall pay compensation for the Services performed at the fees stated in the Task Order Proposal unless fees are otherwise stated below or in Exhibit C to this Task Order.

Per Terracon Proposal No. P04161104.

All terms and conditions of the **Master Services Agreement** shall continue in full force and effect. This Task Order is accepted and Consultant is authorized to proceed.

Consultant: Terracon Consultants, Inc.
By:  Date: 9/15/2016
Name/Title: Bradley M Watts, P.E. / Principal
Address: 9522 E 47th Pl Ste D
Tulsa, OK 74145-7211
Phone: (918) 250-0461 Fax: (918) 250-4570
Email: Brad.Watts@terracon.com

Client: Guy Engineering Services Inc
By: _____ Date: _____
Name/Title: _____
Address: 10759 East Admiral Place
Tulsa, OK 74116
Phone: _____ Fax: _____
Email: _____

Reference Number: P04161104



Oklahoma's Most Connected City
425 EAST DEWEY AVENUE
P.O. BOX 1130•SAPULPA, OK 74067

AGENDA ITEM

Administration 9.4.4.
Contracts

City Council Regular

Meeting Date: March 20, 2017

Submitted By: Amy Hoehner, Legal Assistant, Legal

Department: Assistant City Manager

SUBJECT:

Consider approving an Offer from the Oklahoma Turnpike Authority, in the amount of \$3,840.00, for a section of City owned property, to be used by the Authority as a permanent right of way.

RECOMENDATION:

Staff recommends that Council approve the offer for purchase and authorize the Mayor to execute all necessary documentation.

SUMMARY:

This offer of purchase from the Oklahoma Turnpike Authority is for a small strip of land to be used in their construction project. The land will become a permanent right of way and lies adjacent to the existing turnpike. The offer is based on fair market value of the undeveloped parcel of land in the sum of \$3,840.00.

For further information, please see attachments.

Attachments

OTA offer

OTA map

OTA property rights



Driving Forward: Investing in Oklahoma's Future

02/22/17

Owner(s):

City of Sapulpa

Project:

Turner - Creek County; T-U-543

A turnpike project has been planned for construction in your area. This project will require that the Oklahoma Turnpike Authority acquire permanent right of way on real property which you own or in which you have an interest. Our right-of-way agent will show you the available plans on this project, which will depict the area(s) needed from you. Attached to this letter is a separate Summary Statement of Just Compensation depicting specifically what is and is not being purchased. The agent presenting this letter will explain the project and its effect upon you and your property, and is making an offer to acquire the right of way from you in the name of the Oklahoma Turnpike Authority. Our offer is as follows:

Our offer is as follows:

To buy land, the offer is \$3,840.00 .

Of the above amount, \$0.00 is for damages.

Of the above amount, \$0.00 is for moving benefits.

The above offer, contingent upon your ability to convey marketable title, is the amount the Oklahoma Turnpike Authority has determined to be the Fair Market Value of the property needed for the project, inclusive of damages (if any) to your remaining property. The right-of-way agent making the offer is not authorized to change any of the above amounts. We encourage you to read and familiarize yourself with the attached brochure entitled "Property Rights Brochure" which fully explains our land acquisition process.

If you have any questions pertaining to this offer, please contact your Land Acquisition Agent at Universal Field Services at 800-447-9191 .

Your consideration of our offer to purchase your property will be appreciated.

Sincerely,

Tim J. Gatz,
Executive Director

Date Delivered: _____

By: _____

SUMMARY STATEMENT OF JUST COMPENSATION

Owner: City of Sapulpa Project No.: Turner - 107C2
Parcel No.: T-U-543
Tenant: _____ County: Creek

FAIR MARKET VALUE offer of parcel(s) to be purchased:

\$3,840.00 of which \$0.00 is damage to property not purchased.

Document(s) detailing the location of the parcel(s) and the interest(s) to be purchased in the land is attached.

The following buildings/improvements, which are located on the parcel(s) to be purchased, include:

NONE

Any and all items considered to be fixtures located in the buildings/improvements taken are to be purchased unless otherwise noted on this statement. No personal property is to be purchased.

DO NOT HESITATE TO CONTACT YOUR ACQUISITION AGENT IN THE EVENT YOU NEED ANY CLARIFICATION AS TO WHAT IS AND IS NOT SPECIFICALLY BEING PURCHASED.

The following items are considered as damaged and include:

NONE

FENCING (*new right of way only*)

No Fence _____

Acquiring Agency to Construct X

Owner Compensated to Replace _____

Remarks:

Owner compensated for 0.32 acres of permanent right-of-way.

This Document Released
 "FOR RIGHT-OF-WAY NEGOTIATION
 PURPOSES ONLY"
 Date 3.3.17 By: Shepherd

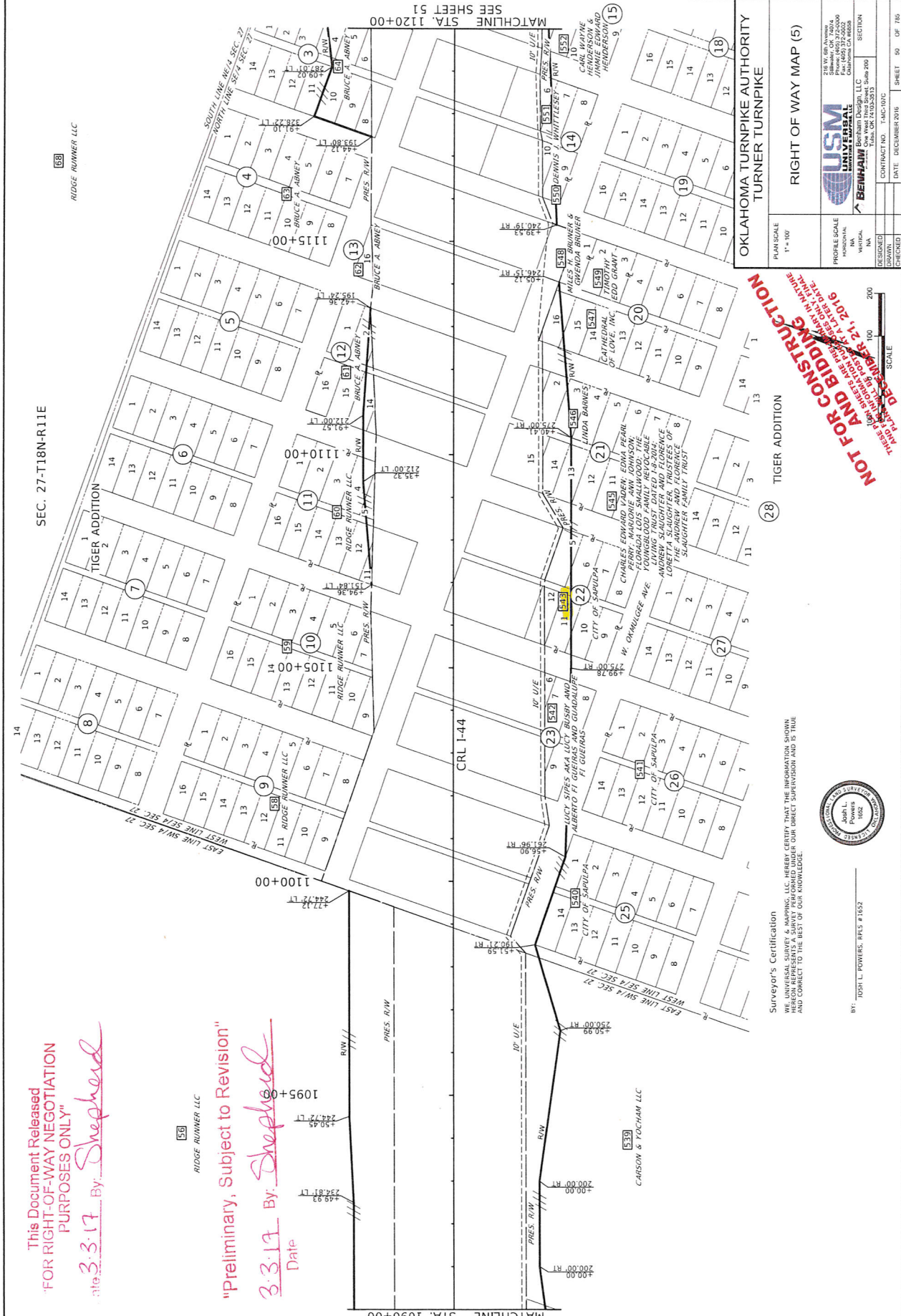
"Preliminary, Subject to Revision"
3.3.17 By: Shepherd
 Date

58
 RIDGE RUNNER LLC

530
 CARSON & KOCHAM LLC

MATCHLINE STA. 1090+00
 SEE SHEET 49

MATCHLINE STA. 1120+00
 SEE SHEET 51



NOT FOR CONSTRUCTION
 THESE PLANS ARE FOR INFORMATION PURPOSES ONLY. NO FIELD WORK HAS BEEN DONE.
 THESE PLANS ARE NOT TO BE USED FOR CONSTRUCTION.
 DATE: 03-21-2016

OKLAHOMA TURNPIKE AUTHORITY
 TURNER TURNPIKE

PLAN SCALE: 1" = 100'

PROFILE SCALE: HORIZONTAL: 1" = 100' VERTICAL: 1" = 10'

DESIGNED BY: UNIVERSAL SURVEY & MAPPING, L.L.C.
 DRAWN BY: UNIVERSAL SURVEY & MAPPING, L.L.C.
 CHECKED BY: UNIVERSAL SURVEY & MAPPING, L.L.C.

CONTRACT NO.: TAC-10-2016
 DATE: DECEMBER 2016
 SHEET: 50 OF 785



Surveyor's Certification
 WE, UNIVERSAL SURVEY & MAPPING, L.L.C. HEREBY CERTIFY THAT THE INFORMATION SHOWN
 AND REPRESENTED ON THESE PLANS IS TRUE AND CORRECT TO THE BEST OF OUR KNOWLEDGE.

BY: JOSH L. POWERS, P.E. # 1652

PROPERTY RIGHTS BROCHURE

The Constitution of the United States and the Constitution of the State of Oklahoma ensure that private property shall not be taken or damaged for public use without just compensation.

It is with these provisions in mind that the Oklahoma Turnpike Authority (OTA) pursues the acquisition of right-of-way. This brochure will provide you, the property owner, with general information as to this process. Your right-of-way agent will provide you with more additional specific information as it relates to you and your property.

APPRAISAL

Before the initiation of negotiations for the purchase of real property, an amount is established by OTA which is reasonably believed to be just compensation for the value of the part taken and the damages to the remaining property, if any. In cases involving the purchase of real property by OTA with a fair market value of Ten Thousand Dollars (\$10,000.00) or less, no approved appraisal report will be required. On a case by case basis, the OTA Executive Director may waive the need for an appraisal on properties with an estimated value greater than Ten Thousand Dollars (\$10,000.00) and less than Twenty Five Thousand Dollars (\$25,000.00). Generally, however, real property is first appraised by a State licensed or certified appraiser. The property owners or their designated representatives are given an opportunity to accompany the appraiser during the physical inspection of the property. A separate State Licensed Certified General Appraiser not employed or associated with an original appraisal secured hereunder, shall perform a review appraisal on all properties where the landowner disagrees with the offer based on the original appraisal and the property has an estimated value exceeding One-Hundred Thousand Dollars (\$100,000.00). Finally, an authorized amount established by (OTA) will be presented to the owner or their authorized agent in an Offer Letter. Additional compensation could be added for the removal of personal property from the new Rights of Way.

NEGOTIATION

The right-of-way agent will provide you a written offer letter of the amount established as just compensation for the property to be acquired with the amount for damages (if any) separately set out. The option to waive the appraisal process and donate your property to the OTA is available to you if you so desire. The right-of-way agent will show you the available plans for this project and will also explain to you the amount of property which is required and what effect the acquisition will have on your remaining property, if any. Please keep in mind the right-of-way agent is not authorized to alter the amount established as just compensation. Any counteroffer proposed will need to be considered by OTA. The right-of-way agent will periodically request that you confirm the current surface ownership regarding individual owners of record, liens, mortgages, and tenants (if any), and solicit from you any relevant abstract information that maybe available. You are encouraged to advise the right-of-way agent when any actual or pending surface title changes occur. In the event you request a copy of the appraisal report or other supporting documents for the offer of Just Compensation, please request this from the agent.

ACCEPTANCE OF OFFER

If you reach agreement on compensation, and can convey marketable title, the right-of-way agent will prepare the Contract for the Sale of Real Estate for your review, approval and execution. You will be notified of a formal closing date and will be required to attend to sign Closing Documents and receive your Just Compensation unless other arrangements are made with the Abstractor.

EMINENT DOMAIN

In the event you and the OTA are unable to reach a negotiated agreement for the purchase of your property, or should the title to the property needed by the OTA be defective, it will be necessary for the OTA to exercise its power of eminent domain. The power of eminent domain is the power of the State to take private property for public use upon the payment of just compensation. The legal process by which the power of eminent domain is exercised is known as condemnation.

Condemnation proceedings are commenced by the filing of a Petition in the District Court in which your land is situated. You will be provided a copy of the Petition. The next step to be taken in condemnation proceeding is for the District Judge to appoint three unbiased disinterested freeholders, known as "commissioners", to decide the amount of compensation they think you should receive. These commissioners will be appointed at a hearing which will be held at the courthouse, and you will be provided written notice at least ten (10) days prior to that hearing. Under the law, the District Judge has the authority to select all three of the commissioners. However, in some instances the District Judge asks the parties for suggestions as to whom to appoint. You have the right to attend the hearing, but you are not required to do so.

The three court-appointed commissioners, having been sworn to perform their duties impartially and justly, will inspect the property and assess the amount of just compensation that they believe the you are entitled. The compensation awarded by the commissioners (known as the "commissioners' award") will include the value of the part of your property actually taken, as well as any damages, if any, by way of reduction in value to the remaining portion of the property which is not taken. Any special and direct benefits to the part of the property not taken may be offset only against any injury (damage) to the property not taken. The commissioners will then file a written "Report of Commissioners" with the Court Clerk setting forth their findings. Within ten (10) days thereafter, the Court Clerk shall forward to you or your attorney a copy of the commissioners' report and a notice stating the time limits for filing an exception or demand for jury trial.

Subsequent to the filing of the Report of the Commissioners, the OTA will deposit the amount awarded by the Commissioners with the Court Clerk. State law provides that upon such deposit the OTA acquires the right to enter and take possession of the property. If you so desire, you may make application to the Court for disbursement of the commissioners' award to you (or at least that portion of the award to which you are entitled). The withdrawal of the commissioners' award in no way affects your right to pursue further legal actions, as detailed below.

If either party believes that there has been an error or omission in the Report of Commissioners, or if you wish to challenge the State's legal powers to take your property, a written "exception" to the Report of Commissioners must be filed with the Court Clerk within thirty (30) days after the filing of the Report of Commissioners. The Court may then confirm or reject the exceptions. If the Court confirms the exception, it may order a new appraisal. In that event, the OTA will have a continuing right of possession acquired via the deposit it made based on the first Report of Commissioners, unless and until the Court rules that the OTA does not have the right to condemn your property. If the Court finds that the OTA did not have the right to condemn, your ownership and possession will be restored and the OTA shall pay you for any damages sustained through its occupation of the property. If either party desires to challenge only the amount awarded by the commissioners, it must do so by filing a Demand for Jury Trial with the Court Clerk within sixty (60) days after the filing of the Report of Commissioners. If a Demand for Jury Trial is filed, the amount of just compensation shall be assessed by a jury, and the trial shall be conducted and judgment entered in the same manner as civil actions in the District Court.

In the event of a jury trial and a jury verdict which exceeds the amount awarded by the court-appointed commissioners, the OTA would then have to deposit with the Court Clerk an amount equal to the difference between the jury verdict and the commissioners' award. Similarly, should the verdict be for an amount less than the commissioners' award, the property owner(s) would in that event be required to return that portion of the commissioners' award which exceeds the amount of the jury verdict. Should the amount of the jury's

verdict exceed the amount of the commissioners' award by ten percent (10%) or more, then the OTA must reimburse the property owner(s) for their reasonable attorney, appraisal, and engineering fees, actually incurred in connection with the condemnation proceedings. Either party may appeal to the Oklahoma Supreme Court any decision of the District Court on exception to the report of commissioners, or jury trial; however, such appeal will not delay the prosecution of the work on the turnpike project over the property in question.



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AGENDA ITEM

**Administration 9.4.5.
Contracts**

City Council Regular

Meeting Date: March 20, 2017

Submitted By: Amy Hoehner, Legal Assistant, Legal

Department: Assistant City Manager

SUBJECT:

Consider approving a Change Order to the Agreement with Oklahoma Department of Transportation for the Main Street traffic signal replacement program for curb and guttering in the amount of \$10,126.00 to be paid from the Stormwater Management Fund.

RECOMENDATION:

Staff recommends approval of the Change Order and authorization for the Mayor to execute the same.

SUMMARY:

This is a Change Order to the Agreement between the City of Sapulpa and Oklahoma Department of Transportation (ODOT) Main Street traffic light replacement program. The original Agreement provided for the replacement of four traffic lights on Main Street at no cost to the City. At the time of the traffic light replacements, ODOT determined the curb radii at those intersections around the new wheel chair ramps were degraded and would require replacement. This change order is to cover the cost of those curb replacements.

Attachments

ODOT Change Order MainStreet-curbs

Oklahoma Department of Transportation

Change Order

Contract ID	160246	Primary County	CREEK	Primary PCN	29327(04)
Change Order Nbr	001	Project	STP-219B(042)IG		
Contract Description	TRAFFIC SIGNALS AND PAVEMENT MARKING US-75 ALT/SH-97- FROM LINE AVENUE, EXTEND SOUTH IN SAPULPA.				
Change Order Type	CHANGE ORDER				
Zero Dollar Change Order	NO				
		Status	Pending		

General Change Order Description(s): This change request to add a pay item for repairing existing areas at 4 intersections due to deterioration of the areas around the new wheel chair ramps. This will compensate the contractor for the repair, removal and replacement of the damaged areas.

Prj Nbr	Itm Nbr	Catg	Item Code	Unit	Unit Price	Bid Qty	Prev. Apprvd Qty	Curt CO Qty	New Revised Qty	Amount of Change
29327(04)	8001	0300	104 0700	LSUM	\$10,126.00	0.00	0.00	1.00	1.00	\$10,126.00
Item Description: CONSTRUCTION MISCELLANEOUS Supplemental Description 1: Supplemental Description 2:										

Explanations:

This item will compensate the contractor for repair of the existing curb, pavement and other items as necessary to provide a safe and uniform area around the wheelchair ramps.

This Change: \$10,126.00
Prev Revised: \$0.00
New Revised: \$10,126.00
Bid Contract: \$0.00
Net Change: \$10,126.00
PCT Change: 100.00 %

TOTAL VALUE FOR CHANGE ORDER 001 : \$10,126.00

Contract Time Adjustments

No contract time adjustments are associated with this change order.

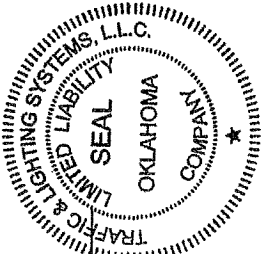
Contract ID	160246	Primary County	CREEK	Primary PCN	29327(04)
Change Order Nbr	001	Project		STP-219B(042)IG	

Prime Contractor's Section

As the duly authorized representative of TRAFFIC & LIGHTING SYSTEMS, LLC, contractor for the above referenced project, I affirm that I have reviewed the above and foregoing prices, quantities and days for the changed or additional work, and I agree that the quantities and prices as are herein listed and the extension of time to perform the change or additional work as shown above will adequately compensate the contractor for the changed or additional work. I understand that the quantities as listed above are estimated and may be subject to revision upon audit of the project. I further understand that the change order/supplemental agreement fully compensates the contractor for the changed or additional work and is in lieu of cost accounting for the work actually performed or submission of a claim as provided by the standard specifications for highway construction and special provisions to the contract.

Signature: [Signature]
 and sworn before me this 1st day of March year of 2017
 Commission Expires: July 30, 2019
 Notary Public: Jennifer S. Sullivan

Name (Printed): Darryl Butler
 Company Title: President
 Commission Number: 99012682



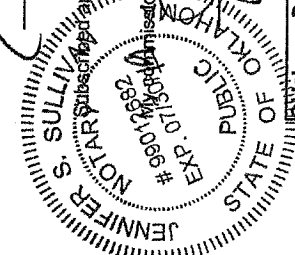
Oklahoma Department of Transportation Section

The prices for the additional items have been compared with other contract prices and are a fair amount for the work involved. Respectfully requested by:

- Residency Administration(R)
- Field Division Administration(R)
- Construction Administration(R)
- Central Office Administration(R)

Department Personnel
 Chiles, Frank F.
 Zishka, Mark Joseph
 Leonard, John B.
 Saliba, Darren A.

Approval Date: 3/1/17
 Signature: [Signature]



Contract ID	160246	Primary County	CREEK	Primary PCN	29327(04)
Change Order Nbr	001	Project		STP-219B(042)IG	

Local Government Section

I acknowledge the work indicated on this Change Order. I understand the final costs of this work will be reflected in the final cost apportionment.

City/County Official

Date Acknowledged



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AGENDA ITEM

**Administration 9.4.6.
Contracts**

City Council Regular

Meeting Date: March 20, 2017

Submitted By: Anna Jo Fife, City Manager Assistant, City Manager

Department: Human Resources

SUBJECT:

Consider approving the City of Sapulpa Employee Health Insurance renewal with Community Care Insurance Company.

RECOMENDATION:

Staff recommends that Council approve this renewal and authorize the Mayor to execute all necessary documentation.

SUMMARY:

Staff received a renewal quotation from Community Care, our current employee health insurance carrier which resulted in a 17% increase in premium. We marketed the renewal and our broker negotiated with Community Care reducing the increase from 17% to 10%.

The Employee Insurance Committee held several meetings on the matter and agreed to plan design changes within each of the plans. The City portion of the increase is 4.48% which represents a \$91,674.76 increase in premium.



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AGENDA ITEM

Administration 9.4.7.
Contracts

City Council Regular

Meeting Date: March 20, 2017

Submitted By: Anna Jo Fife, City Manager Assistant, City Manager

Department: Human Resources

SUBJECT:

Consider approving the renewal of the City of Sapulpa Employee Dental Coverage with Delta Dental Plan of Oklahoma.

RECOMENDATION:

Staff recommends that Council approve this renewal and authorize the Mayor to execute all necessary documentation.

SUMMARY:

There was no increase in renewal premium.



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AGENDA ITEM

Administration 9.4.8.
Contracts

City Council Regular

Meeting Date: March 20, 2017

Submitted By: Anna Jo Fife, City Manager Assistant, City Manager

Department: Human Resources

SUBJECT:

Consider approval of the Group Life and Accident Death Insurance coverage renewal with Standard Insurance Company.

RECOMENDATION:

Staff recommends that Council approve this renewal and authorize the Mayor to execute all necessary documentation.

SUMMARY:

Standard Insurance Company has been the Group Life Insurance carrier for the City since May 2009. Due to high claims, the basic life renewal is increasing 9.76% which results in a \$2,304 increase in premium from last year. All other facets of the renewal are offered with no increase in premium.

This is the first rate increase we have incurred since 2009.



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AGENDA ITEM

Informational Items 11.1.

City Council Regular

Meeting Date: March 20, 2017

Submitted By: Anna Jo Fife, City Manager Assistant, City Manager

Department: City Manager

SUBJECT:

Project Status Report from Tetra Tech regarding various City and Authority Projects.

RECOMENDATION:

SUMMARY:
